

MHEC 2009 ANNUAL COLLECTION SCHEDULE  
PUBLIC INSTITUTIONS

<u>SURVEY</u>	<u>DUE DATE</u>
1. Degree Information System File	Aug. 3, 2009
2. High School Graduate System File (except for UMAB, UMUC)	Sept. 1, 2009
3. WIA Program Performance electronic data file (Only schools participating in WIA Program)	Sept. 4, 2009
4. Institutional Characteristics (IPEDS IC web-based fall collection)	Oct. 14, 2009
5. Completions (IPEDS C web-based fall collection) (data pre-loaded by MHEC on 9/11/09)	Oct. 14, 2009
6. Twelve Month Enrollment (IPEDS E12 web-based fall collection)	Oct. 14, 2009
7. Transfer Student System File (4-year only)	Oct. 15, 2009
8. Unduplicated Non-Credit Headcount Enrollment MHEC CC-6 (Community Colleges only)	Oct. 15, 2009
9. Opening Fall Enrollment MHEC S-7	Oct. 15, 2009
10. Application/Acceptance/Admission MHEC S-3 (4-year only)	Nov. 2, 2009
11. Institutional SAT Profile MHEC S-11 (4-yr. only, except UMAB, UMUC)	Nov. 2, 2009
12. Credit Hours of Enrollment MHEC S-6	Nov. 2, 2009
13. Financial Aid Information System File	Nov. 16, 2009
14. Enrollment Information System File	Nov. 16, 2009

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| 15. First-Time Undergraduate Student Cohort<br>Social Security Number Change<br>MHEC S-15 <u>OPTIONAL SURVEY</u>  | Nov. 16, 2009  |
| 16. Employee System Data File   | Nov. 16, 2009  |
| 17. Annualized Credit Hours of Enrollment<br>MHEC – ACHE<br>(Calendar Year 2009)  | Jan. 14, 2010  |
| 18. Human Resources<br>(IPEDS web-based winter collection)<br>(data pre-loaded by MHEC on 12/31/09)   | Jan. 20, 2010  |
| 19. Distance Education Survey   | Jan. 26, 2010  |
| 20. Graduation Rates 200<br>(IPEDS web-based winter through spring collection)<br>(MHEC is planning to provide data to institutions for<br>their use by 3/16/10)                  | April 14, 2010 |
| 21. Finance Survey<br>(IPEDS web-based winter through spring collection)  | April 14, 2010 |
| 22. Graduation Rates<br>(IPEDS web-based winter through spring collection)<br>(data pre-loaded by MHEC on 3/15/10)  | April 14, 2010 |
| 23. Enrollment<br>(IPEDS web-based winter through spring collection)<br>(data pre-loaded for <u>fall</u> enrollment by MHEC on 2/4/10<br>if cleared MHEC edits otherwise 3/15/10) | April 14, 2010 |
| 24. Student Financial Aid<br>(IPEDS web-based winter through spring collection)   | April 14, 2010 |

**NOTES:** \*If due date falls on a holiday or weekend, the following work day will apply. The due dates on this schedule supersede any due dates indicated on individual forms.

IPEDS now opens many surveys (Fall Enrollment, Finance, Student Financial Aid, Graduation Rates, Graduation Rates 200) in Winter collection as optional which do not need to be completed until Spring collection closes (now called Winter through Spring collection).

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PUBLIC SCHEDULE