

Staff Senate Meeting November 2, 2017
President's Boardroom Saratoga 14th Floor

Call to Order

Brought by President Hillary Anne Edwards

Attendees

Voting Members: Amanda Azuma, Colette Beaulieu, Steven Boggs, Kent Buckingham, Mikki Coleman, Hillary Anne Edwards, Sharese Essien, Susan Holt, Malinda Hughes, Carl Jackson, Riham Keryakos, Nicole Miskimon, Janet Nance-Richardson, Jessica Rowe, Kaya Smith, Yan Sun, Lois Warner, Kevin Watson

Alternate Members: Mary Beth Gallico, Monica Martinez

Absent Members: Kiscia Cannon, Danielle Ward, Angela Hall, Bill Crockett

Welcome Guests

- Captain Martinez Davenport, Interim Chief of UMB Police
- Captain Dameon Carter, Department of Public Safety
- Laurelyn Irving, Ombudsperson

Guests Remarks

Captain Martinez Davenport, Interim Chief of UMB Police

- Crime has occurred during October.
- Starting to patrol campus borders more visibly
- Question (Sharese) - Observing officers on HSF 3 are no longer posted.
 - o (Chief Davenport) They are now patrolling/walking instead of being in one location.
 - o (Captain Carter) Being proactive and expanding the investigation unit to help fight crime.
- Question (Riham) - Pedestrian traffic and issues with motor vehicles
 - o (Chief Davenport) They will speak with Baltimore City police concerning traffic lights and timing that may create traffic.
- Kudos (Yan) Thank you for keeping our campus safe
- (Chief Davenport) Introduction of Captain Carter who has retired from Baltimore city to UMB Campus Police. More info found in the [ELM](#).

Approval of Minutes

- Bruce Jarrell name correction
- Motion to approve by Steven Boggs and 2nd by Susan Holt

Guest Speaker

Laurelyn Irving, Ombudsperson

- Provides demographic numbers on who comes to see her based on the following categories:
 - o Schools worked
 - o Race/Ethnicity
 - o Gender
 - o Categories of concerns
 - o 68% are staff
 - o Major concerns are peer and managerial relationships, along career development.
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- Finds promotion of her position and office benefits is better through speaking with schools and departments directly.
- Encourages Staff Senate to help get the word out.
- Question (Riham) - How far down do you specify the demographic information?
 - o Top level as to keep confidentiality
- Question (Riham) - Do you help solve problems or give recommendations?
 - o Yes, but not all things can be solved by me (Ombudsperson).
- Question (Mary-Beth) Do you provide referrals?
 - o Does referrals, but helps people feel safe in their issues by being a liaison of communication if needed without identifying the person in need.
- Question (Mary-Beth) Do you work with HR?
 - o Yes but is not a part of HR or EAP. Independent resource, “if you don’t know where to go I am a good place to start.”
- Question (Yun) Do you keep documentation?
 - o All notes are hand written. If there is only one visit it is shredded within a month
 - o If there is a continuing file then it is locked. Nothing is stored on electronically.
- Question (Monica) What if you are subpoenaed
 - o Is under a law of protection, therefore can still keep confidentiality.
- Question (guest) what sparked the need
 - o They have been around for years and is considered a best practice.
 - o Provides a safe place for people to come and discuss issues
- Question (Hillary) Do you provide workshops (i.e. conflict management)
 - o Yes, has been done with research groups and can be done other places when asked.
 - o (Mary-Beth) Is it in relation to integrity and ethics?
 - Yes

New Business

- Craft Fair (Monica)
 - o Please sign up for promoting at the Staff Senate table
 - o Friday, Dec. 1, 2017 11 a.m. to 2:30 p.m. at SMC Campus Center
- We got swag (Riham)
 - o Bags and pens are available with Staff Senate logo
- Idea (Lois)
 - o Promote Staff Senate meetings along with their attendance
 - o Provide buttons for those who are running for Staff Senate during elections
- Suggestion Future Agenda Speakers (Hillary)
 - o Community Engagement Center (CEC)
 - o Robin Saunders, CURE
 - o Jeff Ash, Nursing Diversity Inclusion
 - o MJ Tooley, Library
 - o Flav Lilly, Associate Dean of Graduate School
 - o Email other suggestions
- Suggestion (Kaya) Shared Governance Top level meeting
 - o (Colette) Meeting/retreat was 2 years ago, another should occur
- Town Halls (Sharese)
 - o Open Staff Forum with Pharmacy Nov 15th
 - Dean Eddington

- HR Representative
- Campus Police Representative
- Anonymous Q and A form to supply
- Encourage other schools and department to have town halls

Executive Committee (Hillary)

- Nothing to report
- Working with Policy to make sure By-Laws are followed properly

University Life (Kaya)

- Anonymous survey
 - Survey has been looked over by Greg Spengler. Approves edited format.
 - Suggested edits have been completed.
 - Will send preview to members before distribution.

Community Outreach (Lois)

- Thanksgiving Totes are being distributed to different location
- Ideas on how to keep the totes in a visible place without it being moved or considered trash
- (guest) There is a process to let campus center know that totes and boxes are in place along with HOPE

Policy (Nicole)

- By-Laws will be reviewed to ensure if they need to be changed or enhanced.
- MPowering, the College Park and UMB collaboration program, will have a presentation in December meeting.
 - Procurement, HR and IT are affected by joint efforts.

Communication (Riham)

- We have swag
- Communication for various drives and events will be posted to the ELM, E-Boards, and Staff Senate distribution list.

BOR (Hillary)

- All University Presidents video will not happen in time, due to scheduling conflicts
- Nominees for the BOR are recognized differently on different campuses
 - UMB recognized during staff luncheon
- However, nominators should also be recognized for working on nominee's application. It is a lot of work.

CUSS

- There will be a shared governance survey. More details TBD

Adjournment

- A motion to adjourn the meeting by Lois Warner, seconded by Nicole Miskimon

Minutes submitted by: Kaya Smith, Secretary