

WELCOME TO THE SCHOOL OF PHARMACY

Meeting Minutes
September 10th, 2015

Present for Roll Call

Amanda Azuma, Colette Beaulieu, Kiscia Cannon, Colleen Day, Angela Hall, Susan Holt, Carl Jackson, Elisa Medina, Janet Nance-Richardson, Roy Ross, Karen Underwood, Lois Warner, Kevin Watson, Yemi Wu, Pamela Wright, Nicole Barber, Nakiya Schurman, & Carleveva Thompson.

Excused from Roll Call

Ken Fahnestock, Carol McKissick, Mona Kiriakos, & Riham Keryakos.

Absent from Roll Call

Marie Brown.

➤ Introduction & Welcome

- Dean Natalie Eddington of the School of Pharmacy welcomed the staff senate committee to the school. She conducted a short presentation of the school of pharmacy. The school was founded in 1841 making it the 4th oldest in the nation and 17th in the world. The school offers several dual degree options including DJ, MBA, MPH, PhD, and an MS. They receive over 1,000 applicants every year, but only 150 are accepted. The school has an 84% success rate, ranking it 3rd in the nation among all other Pharmacy schools. They pride themselves on having a strong staff development orientation, and civility training. They hold beneficial campus events including the \$25 flu shot, which will be held on September 21st this year. The drugs take back, which is supported by the campus police.
- Dr. Robin Saunders, Executive Director, UMB CURE Scholars Program, told us that in October 2015 Dr. the University of Maryland, Baltimore (UMB) will embark on an unprecedented partnership with three Baltimore City Public Schools: Franklin Square Elementary and Middle School; Green Street Academy; and Southwest Baltimore Charter School. The CURE Scholars Program will accept 25-30 sixth-grade scholar applicants from three West Baltimore public schools. The scholars will be mentored as they navigate through middle school, high school, and college. The program is designed to offer selected scholars a 5:1 mentor to scholar ratio that includes an after-school component, Saturday

tutoring component, and six-week Summer Enrichment component. Dr. Saunders is looking for Campus champions, Life coaches, and Tutors,

- Kevin Curley the Executive Director of Financial Systems informed us of the changes made to the timesheet recording system. As part of this updated system a new role has been added, ETS Initiator. The new role will allow a department designated person to fill out your timesheet should you not be able to complete it yourself, however you will still have to approve the information before it is submitted. A timesheet history page has been added, which will allow you to see past timesheets. A timesheet profile page has been added which will allow a reoccurring schedule to appear. These changes have been set in place to maintain consistency and fairness between employees. Faculty timesheets will go from monthly to bi-weekly.

➤ **Approval of Minutes**

The minutes were approved with no corrections, and a motion was made to approve the minutes by Colette Beaulieu and second by Colleen Day.

➤ **Committee Reports**

Lois Warner submitted the agenda for the community outreach committee, which outlines the goals for outreach committee.

- The next collection drive will benefit either the Ronald McDonald House or the YWCA – Druid Heights Transitioning House.
- There will be another school drive in January as Lois has made us aware that most of the donated supplies only last the first half of the year and then the schools are in need again.
- The following drive will be for the Veterans or the VA hospital.

➤ **Questions:**

Roy Ross posed a suggestion to the community outreach committee, which was that collection drive for the VA should be around Easter. In the past the most successful VA collection drive was during the Easter holiday. Lois agreed that in the past the VA collection was very successful during the Easter holiday and would contact Ashley Valis regarding the logistics and report back to the committee.

➤ **Remarks from Executive Committee**

- The executive committee met Dr. Perman in August
- There are currently no updates on the affordable day care at UMB; however both faculty and staff are encouraged to attend Dr. Perman's quarterly updates and ask questions pertaining to the day care issue.
- We have been working with 5 public schools for community engagement, but Dr. Perman would like us to consider doing work with the VA for a

future outreach project. In October there is a campus wide Day of Duty and Dr. Perman is encouraging us all participate if we can.

- Middle States Accreditation Town Hall Meetings – Senators have been encouraged to attend and we rescheduled our monthly Senate meeting to make sure Senators would be available to participate if they want to.
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➤ **New Business**

- The joint faculty and staff meeting is set take place on November 18th. Both Dr. Perman and Dr. Ward have been invited to attend.
- Bylaws Committee – The Bylaws Review Committee has provided to the Staff Senators their bylaw revision recommendations for editing corrections and suggestions. All Senators are asked to review and respond to Carol before September 17. At the October Senate meeting the first reading of those proposed changes/updates will be conducted. The second reading will occur at the December meeting.
- The Staff Senate along with the UMB Council for Arts and Culture will be sponsoring a UMB night in October at the Everyman’s Theater.
- Thank you to all Senators that have signed up to man the table at FallFest.
- November 10 – the Executive Committee has been invited to attend a meeting with Dr. Denise Rodgers, Vice Chancellor for Interprofessional Programs at Rutgers Biomedical and Health Sciences, who has been appointed by the Middle States Commission on Higher Education to lead the site evaluation team at UMB.
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➤ **Adjournment**

A motion to adjourn the meeting was made by Lois Warner, and the motion was second by Angela Hall. The next general meeting will be at 12:00pm on October 1st, 2015 at the 620 Lexington building in room 02-110.

Minutes submitted by: Amanda Azuma, Secretary

Approved by: