Staff Senate Meeting June 7, 2018
President’s Boardroom Saratoga 14th Floor

Call to Order
Brought by President Hillary Anne Edwards

Attendees
Voting Members: Colette Beaulieu, Steven Boggs, Kent Buckingham, Mikki Coleman, Hillary Anne Edwards, Sharese Essien, Mary Beth Gallico, Susan Holt, Malinda Hughes, Carl Jackson, Riham Keryakos, Nicole Miskimon, Janet Nance-Richardson, Jessica Rowe, Kaya Smith, Yan Sun, Danielle Ward, Lois Warner, Kevin Watson
Alternate Members: Angela Hall, Bill Crockett
Absent Members: Kiscia Cannon, Monica Martinez

Welcome Guests
- Matt Lasecki, AVP and Chief HR

Matt Lasecki
- The state will be going to an online enrollment benefits starting in 1/1/19 FY19.
  o MyUMB website/portal will now have your UMB email address as your primary email address.
  o State of MD will be sending benefits directly to the university email address only
- Big success with Employee Professional Development Day
  o Thank you to all who attended and worked behind the scenes.

Approval of Minutes
- Change Collette to Colette
- Motion to approve by Susan Holt and 2nd by Colette Beaulieu

Voting
- Quorum of 20 was reached for voting
  o Alternates voting: Angela Hall
- By-Laws
  o Motion to vote by Kent Buckingham
  o Unanimous vote of approving by-laws
- Communications Position
  o Nominate Colette Beaulieu by Riham Keryakos
    ▪ Nomination Accepted by Colette
  o Single slate position approved
- Secretary Position
  o Kaya Smith nominated by Colette Beaulieu
    ▪ Nomination accepted by Kaya
  o Single slate position approved
- Vice President Position
  o Nominate Riham Keryakos by Susan Holt
    ▪ Nomination accepted by Riham
  o Single slate position approved
- President Position
  o Nominate Hillary Anne Edwards by Lois Warner
    ▪ Nomination accepted by Hillary
  o Single slate position approved

Staff Senate Survey Results (Kaya and Jessica)
- Quantitate data
  o 570 people attempted to take the survey; about 25% of the people Staff Senate represents
  o Most people knew of staff senate
  o Overall people are satisfied with their work-life balance
    ▪ Majority preferred more opportunities for professional development and promotions
  o Recognition of staff work was overall positive. However, those with more than 10 years of service felt they were not recognized enough for their efforts.
  o The top three issues of importance were compensation, professional development, and work-life balance.
  o Presidential forums (Town Halls, President Q & A, and State of the University) are attended because of wanting be more informed about the University.
    ▪ Those that could not attend were busy with other obligations
  o Professional Development
    ▪ Most people who responded to the survey did not know of the Professional Development Day event or unable to attend because of other obligations
    ▪ Almost half indicated that their department or school offers some sort of professional development.
- Qualitative data
  o Free text based on 236 responses
    ▪ Suggestions broken down into topics
  o General Communication
    ▪ Provide more or regular communication about events and information on campus
  o Staff Senate
    ▪ Meet with smaller groups of staff to get more knowledge of concerns
  o Human Resources
    ▪ Improvements in compensation, professional development, and diversity/inclusion efforts
  o Other
    ▪ Leadership and Campus Culture being more transparent
    ▪ Availability of parking and public safety

Formal Proclamations
- acknowledge of Bill Crockett with his work and Roberts Rules knowledge
- Resolution to all exiting senators thanking them for their service by Colette Beaulieu 2nd Lois Warner
Dr. Roger J. Ward (Senior Vice President for Operations and Institutional Effectiveness)
- Looking to revise information that is sent to MD State about strategic plan 2017-2022
- No changes to the mission statement
- Even though there are no changes to the mission statement there are changes based on the strategic plan
- Looking for feedback on institution identity and institutional capabilities sections
- Next week Wednesday 6/13/18 Noon

President Thank You (Hillary)
Thanks to all senators current and newly elected

Adjournment
- A motion to adjourn the meeting by Angela Hall, seconded by Lois Warner

Minutes submitted by: Kaya Smith, Secretary