

**Staff Senate Meeting June 7, 2018**  
**President's Boardroom Saratoga 14th Floor**

**Call to Order**

Brought by President Hillary Anne Edwards

**Attendees**

Voting Members: Colette Beaulieu, Steven Boggs, Kent Buckingham, Mikki Coleman, Hillary Anne Edwards, Sharese Essien, Mary Beth Gallico, Susan Holt, Malinda Hughes, Carl Jackson, Riham Keryakos, Nicole Miskimon, Janet Nance-Richardson, Jessica Rowe, Kaya Smith, Yan Sun, Danielle Ward, Lois Warner, Kevin Watson

Alternate Members: Angela Hall, Bill Crockett

Absent Members: Kiscia Cannon, Monica Martinez

**Welcome Guests**

- Matt Lasecki, AVP and Chief HR

**Matt Lasecki**

- The state will be going to an online enrollment benefits starting in 1/1/19 FY19.
  - o MyUMB website/portal will now have your UMB email address as your primary email address.
  - o State of MD will be sending benefits directly to the university email address only
- Big success with Employee Professional Development Day
  - o Thank you to all who attended and worked behind the scenes.

**Approval of Minutes**

- Change Collette to Colette
- Motion to approve by Susan Holt and 2<sup>nd</sup> by Colette Beaulieu

**Voting**

- Quorum of 20 was reached for voting
  - o Alternates voting: Angela Hall
- By-Laws
  - o Motion to vote by Kent Buckingham
  - o Unanimous vote of approving by-laws
- Communications Position
  - o Nominate Colette Beaulieu by Riham Keryakos
    - Nomination Accepted by Colette
  - o Single slate position approved
- Secretary Position
  - o Kaya Smith nominated by Colette Beaulieu
    - Nomination accepted by Kaya
  - o Single slate position approved
- Vice President Position
  - o Nominate Riham Keryakos by Susan Holt
    - Nomination accepted by Riham
  - o Single slate position approved

- President Position
  - o Nominate Hillary Anne Edwards by Lois Warner
    - Nomination accepted by Hillary
  - o Single slate position approved

#### Staff Senate Survey Results (Kaya and Jessica)

- Quantitative data
  - o 570 people attempted to take the survey; about 25% of the people Staff Senate represents
  - o Most people knew of staff senate
  - o Overall people are satisfied with their work-life balance
    - Majority preferred more opportunities for professional development and promotions
  - o Recognition of staff work was overall positive. However, those with more than 10 years of service felt they were not recognized enough for their efforts.
  - o The top three issues of importance were compensation, professional development, and work-life balance.
  - o Presidential forums (Town Halls, President Q & A, and State of the University) are attended because of wanting be more informed about the University.
    - Those that could not attend were busy with other obligations
  - o Professional Development
    - Most people who responded to the survey did not know of the Professional Development Day event or unable to attend because of other obligations
    - Almost half indicated that their department or school offers some sort of professional development.
- Qualitative data
  - o Free text based on 236 responses
    - Suggestions broken down into topics
  - o General Communication
    - Provide more or regular communication about events and information on campus
  - o Staff Senate
    - Meet with smaller groups of staff to get more knowledge of concerns
  - o Human Resources
    - Improvements in compensation, professional development, and diversity/inclusion efforts
  - o Other
    - Leadership and Campus Culture being more transparent
    - Availability of parking and public safety

#### Formal Proclamations

- acknowledge of Bill Crockett with his work and Roberts Rules knowledge
- Resolution to all exiting senators thanking them for their service by Colette Beaulieu 2nd Lois Warner

**Dr. Roger J. Ward (Senior Vice President for Operations and Institutional Effectiveness)**

- Looking to revise information that is sent to MD State about strategic plan 2017-2022
- No changes to the mission statement
- Even though there are no changes to the missions statement there are changes based on the strategic plan
- Looking for feedback on institution identity and institutional capabilities sections
- Next week Wednesday 6/13/18 Noon

**President Thank You (Hillary)**

Thanks to all senators current and newly elected

**Adjournment**

- A motion to adjourn the meeting by Angela Hall, seconded by Lois Warner

**Minutes submitted by:** Kaya Smith, Secretary