Staff Senate Meeting May 2, 2019
President’s Boardroom 14th floor Saratoga

Call to Order
Brought to order by President Hillary Edwards

Attendees
Voting Members: Rachel Beaudry, Colette Beaulieu, Steven Boggs, Kent Buckingham, Mikki Coleman, Hillary Anne Edwards, Sharese Essien, Christina Fenwick, Mary Beth Gallico, Sarah Hokenmaier, Susan Holt, Malinda Hughes, Riham Keryakos, Nicole Miskimon, Janet Nance-Richardson, Kristy Novak, Mary Phelan, Kaya Smith, Yan Sun, Lois Warner, Kevin Watson
Alternate Members: Emma Schmidt, Janet Thomas
Absent Members:

Welcome Guests
- Jina Bacchus, HR Work Life Wellness Program
  o UMB received gold standard for workplace wellness from the Department of Health and Mental Hygiene. Achieving a score of 260 out of 264 to get the gold standard.
- Matt Lasecki, AVP HR
  o Introduced new HR representatives, Kimber Lee for SSW and Karen Gerald for SON
  o Climate and engagement survey will be presented to senior leadership in May or June
  o Collective bargaining has begun again for FOP and ASCFME
  o COLA 3% increase will be in affect July 1st
    ▪ Guidance on COLA will be done for non-exempt
  o Question (Kent): Any news on merit?
    ▪ There will not be merit this year
    ▪ Essentially there has been a 5% increase in salaries
  o Matt Lasecki has agreed to work with Mary Beth on the civility campaign
- Dawn Rhodes
  o Question (Christina): Any update on the shuttle service?
    ▪ They have been tracking the volume on the stops and conducted focus groups and town halls to gather information
    ▪ They have a vendor for one year and will require a contract
    ▪ Plan to charge faculty and staff for riding the services as it is budgeted out of the student fees.
    ▪ Proposing to take out the bio park route. However, Safe Ride will go into the bio park and mid-town areas
    ▪ Medical center will allow UMB community to ride their shuttle with the right credentials

Motion to go into closed meeting
- 1st Hillary Edwards then 2nd by Sharese Essien
- The meeting went into a closed session and remained closed until adjourned at 2:00 p.m.
Closed Meeting

Minutes
- No changes for March and April Minutes
- March Minutes Motion to approve 1st Lois Warner then 2nd by Mary Beth Gallico
- April Minutes Motion to approve 1st Susan Holt then 2nd by Yan Sun

Quorum for voting was established for full 21 members

Appeal for Member
- Motion for member to remain through the end of the term June 30th.
  o Unanimous

Past Member Appreciation
Special commitments thanking for Carl Jackson and Rachel Beaudry for their outstanding efforts in serving the Staff Senate
- Motion accommodations 1st Mikki Coleman then 2nd by Mary Beth Gallico
  o Unanimous

Nominations for executive committee FY20
- Communications
  o Mary Phelan - Accepted
  o Riham Keryakos - Accepted
- Secretary
  o Susan Holt - Accepted
  o Sarah Hokenmaier - Accepted
- VP
  o Mary Beth Gallico - Accepted
- President
  o Colette Beaulieu - Accepted
  o Kaya Smith - Accepted
- Member at large will accept nominations for next term

Elections (Colette)
- 30 people applied
- Voting will commence May 15 - 24th
- Question (Sharese): Is it by the most votes and by school as well?
  o It is by votes but in order to have representation we have to have one representative from each school.

Committees
BOR (Janet)
- CUSS BOR
  o Nominations should have gone to BOR by now
    ▪ CUSS plans to revise the grading practice across the board including revising the rubrics and adding comments section for return of applications.
Communications (Colette)
- Thank you to Mary and Riham who worked on the flyer and for the elections
- Working on nominations and website for all nominees to have correct information.
- Made changes on the website to have a link for Staff Senate news
- Thank you to University Life Committee for working on the 25 year meet and greet.

Community Outreach (Lois)
- Sent out information to Brian Sturdivant to get the supplies that the kids needs from the local schools
  - Only James McHenry provided information based on their school store
- Will be reaching out to the VA hospital to find out their needs
  - Want to do a 4th of July themed drive
    - Great idea, Sarah!
  - The VA does have a national wish list on the website of needs but needs more information for the direct hospitals
- Will be starting the school supply drive at the end of July
- Suggestion (Kristy): Staff Senate should partner with Kaboom to help build a local school playground. Currently, there is a hold right now as they need more involvement from UMB.

Faculty Senate (Kristy)
- The Faculty Senate voted to include librarian in their membership
- They will conduct an Open forum on 5/14
- There was discussion about ensuring UMB to be a separate entity of UMMC
  - Kevin Kelly is working on the campaign
- Working with communications to promote their elections
- Question (Riham): Are they sponsoring for I Heart UMB day
  - They do plan to donate $500 to I heart UMB day

Policy and Legislation (Nicole)
- Kevin Kelly Will attend the CUSS Meeting and give a presentation on legislation
- The committee will be meeting with the MPower program to get updates
- The committee will meet with Shannon of Policy and Procedures on campus to create a stronger relationship
- Question (Colette): Exempt staff and a new bill

University Life
- Thank you to Communications for all their help in promoting the meet and greet
- The committee will work with communications to continue to celebrate 25 years of Staff Senate
- Working with Mary Beth on the civility campaign
  - Working to get funding for supplies such as books and buttons

CUSS (Nicole)
- Next meeting located at Towson
- CUSS Added 2 additional people to BOR awards
- Shared governance results have been shared with all the presidents of USM
- Dept. of Budget has to establish 3 new prescription programs
Grandfathered in Dec 2019
MD retiree June 2011 - Dec 2019
Reimburse will cover the gap of prescription
This is written in the Senate Bill 946
- Bill passed that requires BOR to live stream or record and published their meetings
- FAQ is available in SharePoint

Executive committee
- The committee will meet with Matt Lasecki next week 5/7
- Ask Matt is there a maximum number of senators the Staff Senate can have.

Closed Meeting Discussions
- Suggestion for next bylaw should include committee contributions.
- Auxiliary membership has been passed by the Senate in the past. Will need a formal appointing process to form auxiliary committee
- Staff Senate should adopt a strategic plan
- Parliamentary roles and Roberts Rules for the Staff Senate should be more defined.

Closed Meeting Actions
- Motion to expand the senate (Mikki Coleman)
  o Unanimous
- Motion to expand by 2 people and 2 people next year (Sharese Essien then Kristy Novak)
  o Unanimous
- Voting for elections will now be a max of 13 people
- Two senators, Colette Beaulieu (Communications Officer) and Riham Keryakos (Vice President), brought forth some concerns and thus stepped down from their Executive Board positions. Colette Beaulieu indicated that she would continue her duties as Chair of the Communications Committee and Chair of the Elections Committee until the end of the term in June. President Hillary Edwards thanked them for their time on the Staff Senate Executive Board.

Adjournment
- A motion to adjourn the meeting by Lois Warner, seconded by Sharese Essien

Minutes submitted by: Kaya Smith, Secretary; revised by Sarah Hokenmaier (Secretary as of July 2019)

Approved: September 5, 2019