



**UNIVERSITY SYSTEM  
of MARYLAND**

**BOARD OF REGENTS STAFF AWARDS**

**EXEMPT NOMINEE INFORMATION**

**NOMINEE**

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Office phone: \_\_\_\_\_

USM Institution: Bowie State University Department / Unit: \_\_\_\_\_

Position Title: \_\_\_\_\_

Years in current position: \_\_\_\_\_ Years at current institution: \_\_\_\_\_ Years in USM: \_\_\_\_\_

Award category: Exceptional Contribution to University and/or Unit

**NOMINATOR**

Name: \_\_\_\_\_

Email: \_\_\_\_\_ Office phone: \_\_\_\_\_

USM Institution: Bowie State University Department / Unit: \_\_\_\_\_

Position Title: \_\_\_\_\_

The nominator should collect the following materials for the preliminary deadline:

- This completed cover sheet
- Nomination letter
- Position description (provided by HR)
- Recommendation letter #1, maximum 500 words.
- Recommendation letter #2, maximum 500 words.
- Recommendation letter #3, maximum 500 words.