Detectives

1113.1 PURPOSE AND SCOPE
The purpose of this policy is to identify the duties and responsibilities of the Detective’s position as it relates to the chain of command.

1113.2 POLICY
It is the policy of the University of Maryland, Baltimore Police Department (UMBPD) that all members of the department understand the role and responsibility of the Police Detective.

1113.3 DUTIES AND RESPONSIBILITIES

1113.3.1 INTRODUCTION
Criminal investigation is an art and a science. The individual investigator's imagination and choice of methodology has its effect on the outcome of the investigation. Most investigations; however, should be methodical and built on logic, tested knowledge, and scientific principles.

1113.3.2 INCIDENT FOLLOW-UP
(a) Detectives are responsible for the follow up of incidents that fall within the responsibility of the Investigations Division (ID).
(b) Detectives must become familiar with criminals, their modus operandi and their associates. Such information shall not be withheld, but compiled into proper files as dictated by superiors. Such information shall be freely exchanged with other law enforcement officers.

1113.3.3 REPORTS
Detectives shall make reports concerning the progress and the development of cases assigned to them. Should a detective become convinced that further progress is unlikely, such facts shall be reported to the Investigation Division Lieutenant.

1113.3.4 CIVIL CASES
Detectives shall not investigate nor become involved in civil cases without the consent of their superior officer.

1113.3.5 RESPONSIBILITY TO TAKE ACTION
Despite the fact that detectives focus on a specific area of police work, they are not relieved of their responsibility to take prompt action when a violation of the law or regulation occurs in their presence.

1113.3.6 TECHNOLOGY
Detectives must become familiar with the tools available to them, including the information system inside and outside of the UMBPD. Understanding the available technological advances and becoming familiar with problem solving techniques may assist them in their investigation.
1113.3.7   ID ASSIGNMENTS
Assignment to the Investigation Division (ID), is considered a specialized unit, and continued
service in CID will be at the discretion of the Chief of Police.

1113.3.8   WARRANTS
Detectives shall prepare and serve search warrants and arrest warrants based on probable cause
and in accordance with all rights guaranteed under the Constitution of the United States, the State
of Maryland, federal and state laws, applicable case law and all applicable department policies.

1113.4   INTERROGATION, PREPARATION AND TRIAL

1113.4.1   INTERVIEW AND INTERROGATION
(a) Detectives shall interview suspects and witnesses and make arrests where
appropriate.

(b) Detectives shall interrogate suspects as required.

(c) Detectives shall provide for witness and victim preparation and management, including
transportation as necessary.

1113.4.2   EXCHANGE INFORMATION
Detectives shall contact other agencies and law enforcement jurisdictions to exchange
information. Some of the law enforcement jurisdictions that may be contacted include the Military
Police, National Crime Information Center, Federal Bureau of Investigation, Drug Enforcement
Administration, Alcohol Tobacco and Firearms, Maryland State Police and other criminal history
or intelligence resources.

1113.4.3   PREPARING FOR TRIAL
(a) Detectives shall initiate, submit and follow up on crime laboratory requests in order to
properly prepare for court.

(b) Detectives shall review cases being prepared for trial with emphasis on the evidentiary
and legal issues crucial to a successful prosecution. Detectives shall prepare detailed
reports of activities and investigations made, consult with prosecutors and prepare
case reports for court action.

(c) Detectives shall assist in obtaining, enhancing, preparing, and presenting exhibits or
other evidence in court as required.

1113.4.4   ADDITIONAL RESPONSIBILITIES
(a) Detectives are required to maintain normal availability by radio and/or telephone, while
on duty.

(b) Detectives shall conduct surveillances pertaining to suspected criminal activity.

(c) Detectives are responsible for conducting initial and/or follow-up investigations of
criminal activity or other matters to which they have been assigned.
Detectives

(d) Detectives are responsible for interviewing victims, witnesses, suspects and other persons who may have knowledge of criminal activity or information that will further an investigation.

(e) Detectives shall be assigned background investigations that may be conducted on individuals suspected of criminal activity, certain business license applicants (e.g., trustworthiness and reliability) and pre-employment candidates.

(f) Detectives may be periodically required to conduct certain administrative, non-criminal investigations that do not have any immediately known criminal implications or are not related to internal misconduct investigations. Administrative investigations may include, but are not limited to, suspected violations of various administrative policies, and certain inquiries consistent with behavioral evaluation and threat assessment.

(g) Officers assigned to CID will perform other related duties as assigned.