



Documents Checklist for General NIH R01 Submission

**** Note:** We strongly encourage you to please refer to this checklist for guidelines along with carefully reading the pertinent Program Solicitation. This checklist does not replace the Program Solicitation, as some Program Solicitations have special directions that supersede this standard checklist.

Proposal Number:	
Program Solicitation:	
Title:	
NIH Grants Website	https://grants.nih.gov/grants/oer.htm
Application Form Instructions:	https://grants.nih.gov/grants/how-to-apply-application-guide/forms-f/research-forms-f.pdf

	Documents Required	Page Limit	NOTES
1	Cover Letter	N/A	<ul style="list-style-type: none"> Highly recommended, but not required (unless specifically stated in the Funding Opportunity Announcement)
2	Introduction	1 page limit	<ul style="list-style-type: none"> for RESUBMISSION or REVISION only
3	Project Summary/Abstract	30 lines	
4	Project Narrative	2-3 Sentences	
5	Specific Aims	1 page limit	
6	Research Strategy	12 page limit	
7	Bibliography & References Cited	N/A	<ul style="list-style-type: none"> No “et al” Please include applicable PMCID
8	Biosketches	5-page maximum	
9	Facilities & Other Resources	N/A	
10	Equipment	N/A	
11	Resource Sharing Plan	N/A	

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12	Protection of Human Subjects (If applicable)	N/A	
13	Inclusion of Women and Minorities (If applicable)	N/A	
14	Inclusion of Children (If applicable)	N/A	
15	Planned Enrolment Report. (If applicable)	N/A	
16	Vertebrate Animals (If applicable)	N/A	
17	Letters of Support	N/A	
18	Budget Justification	N/A	<ul style="list-style-type: none"> • Detailed & Categorical, for detailed budget • Personnel and Consortium, for modular budget
19	Authentication of Key Biological and/or Chemical Resources	N/A	
20	MPI Leadership Plan (If Applicable)	N/A	
21	Data Safety and Monitoring Plans (If applicable)	N/A	

NIH R01 Budget

BUDGET: Detailed or Modular

DIRECT COSTS: Detailed budget: Must reflect the actual need of the proposed project. Less than \$500k/year

Modular budget: Less than \$250,000/year. Budget is built on modules of \$25,000.

YEARS: Scope should define project period - 5 YRS MAX



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NIH Formatting Paper Size and Margins

- Use paper size no larger than standard letter paper size (8 ½" x 11").
- Provide at least one-half inch margins (½") - top, bottom, left, and right - for all pages. No applicant-supplied information can appear in the margins.