CURRENT USER: *CITI Registration Instructions*

Instructions to ADD a course:

1. Go to https://about.citiprogram.org/en/homepage/ and log into your existing CITI account.

2. Under the **University of Maryland Baltimore Courses** menu, in the box entitled *My Learner Tools for University of Maryland Baltimore*, click "Add a Course".

3. The "select curriculum" page should appear. Please complete the questions to add the **Lab Animal Welfare** courses.

4. Your updated courses will appear under the **University of Maryland Baltimore Courses** menu.   Click on the course name to begin the course.   Please note that the system automatically saves and records your progress; therefore, it is not necessary to complete all courses in one sitting.

Instructions to AFFILIATE with another institution:
If you are affiliated with another institution and need to add the **University of Maryland Baltimore** or the **VA Baltimore, MD-512**, please follow the below steps:

1. Go to https://about.citiprogram.org/en/homepage/ and log into your existing CITI account.

2. Click the blue shaded button that states: Click here to affiliate with another institution

3. Search for the **University of Maryland Baltimore** (or the **VA Baltimore, MD-512)** and click "Next".

4. Complete the registration process for the new institution.

If you have any questions concerning the registration process, please contact the Office of Animal Welfare Assurance by phone (410-706-7859 / 8470) or via email (iacuc@umaryland.edu).