

# Human Research Protections Program (HRPP) Newsletter

## Is Your Study Eligible for Closure?

A study, whether determined to be exempt or non-exempt (expedited & Full Board reviews) may be eligible for IRB closure when all of the following conditions are met:

- Data collection is complete.
- There is no further participant contact, including phone calls, long-term follow-up, data-collection visits, or surveys.
- The only remaining activity is the analysis of fully de-identified data with no remaining linkage key.

**Reminder to Request to Archive Completed Exempt Protocols:** When your exempt study meets the criteria above, please send a message via Contact HRPO in CICERO or email to [hrpo@umaryland.edu](mailto:hrpo@umaryland.edu) to request the study be archived. Timely archiving supports accurate records and institutional compliance.

## Other Updates

The Emergency Preparedness presentation related to our February Tip of the Month is now available online. The link to the recording is: <https://youtu.be/46WpX99Llog>

## Have an IRB Question? Ask Away!!

What IRB topics should we cover? Send us your questions, and we'll feature them in future issues!

Send an email to [hrpo@umaryland.edu](mailto:hrpo@umaryland.edu) with the subject "Newsletter Q&A"

## UMB IRB Chair & HRPO/IRB Virtual Office Hours

Join us on the **second Monday of each month** from 12 - 1 pm. No reservation is required  
Link: <https://umaryland.zoom.us/j/95695695923?pwd=RNkVmEbTox7fbjGaTqGORBojpXAGqJ.1>

**Join the UMB IRB!**

**No experience needed & training provided.**

**Email [HRPO@umaryland.edu](mailto:HRPO@umaryland.edu) with "IRB Volunteer."**