

APRIL 2025

## KEEPING THE COMMUNITY INFORMED

**This newsletter is designed to get timely and useful information to the IRB research community. Please email [HRPO@umaryland.edu](mailto:HRPO@umaryland.edu) if you have suggestions and topics for future newsletters.**



### FROM THE IRB CHAIR

Need assistance with your IRB protocol design, scientific and regulatory issues, or personalized research guidance for human research studies?

Submit a request to CRTMP: <https://www.umaryland.edu/hrp/for-researchers/crtmp-request-form/>

### TOP 5 OPPORTUNITIES FOR PIS AND STUDY TEAMS TO STREAMLINE IRB REVIEW OF YOUR PROTOCOL

1. Review your protocol for consistency between the CICERO application and the attachments.
2. Answer the CICERO questions accurately and completely.
3. Respond promptly to all CICERO queries from HRPO/IRB.
4. Complete all required CITI/HIPAA trainings.
5. Make sure CITI and CICERO emails match to facilitate HRPO confirmation of trainings.

### DO YOUR PARTICIPANTS KNOW WHO TO CONTACT?

Please inform your participants how best to contact the PI/study team during the informed consent process and subsequent visits. There has been an increase in participants contacting HRPO trying to reach study teams.



### Did you know?

A public comment in the history log in CICERO will not automatically send a message to the HRPO staff. Please be sure to use the "Contact HRPO" function in CICERO, so that the HRPO is notified of questions related to your protocol.

**Question of the Month: Do you have a topic or suggestions for future trainings or Grand Rounds? Email [HRPO@umaryland.edu](mailto:HRPO@umaryland.edu)**

### Privacy vs. Confidentiality

Privacy: Applies to people; a person's desire to control the access of others to themselves.

Confidentiality: Applies to data; refers to the researcher's agreement with the participant about how the participant's identifiable private information will be saved, handled, managed, and disseminated.

**UPDATE**

CICERO IRB Technical Support will be provided by:

Anthony Sadzewicz  
[asadzewicz@umaryland.edu](mailto:asadzewicz@umaryland.edu)  
410-706-5344

