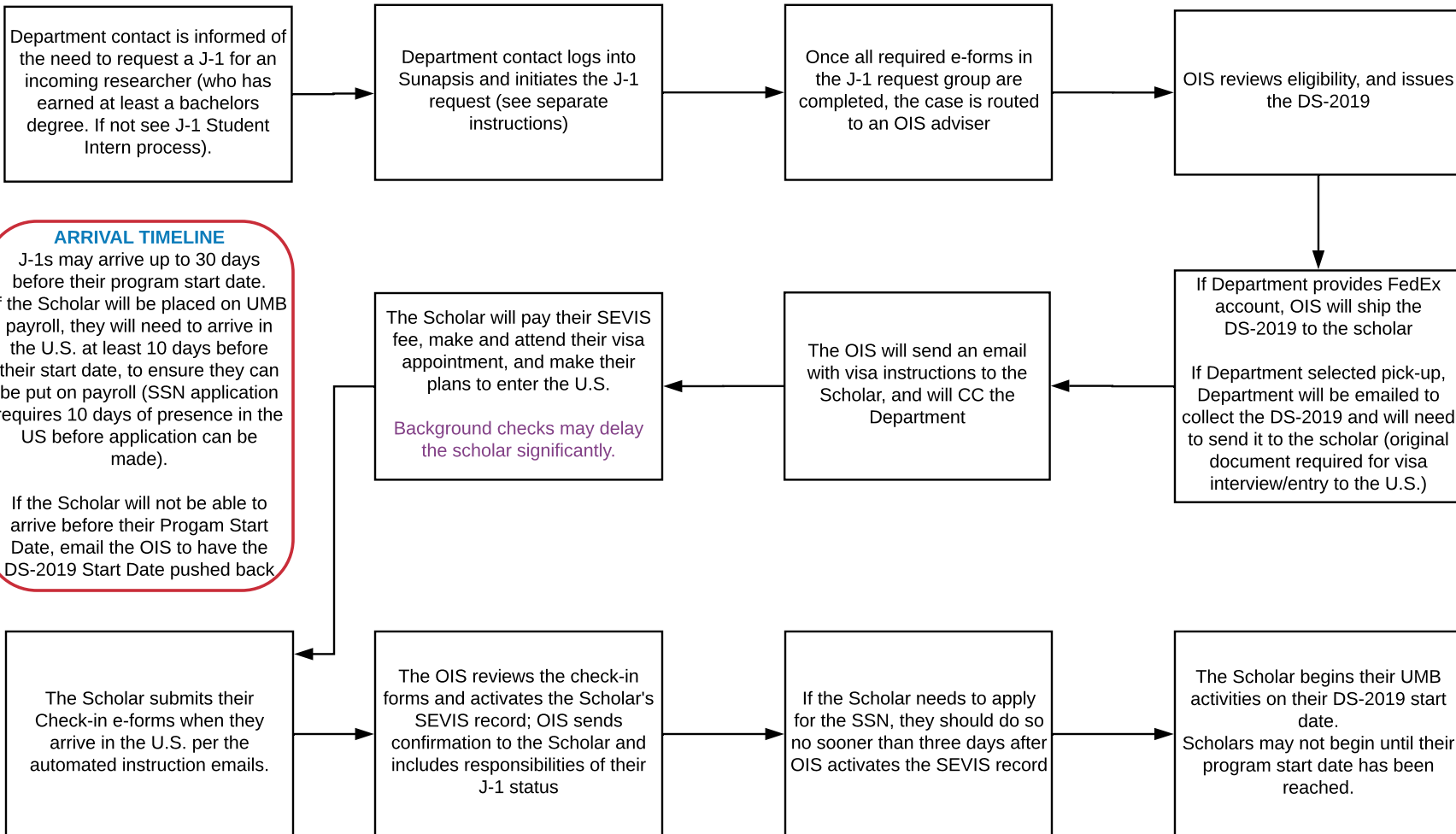


# J-1 Scholar Request Process (Initial) - Department Perspective

(If J-1 is transferring their J-1 from another institution see J-1 Scholar Request Process (Transfer))

Allow two weeks for processing



## ARRIVAL TIMELINE

J-1s may arrive up to 30 days before their program start date. If the Scholar will be placed on UMB payroll, they will need to arrive in the U.S. at least 10 days before their start date, to ensure they can be put on payroll (SSN application requires 10 days of presence in the US before application can be made).

If the Scholar will not be able to arrive before their Program Start Date, email the OIS to have the DS-2019 Start Date pushed back