**Recommendation for O-1 Visa Sponsorship**

The O-1 visa is reserved for persons with extraordinary ability, defined as a person that has “risen to the very top of the field.” Only employees with substantial career accomplishments will qualify.

OIS and the outside legal counsel that prepare O-1 petitions on UMB’s behalf rely on the expertise of department chairs, deans, and supervisors with deep knowledge of the profession or discipline to establish that the employee has sustained national or international acclaim for their contributions to the field.

Please upload this completed document along with a copy of the employee’s CV/resume in the O-1

Request e-from in [Sunapsis](https://sunapsis.umaryland.edu). (Please email [ois-info@umaryland.edu](mailto:ois-info@umaryland.edu) if you are not sure who has access to Sunapsis in your department/division).

|  |  |
| --- | --- |
| Employee Name |  |
| Rank/Job Title |  |
| Date of Hire |  |
| Current Salary |  |
| UMB School |  |
| Hiring Department/Division |  |
| Employee’s Supervisor Name |  |
| Supervisor Title |  |

Please review the employee’s CV/resume and complete the fields below. Required fields are marked with an asterisk\*.

\*1. The employee possesses extraordinary ability in the field of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**Please complete either Field 2 or Field 3 below**

1. Extraordinary ability is established by the employee’s receipt of a major internationally recognized award such as the Nobel Prize.

|  |  |
| --- | --- |
| **Name of award** |  |
| **Date award issued** |  |
| **Contribution recognized by the award** |  |

1. Complete this section if the employee has not received a major internationally recognized award. You must provide evidence that satisfies **at least three** of the following categories (fill out all that apply):

|  |  |
| --- | --- |
| **Category & examples** | **Evidence from employee’s CV/resume** |
| Nationally or internationally recognized awards in field of endeavor  Examples:   * Awards from national or international institutions, disciplinary societies, or professional associations. * Doctoral dissertation awards and Ph.D. scholarships. * Awards recognizing presentations at nationally or internationally recognized conferences. |  |
| Invited membership in associations which require outstanding achievements.  Example:   * International member of the National Academy of Medicine, National Academy of Science, etc. |  |
| Published material in professional or major trade publications or major media about the employee relating to their work in the field.  Example:   * News stories highlighting the employee’s research or scholarship distributed in national or international venues |  |
| Evidence of the employee's participation on a panel, or individually, as a judge of the work of others  Examples:   * editor of a book * editorial board of a relevant disciplinary or professional journal * member of dissertation committee * reviewer of articles, conference proposals, grant proposals for national or international journals or organizations, etc. |  |
| Evidence of the employee's original scientific or scholarly contributions of major significance in the field  Examples:   * Highly cited publications (**important note:** provide documentation indicative that the publication was highly cited relative to other publications within the field; for co-authored publications, provide evidence of the employee’s intellectual leadership of the project). * Published materials about the significance of the employee’s original work. * Testimonials, letters, and affidavits about the employee’s original work. * Patents or licenses deriving from the employee’s work or evidence of commercial use of the beneficiary’s work. |  |
| Evidence of the employee's authorship of scholarly articles in the field, in professional journals, or other major media.  Examples:   * Publications in professionally relevant journals. * Published conference presentations at nationally or internationally recognized conferences. |  |
| Evidence that the employee has been employed in a critical or essential capacity for organizations and establishments that have a distinguished reputation.  Examples:   * Senior faculty or senior research position for a distinguished academic department or program. * Senior research position for a distinguished non-academic institution or company. * Principal or named investigator on a federal grant or contract * Member of a key committee within a distinguished organization. |  |
| Evidence that the employee commands a high salary at UMB. |  |

**Fees**

OIS engages outside immigration counsel to prepare O-1 petitions on the university’s behalf. Fees associated with the use of outside counsel are the hiring department’s responsibility and charged back to the department

SOAPF to charge attorney’s fees: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature**

Supervisor’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_