

# UNIVERSITY OF MARYLAND SUMMER 2023/FALL 2023/SPRING 2024

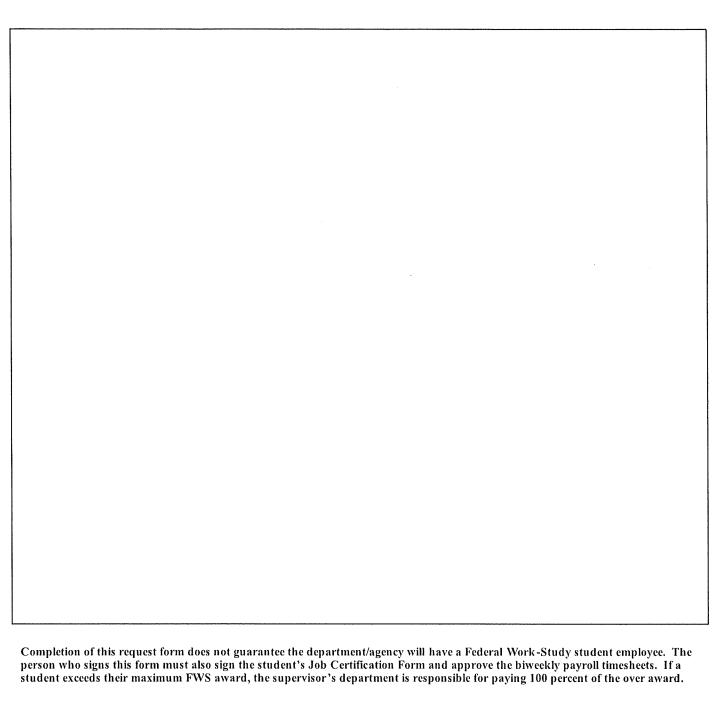
# FEDERAL WORK-STUDY SUPERVISOR'S STUDENT REQUEST

 $(Supervisor's \ On-line \ Orientation \ and \ Supervisor \ Acknowledgement \ Checklist \ must \ also \ be \ completed) \ \underline{http://www.umaryland.edu/workstudy}$ 

TO PARTICIPATE IN THE FWS PROGRAM THERE  $\underline{\text{MUST BE A SUPERVISOR}}$  and an alternate supervisor

# Please attach a job description for this FWS position.

Could this work-site be considered as Community Service?	Yes NoX
UMB DepartmentUMSON Office of Academic and Career Success at Shady Grove (Full Name of Department)  Off-Campus Agency (Full Name of Agency- For Off-Campus Positions Only)	
Telephone301-738-6234	Fax No
Work Study Supervisor's Full NameLaura El Shafei	
Work Study Supervisor's TitleDirector, Office of Academic	and Career Success
E-mail Address lelshafei@umaryland.edu	
Alternate Supervisor's Full Name Brigitte Bard	
Alternate Supervisor's TitleAssistant Director, Student Se	rvices
E-mail AddressBrigitteBard@umaryland.edu	
Job TitlePeer Academic Leader	
Job Function: Technical Administrative Resea	rch Lab Research ClinicalX_ Tutor Program Admin.



Return completed form to:

E-Mail: FWS@umaryland.edu

Phone: 410-706-7347

Office of Student Employment; University Of Maryland, Baltimore; 601 W. Lombard St, Suite 221; Baltimore, MD 21201

# **UMB Federal Work Study Program**

# Student Worker Request-AY 2023-2024

Department Name: UMSON Office of Academic and Career Success @Shady Grove

Position Title: Peer Academic Leader

**Job Description:** Peer Academic Leaders work in partnership with professional staff at the Office of Academic and Career Success at Shady Grove, in Rockville, MD. The role of the Nursing Peer Academic Leader is to facilitate individual and group learning to support students' academic success.

### **Minimum Qualifications**

- You must have completed the course (or courses relevant to content area specialty) for which you are applying with a course grade of A or B.
- You must be endorsed by an UMSON Faculty member and OACS Director or the OACS Assistant Director on the Shady Grove Campus.
- You must be in good academic standing within your program and the University of Maryland School of Nursing (UMSON) at the time of application and throughout your employment period.
- You must demonstrate excellent communication with students, faculty, and staff at UMSON.
- You must have previously utilized OACS services

#### Qualifications and Skills

#### Individuals interested in this position must:

- Have completed at least one semester of nursing school
- Meet students at their point of academic need
- Possess a passion for helping students succeed
- Participate in mandatory training
- Be able to work independently as well as collaboratively
- Have a high level of oral and written communications skills
- Be able to give and accept constructive criticism
- Possess strong time-management skills
- Be reliable and on time for student sessions
- Adhere to codes of conduct and confidentiality
- Possess an empathetic and welcoming approach that promotes inclusivity and belongingness
- Be able to conduct student sessions both virtually and in-person
- Be able to work 3 10 hours per week

Peer Academic Leadership experience is not necessary, however, a history of providing academic support services in on-on-one or group situations is a plus. Please include your resume and cover letter.