

UNIVERSITY OF MARYLAND  
SUMMER 2023/FALL 2023/SPRING 2024  
FEDERAL WORK-STUDY SUPERVISOR'S STUDENT REQUEST

(Supervisor's On-line Orientation and Supervisor Acknowledgement Checklist must also be completed) <http://www.umaryland.edu/workstudy>

TO PARTICIPATE IN THE FWS PROGRAM THERE MUST BE A SUPERVISOR AND AN ALTERNATE SUPERVISOR

Please attach a job description for this FWS position.

Could this work-site be considered as Community Service?	Yes	No	<input checked="" type="checkbox"/>
UMB Department	Social Work		
	(Full Name of Department)		
Off-Campus Agency	_____		
	(Full Name of Agency- For Off-Campus Positions Only)		
Address	525 West Redwood, Baltimore MD 21209		
Telephone	3012335466	Fax No.	_____
Work Study Supervisor's Full Name	Dawn Shafer		
Work Study Supervisor's Title	Associate Dean, Student Affairs		
E-mail Address	dshafer@ssw.umaryland.edu		
Alternate Supervisor's Full Name	Alexander Cosentino-Tich		
Alternate Supervisor's Title	Academic and Career Advisor		
E-mail Address	acosentino@ssw.umaryland.edu		
Job Title	Student Affairs Lead Mentor and Accessibility Advocate		
Job Function:	<input type="checkbox"/> Technical	<input checked="" type="checkbox"/> Administrative	<input type="checkbox"/> Research Lab <input type="checkbox"/> Research Clinical <input type="checkbox"/> Tutor <input type="checkbox"/> Program Admin.

Completion of this request form does not guarantee the department/agency will have a Federal Work-Study student employee. The person who signs this form must also sign the student's Job Certification Form and approve the biweekly payroll timesheets. If a student exceeds their maximum FWS award, the supervisor's department is responsible for paying 100 percent of the over award.

Return completed form to:

E-Mail: [FWS@umaryland.edu](mailto:FWS@umaryland.edu)

Phone: 410-706-7347

Office of Student Employment; University Of Maryland, Baltimore; 601 W. Lombard St, Suite 221;  
Baltimore, MD 21201

## Student Affairs Lead Mentor and Accessibility Advocate

This FWS student position will support the Office of Student Affairs by serving as a peer mentor for the MSW peer mentoring program. This position will be hybrid, allowing the candidate to work in person at SSW sometimes and work independently and remotely at other times. The ideal candidate is committed to helping to create a welcoming and inclusive environment for all students. Duties will include:

1. Working closely with the Student Affairs Dean to create a sense of inclusion for students
2. Gathering input from mentors by co-facilitating peer led discussion groups
3. Co-facilitating community building circles
4. Connecting students with appropriate resources
5. Identifying opportunities for ongoing connection
6. Following up with mentors and mentees regarding satisfaction and ongoing needs
7. Reviewing program assessment data
8. Researching other mentoring and providing recommendations to the OSA Dean
9. Helping the SSW to actualize goals regarding disability justice.
10. Maintain Blackboard Organization site for Peer Mentors
11. Assist in finalization of mentoring training
12. Other duties as assigned