

UNIVERSITY OF MARYLAND
SUMMER 2023/FALL 2023/SPRING 2024
FEDERAL WORK-STUDY SUPERVISOR'S STUDENT REQUEST

(Supervisor's On-line Orientation and Supervisor Acknowledgement Checklist must also be completed) <http://www.umaryland.edu/workstudy>

TO PARTICIPATE IN THE FWS PROGRAM THERE MUST BE A SUPERVISOR AND AN ALTERNATE SUPERVISOR

Please attach a job description for this FWS position.

Could this work-site be considered as Community Service? Yes ___ No X

UMB Department Pathology/Biochemical Genetics Lab
(Full Name of Department)

Off-Campus Agency _____
(Full Name of Agency- For Off-Campus Positions Only)

Address 655 W. Baltimore St. Pim. 7-042 Balto, MD
21201

Telephone 410-706-2810 Fax No. 410-706-6105

Work Study Supervisor's Full Name Erin Stravel, Ph.D. EA
Director, Biochemical Genetics Lab

Work Study Supervisor's Title Asst. Professor

E-mail Address estrovel@som.umaryland.edu

Alternate Supervisor's Full Name Miriam Blitzer, Ph.D. MEd
Professor + Head Division of

Alternate Supervisor's Title Human Genetics

E-mail Address mblitzer@som.umaryland.edu

Job Title (See attachment)

Job Function: ___ Technical ___ Administrative ___ Research Lab ___ Research Clinical ___ Tutor Program Admin.

Completion of this request form does not guarantee the department/agency will have a Federal Work-Study student employee. The person who signs this form must also sign the student's Job Certification Form and approve the biweekly payroll timesheets. If a student exceeds their maximum FWS award, the supervisor's department is responsible for paying 100 percent of the over award.

Return completed form to:

E-Mail: FWS@umaryland.edu

Phone: 410-706-7347

Office of Student Employment; University Of Maryland, Baltimore; 601 W. Lombard St, Suite 221;
Baltimore, MD 21201

Job Description

Job Title: Laboratory Assistant/Aide

Duties:

Perform general lab maintenance including: Cleaning tools apparatus, glassware, etc. Assist with Tay Sachs Quality Control Testing Project. Filing and other administrative duties as needed.