UNIVERSITY OF MARYLAND
SUMMER 2020 – Amended Hiring Request during COVID-19
FEDERAL WORK-STUDY SUPERVISOR’S STUDENT REQUEST
(Supervisor’s On-line Orientation must be completed) http://www.umaryland.edu/workstudy

TO PARTICIPATE IN THE FWS PROGRAM THERE MUST BE A SUPERVISOR AND AN ALTERNATE SUPERVISOR

Mandatory: Attach a job description for this FWS position (please ensure only telework capable duties are included).

Could this work-site be considered as Community Service?       Yes____ No____ X

UMB Department  Advanced Oral Sciences and Therapeutics

(Full Name of Department)

Off-Campus Agency  N/A

(Full Name of Agency - For Off-Campus Positions Only)

Address  650 W. Baltimore Street

Telephone  410-706-7547           Fax No. 410-706-1306

Work Study Supervisor’s Full Name  Ina L. Griffin, DMD

Work Study Supervisor’s Title  Interim Director, Postgraduate Endodontics

E-mail Address  igriffin1@umaryland.edu

Alternate Supervisor’s Full Name  Thomas W. Oates, DMD, PhD

Alternate Supervisor’s Title  Professor and Chair

E-mail Address  toates@umaryland.edu

Job Title  Dental Education, Provide Patient Education


Telework Duties Only: Please attach a separate job description (see below)

Completion of this request form does not guarantee the department/agency will have a Federal Work-Study student employee. The person who signs this form must also sign the Job Certification Form and approve the biweekly payroll timesheets. If a student exceeds their maximum FWS award, the supervisor’s department is responsible for paying 100 percent of the over award.

Return completed form to:

E-Mail:  fws@umaryland.edu

Phone:  410-706-7347

Updated April 29, 2020
**Detailed Job Description of Telework Capable Position:**

The position will involve tele-dentistry triage assistance for the patients with urgent and emergency oral health needs of Baltimore and the University of Maryland School of Dentistry community. In addition, they will serve as teaching assistants in the remote clinical teaching experiences for predoctoral dental students.