

**UNIVERSITY OF MARYLAND
SUMMER 2025/FALL 2025/SPRING 2026
FEDERAL WORK-STUDY SUPERVISOR'S STUDENT REQUEST**

(Supervisor's On-line Orientation and Supervisor Acknowledgement Checklist must also be completed) <http://www.umaryland.edu/workstudy>

TO PARTICIPATE IN THE FWS PROGRAM THERE MUST BE A SUPERVISOR AND AN ALTERNATE SUPERVISOR

Please attach a job description for this FWS position.

Could this work-site be considered as Community Service? Yes _____ No ☒

UMB Department Office of Sustainability
(Full Name of Department)

Off-Campus Agency _____
(Full Name of Agency- For Off-Campus Positions Only)

Address 620 W Lexington St, 6th Floor

Telephone 410-706-3478 Fax No. _____

Work Study Supervisor's Full Name Elizabeth Main

Work Study Supervisor's Title Director, Sustainability & Special Projects

E-mail Address emain@umaryland.edu

Alternate Supervisor's Full Name Angela Ober

Alternate Supervisor's Title Senior Specialist, Sustainability

E-mail Address aober@umaryland.edu

Job Title Sustainability Fellow

Job Function: ____ Technical ____ Administrative ____ Research Lab ____ Research Clinical ____ Tutor ☒ Program Admin.

Completion of this request form does not guarantee the department/agency will have a Federal Work-Study student employee. The person who signs this form must also sign the student's Job Certification Form and approve the biweekly payroll timesheets. If a student exceeds their maximum FWS award, the supervisor's department is responsible for paying 100 percent of the over award.

Return completed form to:

E-Mail: FWS@umaryland.edu

Phone: 410-706-7347

**Office of Student Employment; University Of Maryland, Baltimore; 601 W. Lombard St, Suite 221;
Baltimore, MD 21201**

Background

The [University of Maryland, Baltimore \(UMB\) Office of Sustainability](#) is seeking a Sustainability Fellow to assist with the implementation of program initiatives in support of [UMB's Sustainability Strategic Plan](#), the Office of Sustainability has outlined overarching goals and strategies for the University to increase recycling rates, expand composting opportunities, reduce energy usage, further campus engagement, and more.

Job Description

- Assisting with community composting program
- Developing educational and outreach materials
- Tabling at in-person events to expand campus awareness of sustainability initiatives
- Assisting with coordination of Campus Sustainability Month and Earth Month events
- Conducting research and data-gathering in support of projects
- Assisting with other sustainability initiatives as needed