

UNIVERSITY OF MARYLAND
SUMMER 2023/FALL 2023/SPRING 2024
FEDERAL WORK-STUDY SUPERVISOR'S STUDENT REQUEST
(Supervisor's On-line Orientation and Supervisor Acknowledgement Checklist must also be completed) <http://www.umaryland.edu/workstudy>
TO PARTICIPATE IN THE FWS PROGRAM THERE MUST BE A SUPERVISOR AND AN ALTERNATE SUPERVISOR

Please attach a job description for this FWS position.

Could this work-site be considered as Community Service?	Yes	No <input checked="" type="checkbox"/>
UMB Department	Office of Sustainability (Full Name of Department)	
Off-Campus Agency	_____ (Full Name of Agency- For Off-Campus Positions Only)	
Address	620 W Lexington St, 6 th Floor	
Telephone	410-706-2882	Fax No. _____
Work Study Supervisor's Full Name	Elizabeth Main	
Work Study Supervisor's Title	Associate Director, Sustainability	
E-mail Address	emain@umaryland.edu	
Alternate Supervisor's Full Name	Angela Ober	
Alternate Supervisor's Title	Senior Specialist, Sustainability	
E-mail Address	aober@umaryland.edu	
Job Title	Waste Reduction Fellow	
Job Function:	<input type="checkbox"/> Technical <input type="checkbox"/> Administrative <input type="checkbox"/> Research Lab <input type="checkbox"/> Research Clinical <input type="checkbox"/> Tutor <input checked="" type="checkbox"/> Program Admin.	

Completion of this request form does not guarantee the department/agency will have a Federal Work-Study student employee. The person who signs this form must also sign the student's Job Certification Form and approve the biweekly payroll timesheets. If a student exceeds their maximum FWS award, the supervisor's department is responsible for paying 100 percent of the over award.

Return completed form to:

E-Mail: FWS@umaryland.edu

Phone: 410-706-7347

Office of Student Employment; University Of Maryland, Baltimore; 601 W. Lombard St, Suite 221;
Baltimore, MD 21201

Background

The University of Maryland, Baltimore (UMB) Office of Sustainability is seeking a Waste Reduction Fellow to assist with implementation of existing and new program initiatives. Under UMB's Sustainability Strategic Plan, the Office of Sustainability has outlined overarching goals and strategies for the University to reduce its overall waste, increase recycling rates, expand composting opportunities, and more.

This position's responsibilities will include assisting UMB's Office of Sustainability in implementing its Self-Service Waste Program and a pilot community composting program in partnership with Baltimore City's Department of Public Works.

Job Description

- Assist with UMB bin inventories to assess current waste bins in campus buildings
- Support deployment of triple-bin stations for UMB Self-Service Program
- Monitor composting drop-off sites 1-2 times a week on campus
- Develop educational and outreach materials for various waste reduction initiatives
- Perform building waste audits as needed
- Create reports or summaries of findings from bin inventories or waste audits
- Assist with other sustainability initiatives as needed

Requirements

Must be able to work Tuesdays 11am-2pm and/or Wednesdays 3-6pm