

UNIVERSITY OF MARYLAND
SUMMER 2023/FALL 2023/SPRING 2024
FEDERAL WORK-STUDY SUPERVISOR'S STUDENT REQUEST

(Supervisor's On-line Orientation and Supervisor Acknowledgement Checklist must also be completed) <http://www.umaryland.edu/workstudy>

TO PARTICIPATE IN THE FWS PROGRAM THERE MUST BE A SUPERVISOR AND AN ALTERNATE SUPERVISOR

Please attach a job description for this FWS position.

Could this work-site be considered as Community Service? Yes ___ No

UMB Department Intercultural Center, Division of Student Affairs
(Full Name of Department)

Off-Campus Agency _____
(Full Name of Agency- For Off-Campus Positions Only)

Address 621 W Lombard Street, Baltimore, MD 21201

Telephone 410 706 7494 Fax No. _____

Work Study Supervisor's Full Name Rosemary Ferreira

Work Study Supervisor's Title Associate Director, Intercultural Center

E-mail Address rosemary.ferreira@umaryland.edu

Alternate Supervisor's Full Name Dr. Courtney Jones Carney

Alternate Supervisor's Title Director, Intercultural Center

E-mail Address courtney.carney@umaryland.edu

Job Title Diversity Fellow

Job Function: ___ Technical ___ Administrative ___ Research Lab ___ Research Clinical ___ Tutor Program Admin.

Completion of this request form does not guarantee the department/agency will have a Federal Work-Study student employee. The person who signs this form must also sign the student's Job Certification Form and approve the biweekly payroll timesheets. If a student exceeds their maximum FWS award, the supervisor's department is responsible for paying 100 percent of the over award.

Return completed form to:

E-Mail: FWS@umaryland.edu

Phone: 410-706-7347

Office of Student Employment; University Of Maryland, Baltimore; 601 W. Lombard St, Suite 221;
Baltimore, MD 21201

Intercultural Center Diversity Fellow Position Description

The Intercultural Center is currently seeking creative and social justice-oriented students to serve as Diversity Fellows. The Intercultural Center develops initiatives and resources that foster a sense of belonging and acknowledges the needs and lived experiences of historically marginalized and excluded students, staff, and faculty at the University of Maryland, Baltimore. The Intercultural Center is also deeply committed to developing anti-racism and anti-oppression educational programs that will inform the practice of our current and future health care, law, and human services professionals.

Under the direction of the Associate Director of the Intercultural Center, the Diversity Fellows will support the development and marketing of identity-based programming, which includes Hispanic/Latinx Heritage Month, Disability Justice and Awareness Month, First-Generation Celebration Week, Trans+ Empowerment and Advocacy Week, Black History Month, Women's History Month, Southwest Asian and North African Heritage Month, Asian American and Pacific Islander Heritage Month, and LGBTQ+ Pride Month, among others. Diversity Fellows will also support the implementation of the Critical Conversations Dialogue Program, an interprofessional cohort-based dialogue program for students, staff, and faculty. The selected individual will receive training in website maintenance, dialogue facilitation, and additional training may be provided based on the interests of the student and the needs of the Center.

Essential Functions:

- Assist in the planning, delivery, and maintenance of monthly identity-based programs and the Critical Conversations Dialogue Program for students, staff, and faculty.
- Support Intercultural Center communications, including updating the Center's webpage, developing marketing materials (fliers), sending emails, and submitting content to campus marketing channels (Elm, Campus Life Weekly, etc.).
- Actively research best practices related to anti-racism, anti-oppression, and supporting historically marginalized identities in higher education.
- Performs other related duties and special projects as assigned.

Preferred Experience:

All academic backgrounds are welcome. Experience developing communications plans and facilitating events is preferred. Knowledge and interest in social justice, identity-based programming, and anti-racism and anti-oppression practices is preferred.

Schedule:

- Hours available 8:30 a.m. to 5 p.m. Monday through Friday
- Schedule is flexible and based on the preferences and academic needs of the student and the needs of the Center.
- Hybrid position, 60% in-person and 40% telework

Contact: Rosemary Ferreira, Associate Director, Intercultural Center
rosemary.ferreira@umaryland.edu

Individuals who identify as Black, Indigenous, People of Color, first-generation, trans and non-binary, and/or as someone with a disability are strongly encouraged to apply.