***This old UMB job description was created between 2000 and 2014 and is being provided as a template or guide in the preparation of a current job description. The essential functions are general in nature and may not accurately depict the duties of a specific unit. Managers are encourage to update and provide specific duties that are applicable to work being performed in the unit.***

Job Title: **Director, IT Enterprise Applications**

Job Family: Information Technology Sub Family: IT - Enterprise Analysis

**Job Summary:**

Provide direction and support for IT solutions that enhance mission-critical business operations. Provide expertise within an enterprise application suite. Supervise and operate an organization’s enterprise application through the implementation of best practices. Work closely with decision makers in other departments to identify and recommend cost-effective technology solutions for all aspects of the enterprise.

**Essential Functions:**

* Provides direction and leadership for the resources of enterprise-related application design and development.
* Directs the implementation of enterprise IT systems solutions for the campus.
* Partners with upper level administrators and other directors on a regular basis in order to assist in the identification of technical solutions that meet business needs.
* Oversees and provide guidance to an enterprise application through change management process across the organization in all affected areas.
* Ensures that any integration points between or among enterprise applications meet functional requirements, system compliance, and interface specifications.
* Reviews processes, methods, questions, conflicts, and changes. Manages client issues in relation to process decisions and preferences. Researches best practices and proposes solutions.
* Participates in implementation teams and/or committees who may include Human Resources, Student Services, Central or School IT teams, Financial Services and other campus clients.
* Works closely with client groups to address needs and develop data structures, procedures and processes that enhance business functionality.
* Participates in the vendor selection process for software and implementation vendors.
* Directs and manages staff, including recruitment, supervision, scheduling, development, evaluation, and disciplinary actions.
* Performs other duties as assigned.

**Minimum Qualifications**

Education: Bachelors in Business, Human Resources, Finance, Information Technology, Computer Science, or a related field to application Experience: Five (5) years

Experience: Seven (7) years of experience in a functional area that required the use of ERP software packages (e.g. PeopleSoft/Oracle, Banner, etc.), or other enterprise wide application software (e.g. COEUS, Maximus ERS). Extensive experience with all aspects of software development and analysis.

Supervisory: Four (4) years of experience at a management/leadership level

Licensure/Certification:

Other: No subsitution of experience for minimum education requirement.

**Knowledge, Skills, and Abilities**

*Managers may provide prefered knowledge, skills, and abilities as necessary.*

Job Code: E0760J

SOC Code: 151190 IPEDS: Computer

EEO6 Code: Executive/Admin/Managerial State Code: 9445011

USM eCode: E2407E AAP Code: 1C