***This old UMB job description was created between 2000 and 2014 and is being provided as a template or guide in the preparation of a current job description. The essential functions are general in nature and may not accurately depict the duties of a specific unit. Managers are encourage to update and provide specific duties that are applicable to work being performed in the unit.***

Job Title: **Manager, IT Programmer/ Applications Development**

Job Family: Information Technology Sub Family: IT - Applications Development

**Job Summary:**

Manages and oversees the planning and directing of resources necessary to develop and support the strategic initiatives of the information systems for one or more business functions of the campus. Reviews, evaluates, and recommends objectives, policies, and procedures to ensure that the information systems provided are of high quality and that the needs of the particular function are being serviced. Manages large/complex projects involving software systems and applications, ensures adherence to budget and schedule, and oversees effective communications between information systems personnel and users.

**Essential Functions:**

* Manages functional personnel in alignment with department and campus-wide goals/objectives in order to promote maximum staff member benefit and effectiveness as well as overall functional productivity.
* Maintains functional efficiency and productivity by developing, implementing, and coordinating policies and procedures.
* Fosters and supports a conducive consultant/client environment, providing business unit and campus representatives with assessment, training, and advisement in functional area.
* Monitors, reviews, and evaluates ongoing functional programs and controls, assessing needs and facilitating improvements.
* Performs such administrative duties as staff supervision, performance evaluation, budgetary tracking, report formulation, and quality assurance.
* Performs other duties as assigned.

**Minimum Qualifications**

Education: Bachelors in field and/or related field

Experience: Four (4) years spent progressively building a background in a particular functional area.

Supervisory:

Licensure/Certification:

Other: No subsitution of experience for minimum education requirement.

**Knowledge, Skills, and Abilities**

*Managers may provide prefered knowledge, skills, and abilities as necessary.*

Job Code: E0726H

SOC Code: 151132 IPEDS: Computer

EEO6 Code: Professional State Code: 9445011

USM eCode: E24076 AAP Code: 3A