

University of Maryland, Baltimore (UMB)

Faculty Position Posting Template

NOTE: While some of the language in this template is required, the job description and qualifications should be customized to the position.

[SAMPLE GENERAL DESCRIPTION OF POSITION]

Position

The [Department/Division/School] at UMB invites applications for a [tenured/tenure-track/professional-track] faculty position in [specific discipline or focus area]. The successful candidate will join a collaborative and interdisciplinary academic community committed to advancing research, education, and service in [related field/discipline].

Campus/School Information

The University of Maryland, Baltimore (UMB) is the state's public health, law, and human services university, dedicated to excellence in education, research, clinical care, and public service. UMB enrolls over 6,700 students in six nationally ranked professional schools—medicine, law, dentistry, pharmacy, nursing, and social work—and an interdisciplinary Graduate School. The university's dynamic campus is in the heart of downtown Baltimore, providing access to a diverse and vibrant urban environment with close proximity to government agencies, major health institutions, and research partners.

[INSERT SCHOOL OVERVIEW]

Position Information

Position Title: [Insert Faculty Position Title] {Rank}

Department/Division/School: [Insert Department or School Name]

Salary Range: \$[Insert Salary Range]

Background Checks

Employment at UMB is contingent upon successful completion of a background check. A background check does not automatically disqualify a candidate from employment. However, the university reserves the right to rescind an offer or terminate employment if the findings are deemed incompatible with the position.

Employment eligibility must be verified within three days of the start date. Failure to provide appropriate documentation may result in offer rescission or employment termination.

[SAMPLE RESPONSIBILITIES & QUALIFICATIONS]

Key Responsibilities

- Conduct research and contribute to scholarship in [research area or discipline].
- Teach and mentor students in [relevant programs or courses].
- Collaborate on interdisciplinary initiatives within UMB and with external partners.

- Engage in service activities that align with the university's mission.
- [Include any additional specific expectations related to the role.]

Minimum Qualifications

- Ph.D., M.D., J.D., or equivalent degree in [relevant field] from an accredited institution.
- Demonstrated commitment to research, teaching, and service.
- Strong potential for securing extramural funding (if applicable).
- Experience working with diverse populations and fostering an inclusive academic environment.
- Experience in interdisciplinary research or cross-disciplinary collaborations.

[SAMPLE APPLICATION PROCESS]

Application Submission

Applicants should submit the following documents:

1. Cover Letter – Outlining research interests, {teaching philosophy}, and alignment with UMB's mission.
2. Curriculum Vitae – Including a list of publications, grants, and academic achievements.
3. Research Statement – Summary of research accomplishments and future goals (max 1,500 words).
4. Teaching and Mentoring Statement – Describing teaching experience, mentorship approach, and course interests.
5. Three Scholarly Works – Publications, creative work, or other relevant scholarly artifacts.
6. List of References – Names and contact information for three references (letters will be requested for shortlisted candidates).

Application Deadline

Best Consideration Date: [Insert Date]

Open Until Filled: Yes

For questions regarding the position, please contact [Department Contact Person] at [Contact Email].

Additional Information

UMB offers a comprehensive benefits package, including competitive health insurance, retirement plans, tuition remission, and professional development opportunities. More details can be found on the UMB **[Faculty Benefits Summary] (Insert Link)** page.

Equal Employment Opportunity Statement

UMB is committed to cultivating a diverse and inclusive workforce and is proud to be an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, age, ancestry or national origin, sex, pregnancy or related conditions, sexual orientation, gender identity or expression, genetic information, physical or mental disability, marital status, protected veteran's status, or any other legally protected classification.

If you anticipate needing a reasonable accommodation for a disability under the Americans With Disabilities Act (ADA), during any part of the employment process, please submit a [UMB Job Applicant Accommodation Request](#). You may also contact HRDiversity@umaryland.edu. Please note that only inquiries concerning an ADA request for reasonable accommodation will be responded to from this email address.

The University of Maryland, Baltimore prohibits sex discrimination in any education program or activity that it operates. Individuals may report concerns or questions to the Title IX Coordinator. Read the [UMB Notice of Non-Discrimination](#) for more information.