Human Resources Onboarding and Intake Schedule: November 2026 through December 2027

Month	Onboarding Date for Regular, CII, Faculty and Post-Doc New Hires	Location - new hires who need building access will be directed to the SMC onboarding	Cutoff date for ePafs for regular, CII's, Faculty and Post-Docs is 12pm	First pay day for Regular, CII's Faculty and Post-Docs	Start date for CI's and Adjunct Faculty (any business day listed below)	Location	Cutoff date for ePafs for CI's and Adjunct Faculty is 12pm	First pay day for CI's and Adjunct Faculty
November	11/2/2026	SMC Campus Center	10/29/2026	11/20/2026	11/2/2026	Human Resources Services	10/29/2026	12/4/2026
	11/16/2026	SMC Campus Center	11/12/2026	12/4/2026	11/16/2026	Human Resources Services	11/12/2026	12/18/2026
	11/30/2026	SMC Campus Center	11/26/2026	12/18/2026	11/30/2026	Human Resources Services	11/26/2026	1/1/2027
December	12/14/2026	SMC Campus Center	12/10/2026	1/1/2027	12/14/2026	Human Resources Services	12/10/2026	1/15/2027
January	1/11/2027	SMC Campus Center	1/7/2027	1/29/2027	1/11/2027	Human Resources Services	12/11/2025	1/29/2027
	1/25/2027	SMC Campus Center	1/21/2027	2/12/2027	1/25/2027	Human Resources Services	1/8/2026	2/12/2027
February	2/8/2027	SMC Campus Center	2/4/2027	2/26/2027	2/8/2027	Human Resources Services	2/4/2027	2/26/2027
	2/22/2027	SMC Campus Center	2/18/2027	3/12/2027	2/22/2027	Human Resources Services	2/18/2027	3/12/2027
March	3/8/2027	SMC Campus Center	3/4/2027	3/26/2027	3/8/2027	Human Resources Services	3/4/2027	3/26/2027
	3/22/2027	SMC Campus Center	3/18/2027	4/9/2027	3/22/2027	Human Resources Services	3/18/2027	4/9/2027
April	4/5/2027	SMC Campus Center	4/1/2027	4/23/2027	4/5/2027	Human Resources Services	4/1/2027	4/23/2027
	4/19/2027	SMC Campus Center	4/15/2027	5/7/2027	4/19/2027	Human Resources Services	4/15/2027	5/7/2027
May	5/3/2027	TBD	4/29/2027	5/21/2027	5/3/2027	Human Resources Services	4/29/2027	5/21/2027
	5/17/2027	SMC Campus Center	5/13/2027	6/4/2027	5/17/2027	Human Resources Services	5/13/2027	6/4/2027
	6/1/2027	SMC Campus Center	6/1/2027	6/18/2027	5/31/2027	Human Resources Services	5/27/2027	6/18/2027
June	6/14/2027	SMC Campus Center	6/10/2027	7/2/2027	6/14/2027	Human Resources Services	6/10/2027	7/2/2027
	6/28/2027	SMC Campus Center	6/24/2027	7/16/2027	6/28/2027	Human Resources Services	6/24/2027	7/16/2027
July	**7/1/2027 (Faculty ONLY)**	SMC Campus Center	6/24/2027	7/16/2027	7/1/2027	Human Resources Services	6/24/2027	7/30/2027
	7/12/2027	SMC Campus Center	7/8/2027	7/30/2027	7/12/2027	Human Resources Services	7/8/2027	8/13/2027
	7/26/2027	SMC Campus Center	7/22/2027	8/13/2027	7/26/2027	Human Resources Services	7/22/2027	8/27/2027
August	8/9/2027	TBD	8/5/2027	8/27/2027	8/9/2027	Human Resources Services	8/5/2027	9/10/2027
	8/23/2027	TBD	8/19/2027	9/10/2027	8/23/2027	Human Resources Services	8/19/2027	9/24/2027
September	****9/7/2027**	TBD	9/2/2027	9/24/2027	**9/7/2027	Human Resources Services	9/2/2027	10/8/2027
	9/20/2027	TBD	9/16/2027	10/8/2027	9/20/2027	Human Resources Services	9/16/2027	10/22/2027
October	10/4/2027	TBD	9/30/2027	10/22/2027	10/4/2027	Human Resources Services	9/30/2027	11/5/2027
	10/18/2027	TBD	10/14/2027	11/5/2027	10/18/2027	Human Resources Services	10/14/2027	11/19/2027
November	11/1/2027	TBD	10/28/2027	11/19/2027	11/1/2027	Human Resources Services	10/28/2027	12/3/2027
	11/15/2027	TBD	11/11/2027	12/3/2027	11/15/2027	Human Resources Services	11/11/2027	12/17/2027
	11/29/2027	TBD	***11/24/2027**	12/17/2027	11/29/2027	Human Resources Services	***11/24/2027**	12/30/2027
December	12/13/2027	TBD	12/9/2027	**12/30/2027**	12/13/2027	Human Resources Services	12/9/2027	1/14/2028
January	1/10/2028	TBD	1/6/2028	1/28/2028	1/4/2027	Human Resources Services	1/6/2028	1/28/2028

*** Revised cutoff date due to shortened Thanksgiving holiday workweek**

****Tuesday Onboarding session due to the Labor Day holiday**