For all emergencies below, activate the emergency response system by calling 911 as soon as possible.

**FIRE EMERGENCY**
- Activate nearest fire alarm pull station and call 911
- Evacuate using the nearest emergency exit

**MEDICAL EMERGENCY**
- Call 911 and provide location and patient condition information
- Send someone to the building entrance to assist emergency responders in locating the person(s)
- Provide first aid and/or CPR

**HAZARDOUS MATERIALS RELEASE**
- Isolate the spill by closing doors
- Move to a safe location
- If there is a risk of fire or explosion, activate the nearest fire alarm pull station and evacuate
- For non-emergent/non-life-threatening spills, call the campus police at x6-6882

**ACTIVE SHOOTER/VIOLENT INCIDENT**
- Quickly evacuate the premises if safe to do so
- If evacuation is not possible, quickly proceed to a room that can be locked
- Turn off lights, close blinds, silence cellphone, keep out of sight, await instructions from authorities
- **Do not activate the fire alarm!** Call 911
- As a last resort, and only when your life is in imminent danger, fight back. Act with physical aggression and throw items at the assailant.

**SUSPICIOUS PACKAGE**
- Do not handle the package
- Alert others nearby
- Evacuate the area and isolate the package by closing doors
- Call 911

**BOMB THREAT**
- If you take the call, remain calm and obtain as much information as possible.
- Immediately notify another staff person in the office, preferably while the caller is still on the line.
- Document all that you know and hear. This should include filling out a Bomb Threat Checklist available at umaryland.edu/emergencies
- Call 911 and do not evacuate unless instructed to do so by law enforcement.

**GENERAL SAFETY/EVACUATION INSTRUCTIONS**
- Evacuate using the nearest emergency exit
- Do not use elevators
- Individuals requiring evacuation assistance should go to the area of rescue assistance
- Always follow instructions from emergency wardens and emergency response officials
- Do not re-enter the building until the official "all clear" is given by emergency responders

**TORNADO**
- Avoid windows or wide-open spaces, such as auditoriums
- Move to an interior hallway, ideally on the lowest level
- Take shelter under a sturdy table or desk
- Cover head with arms

**EARTHQUAKE**
- During an earthquake, drop down, take cover under a desk or table, and hold on
- If you are in a damaged building at the end of an earthquake, evacuate immediately
- After an earthquake, do not re-enter a damaged building
- Expect aftershocks. Some may be large enough to do additional damage to weakened structures

**CIVIL DISTURBANCE**
- If inside: If possible, move to an interior room with a lockable door
- If outside: Avoid large groups of people and/or demonstrations, don’t seek refuge in places likely to be looted, seek safe shelter immediately

For more information, visit www.umaryland.edu/emergency