




UNIVERSITY *of* MARYLAND
BALTIMORE

SPA/SPAC Updates

Thursday, May 15, 2025

2:00PM

SPA Agenda

- Personnel Updates
 - SPA Contact Us
 - Federal Updates
 - Team Updates
 - Research Security Updates
 - Proposal Team
 - Grants Team
 - Incoming Contracts Team
 - Team State
 - Outgoing Subaward Team
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SPA Personnel Updates

Judy Myint, Contracts
Administrator (Incoming
Contracts Team)

Janelle Wiggins, Contracts
Administrator (Incoming
Contracts Team)

Coming Soon:

- 5/19 - John Evermann,
Executive Director
- Grants Administrator



Contact Us

For contact information and information on the responsibilities for each team please check out:

<https://www.umaryland.edu/spa/spa-contact-us/>

- Team Red/Team White emails are no longer in use – **PLEASE STOP USING!**



Contact
US

SPA Reminders

Proposals

- Proposals are supposed to be routed to SPA **5** days before the deadline.
 - If unable to meet the 5-day deadline please reach out to the appropriate team (Proposals, State, etc.)
 - As PIs look for new sources of funding SPA needs time to research the submission process including the process for any new electronic systems.
- Final copies of proposals must be submitted to SPA if SPA is not submitting.
 - Email submissions – copy the assigned SPA team member on the submission.
 - Portal/System submissions – send a printed version of what was submitted to the assigned SPA team member.

Federal Updates

IMPORTANT!

If you or a PI are contacted by anyone from outside of UMB requesting changes related to a federal award, immediately share the request with Jill and Laura, copying the department chair and dean. Do not respond to requests independently.

This could be about terminations, rebudgeting, rescoping, stop work orders, etc. An email recently went out to all faculty about this and will be forwarded to the RAC shortly.

Federal Updates

NIH

- No Cost Extensions
- Foreign Subawards

Indirect Costs

- NSF
 - Dept of Energy
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NIH No Cost Extensions

[NOT-OD-25-110](#)

"NIH has temporarily disabled the [No-Cost Extension functionality](#) in eRA Commons. The Director of NIH has directed NIH staff to review all existing grants and cooperative agreements to ensure that NIH awards do not fund off-mission activities or projects. Therefore, temporarily disabling the NCE functionality in eRA Commons will allow NIH staff to review and assess all NCE requests to confirm that the activities proposed during the extension align with the NIH mission and agency priorities.

At this time, all requests for NCEs must be submitted as a [prior approval request](#) in eRA Commons, for NIH review and approval. Requests for activities that do not align with the NIH mission and agency priorities will not be approved."

NIH No Cost Extensions

- Submit all requests through KB. KB has been updated to ask for all information that is necessary for the prior approval request.
- Ability to submit as a prior approval is on a case-by-case basis based on availability in the NIH system. Previously could only submit after award has ended. For some projects we have been able to submit the prior approval request before the end date.
- Have realistic expectations and contingency plans. We are unsure how long it will take for NIH to review and make a determination or if extensions will be approved.

NIH Foreign Subawards

NOT-OD-25-104

"Effective with the date of this notice and until the details of the new foreign collaboration award structure are released, NIH will not issue awards to domestic or foreign entities (new, renewal or non-competing continuation), that include a subaward to a foreign entity. Additionally, NIH will no longer accept prior approval requests to add a new foreign component or subaward to an ongoing project. In all cases, NIH will allow Institutes, Centers and Offices (ICOs) to renegotiate awards, whether new, renewal or non-competing, to remove subawards to foreign entities and, where the work can be performed domestically, allow the funds to be rebudgeted for use by the prime recipient (domestic or foreign) or a domestic subrecipient. If a project is no longer viable without the foreign subaward, NIH will work with the recipient to negotiate a bilateral termination of the project, taking into consideration any need to support patient safety and/or animal welfare.

Notices of Funding Opportunities (NOFOs) that state that foreign components are allowed are superseded by this notice. NIH will revise NOFOs to reflect the new award structure."

NIH Foreign Subawards

What does this mean?

New Proposals:

- PIs should attempt to talk to their Program Officers.
- Can propose with foreign subawards but we are unsure if NIH will reject/return without review.
- Determine if it is appropriate to include the foreign entity as a contractor/consultant, etc. (Remember impact on budgets and the terms that will apply).
- SPA has asked NIH OPERA if it is okay to propose with subrecipients with the understanding that they will be subject to the new structure but we have not yet received a response.

NIH Foreign Subawards

New and Existing Projects

- Prior to issuing the next NOA, NIH will require a rescope of the project to remove the foreign subaward.
- If you are expecting a new award or are nearing the end of a budget period, please start preparing.
 - Identify domestic entities to replace the foreign entity.
 - Remove the foreign subaward and rescope work to UMB.
 - Possibly need to prepare for termination of the award.

Indirect Costs

NSF

- Announced 15% F&A on new awards.
- Currently being challenged in court.

Dept. Of Energy

- Announced 15% F&A for Higher Ed
- Currently subject to a TRO
- Also announced the following
 - 10% for State/Local Governments
 - 15% for Non Profit Organizations
 - 15% for For-Profit Organizations

Contact Jill if your PIs plan to propose to either NSF or Dept of Energy.

Team Updates



Research Security Team



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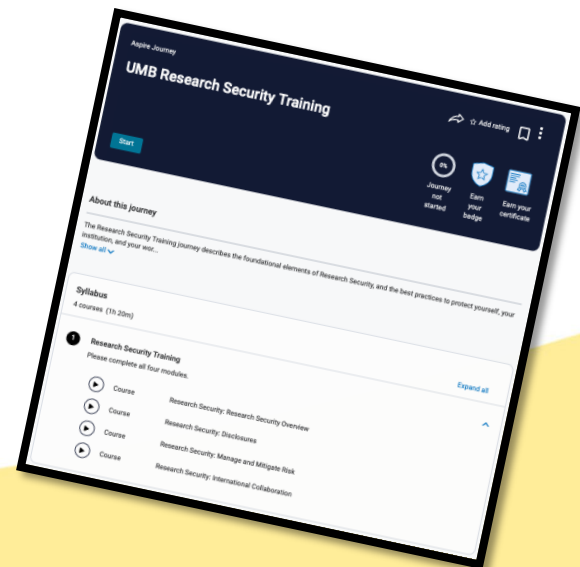
Research Security Team

Foreign Travel Review

- Covered Individuals
- Attestations and Data from IO and Concur
- Follow up for more information
- Restricted Entity Screen
- Guidance:
 - Best practice for researchers traveling on UMB-business
 - Potential risk(s)
 - Disclosure considerations

Mandatory RS Training

- Required annually for Covered Individuals
- Mirrors NSF Modules
- Percipio
- UMB Certifications
- Completion Badge



Proposal Team



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NIH Foreign Justification

Foreign Justification in NIH Proposals

[NOT-OD-25-098](#)

- The KR UMB Required Question Questionnaire asks the following: Will this project involve any communications and/or financial transaction with foreign countries or their citizens or foreign organizations, or shipment of equipment, data, biological/chemical materials, software or information outside the U.S.?
- If answered yes, you will need a foreign justification uploaded into the attachment section of the proposal. Without it, NIH will reject the application.

NIH Foreign Justification

- Foreign Justification Continued – If #6 is answered yes Proposal Team will also look under key personnel to see if any of the Key People are from a foreign institution and will look for a corresponding Letter of Support as well.
- The Foreign Justification will be unloaded into the Attachment section in KR and the File Type should be other and in the description you should put Foreign Justification (Please see screen shot).

NIH Foreign Justification

- Foreign Justification Continued – If #6 is answered yes Proposal Team will also look under key personnel to see if any of the Key People are from a foreign institution and will look for a corresponding Letter of Support as well.
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NIH Foreign Justification

Proposal (14)

Personnel (7)

Abstracts (0)

Internal (6)

Notes (2)

Proposal (14)

Add attachments to this proposal

Download All

	File	Type	Status	Description
1	ResourceSharingPlan.pdf	PHS_ResearchPlan_ResourceSharingPlans	Final	
2	MPIplan.pdf	PHS_ResearchPlan_MultiplePILeadershipPlan	Final	
3	ForeignJustification.pdf	Other	Final	ForeignJustification
4	LOSCombined3.pdf	PHS_ResearchPlan_LettersOfSupport	Final	
5	ConsortiumContractualArrangements.pdf	PHS_ResearchPlan_ConsortiumContractualArr	Final	
6	DMSPlanARCrev.pdf	PHS_ResearchPlan_Other_Plans	Final	
7	ResearchStrategy2.pdf	PHS_ResearchPlan_ResearchStrategy	Final	
8	SpecificAims.pdf	PHS_ResearchPlan_SpecificAims	Final	
9	BudgetJustification.pdf	BudgetJustification	Final	
10	Equipment.pdf	Equipment	Final	
11	Facilities2.pdf	Facilities	Final	

Other Reminders

- When we sign documents and send to the department, those documents need to be uploaded in KR asap so we can sign off the proposal. If we wait the proposal will show as late (This is for the Non-System to system applications).
- If emails are sent to the Team email box remember that the SPA Proposal Team has 24-48 hours to respond to the email. If the matter is urgent, please put urgent in the subject line. Urgent is used for items that are due that day. If you have urgent in the subject line remember that it will bumps someone else's proposal, so please use it sparingly.

Grants Team



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Grants Team

Required Documents for NCE Prior Approval Submissions

- Include the following documentation:
 - **Scientific Justification**
 - **Brief Progress Report**
 - **Detailed Budget + Checklist** (Use NIH PHS Forms)
 - 2590 Page 2 Detailed Budget
 - 2590 Page 6 Checklist
 - Approval date(s) for any related IRB/IACUC protocols.
 - Amount of unobligated balance for the NCE
 - Confirm whether the PI will maintain effort during the NCE period.

Incoming Contracts Team



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Incoming Contracts Team

Personnel Update:

- Two (2) NEW Contracts Administrators:
 - Judy Myint
 - Janelle Wiggins

SPA Contracts Team

SPA-Contracts@umaryland.edu

Stacey L. Boyd, Manager

Sboyd001@umaryland.edu

Nicolette Glewwe, Senior Administrator

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Roman Kovalets, Contracts Administrator

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Judy Myint, Contracts Administrator

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Moriah Nkosi, Contracts Administrator

Moriah.nkosi@umaryland.edu

Janelle Wiggins, Contracts Administrator

Jwiggins@umaryland.edu

Incoming Contracts Team

- **REMINDERS:**
- Need to contact us?
 - When communicating via email with the Incoming SPA Contracts Team, please **ONLY** use email address: SPA-Contracts@umaryland.edu
- Need to submit a financial or nonfinancial action to us?
 - If covered by previous routing, submit via KB Award MOD
 - If no cost extending with sponsor approval or amendment, submit via KB Award MOD
 - If continuing award documentation related to contract/agreement covered by previous routing requiring SPA signature; submit via KB Award MOD
 - If closeout documentation related to contract/agreement requires SPA
 - Not covered by previous routing or new award not routed in KR; submit via KR
 - If new award or supplement routed; but no KR award#; submit via email to SPA-Contracts@umaryland.edu

Incoming Contracts Team

- REMINDERS (cont'd)

- Need to submit a temporary request related to a contract/agreement?

- TEMP request, submit **via email to** SPA-Contracts@umaryland.edu or KR; as applicable.

IMPORTANT:

- **NEVER** submit a temporary requests via KB
 - TEMPS routed via KR must be accompanied by SOW & Budget

REFRESHER: Are you expecting a new award for a continuing project? If so, please be sure to select "**NEW**" on the TEMP request form not "Continuation; Requesting New Project ID#"

- Need to submit a prior approval request related to a contract/agreement requiring SPA signature?

- NCE prior approval request; **submit via KB NCE**
 - Carry forward prior approval or sponsor approval not required; **submit via email to** SPA-Contracts@umaryland.edu

Incoming Contracts Team

- REMINDERS (cont'd)
 - Need to submit an unfunded agreement request?
 - New unfunded agreement, ***submit via KR***
 - **NOTE:** Renewal/extension of an existing/expiring unfunded agreement, submit via KB Award MOD using assigned KR Award#
 - <https://www.umaryland.edu/spa/developing-proposals/unfunded-agreements/>
 - **IMPORTANT:** Institutional representative for DUA access agreements (e.g., dbGap, NIMH, CMS, UKBiobank, etc) should be a member of the contracts team. Authorized signatory: Stacey Boyd; email address: SPA-Contracts@umaryland.edu

Incoming Contracts Team

- **COMING SOON!!!**
- **SPA Brown bag sessions:**
 - **Data Use Agreements (DUAs) or Data Transfer and Use Agreements (DTUA) - the what, when, why, and where?!?** *(unofficial topic title)*
 - *Topics will include:* Transferring/sharing UMMS owned data; what is required? And, How to identify if it's data or materials?
 - **Understanding & navigating the process for clinical trial agreements/projects reviewed by SPA?** *(unofficial topic title)*

Team State



TEAM STATE

- USE KR PROPOSAL NUMBER IN ALL CORRESPONDENCES
- Put docs that need to be signed in PDF format
- GIVE MORE THAN ONE DAY TO PROCESS
- DON'T SAY ITS URGENT IF IT IS NOT
 - SAME DAY IS URGENT
 - ONE WEEK AWAY IS NOT URGENT
 - Proposal's must include scope of work, budget that will be submitted, budget justification
 - Attachments should include copy of guidelines or RFA
 - USE federally approved F&A rates
 - UNLESS sponsor has published caps in guidelines
 - Get F&A waiver for proposal submission in KR
 - Waiver should be included on year to year basis

Outgoing Subaward Team



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Outgoing Subaward Team

Requests by Sponsor

FY 25 to date (7/1/2024-04/30/2025)

Sponsor	# of Requests	% of Total
NIH	368	50.62%
DOD	112	15.41%
STMD	82	11.28%
Other	37	5.09%
Internal	34	4.68%
DHHS	25	3.44%
Gates	21	2.89%
FDTN	19	2.61%
CDC	8	1.10%
FDA	8	1.10%
DOed	6	0.83%
DOJ	5	0.69%
PCORI	1	0.14%
USDA	1	0.14%
Grand Total	727	100.00%

Requests by Month

FY 25 to date (7/1/2024-04/30/2025)

Month	# of Requests	% of Total
Jul	91	12.52%
Aug	95	13.07%
Sep	96	13.20%
Oct	104	14.31%
Nov	60	8.25%
Dec	67	9.22%
Jan	67	9.22%
Feb	49	6.74%
Mar	46	6.33%
Apr	52	7.15%
Grand Total	727	100.00%



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