



Transaction Union Report Transaction Type Definitions

Transaction Type Name	Definition
Autocopy Journals	Journal entries created on GL account combos.
Burden Cost	Formerly referred to as F&A (Indirect Costs).
CBS Revenue Bill	Non-sponsored revenue collected from departmental external customer billing.
CG - Revenue Recognition	(CG = Contracts & Grants) Recognize revenue when (or as) the entity fulfills a performance obligation. For all Awards, revenue is recognized as costs are incurred up to the Contract Limit.
CG - Revenue Recognition Reversal	(CG = Contracts & Grants) Entries made as part of the process of converting data from eUMB to Quantum. These are reversing Revenue Recognition generated in Quantum for historical project costs which were converted into PPM. eUMB Revenue (and all other account balances) were converted into the GL as part of GL Balance conversion.
Capital Projects	Accounting for Capital Projects expenditures.
Check Request / Working Fund	AP invoices not related to Purchase Orders that have been paid from the State or the Working Fund.
Conversion	Financial transactions converted from eUMB Financials into Quantum Financials.
Conversion Cost	Historical costs brought into Quantum. Accounting was not generated for these costs because all eUMB account balances were converted directly into Quantum GL.
Debit Memo	Transactions that transfer revenues and/or expenses between projects and/or GL account combos. Equivalent of a journal entry in eUMB.
Employee Home Org	Used to report all funding sources for employees in a specific Org.
ENC – Payroll	Payroll and Fringe encumbrances for future periods.
ENC – Requisition	An approved requisition that has not been assigned as a Purchase Order.
ENC – Requisition – Burden	The F&A related to approved requisition that has not been assigned as a Purchase Order.
ENC – Purchase Order	An executed Purchase Order (PO) that has had some or no payments made against it. The amount outstanding is reduced as payments are made against the PO. Once all payments have been made against the PO it should be closed.
ENC – Purchase Order - Burden	The F&A related to the PO encumbrance. As the PO encumbrance is reduced this amount is reduced as well.
HX Journals	Transactions generated by the State of MD interface.
Manual Journals	Journal entries manually created on GL account combos.
Miscellaneous Receipt	Departmental cash/check/credit card deposits.
PO Invoice / AP Travel	AP invoices paid against purchase orders and non-employee travel reimbursements that have been paid.
Payroll	Payroll, Fringe and employee travel.
Pcard Accrual	Pcard charges that have not been submitted and approved on an Expense Statement by the end of the monthly billing cycle that are charged to the cardholder's default account.
PCard Expense	Transactions that are submitted on approved Pro Card expense statements.
SIMS	Financial transactions on GL account combos from the Student Information Management System. This includes tuition and fees.
SPAC Adjustment Entries	Entries made by Sponsored Projects Accounting & Compliance (SPAC).
Service Center – Bioresco	Financial transaction related to Bioresco.
Service Center –Telephone	Financial transaction related to telephone charges.
Service Center –Vet Services	Financial transaction related to Vet Services.
Service Center - iLabs	Financial transaction related to iLabs.
Spreadsheet Journals	Journal entries entered by spreadsheet on GL combos.