

Type	Due to USM	Due to MHEC	Survey	Report Name	Term	Where to Submit	CC/Email IR Mailbox Confirmation (ir@usmd.edu)	Special Contact
MAC	Tue 7/15/2025	Tue 7/15/2025	S-20	Non-Resident Tuition for Undocumented Immigrants		Confirmation to Generic Folder in IRIS		
MAC2	Fri 7/25/2025	Fri 8/1/2025	DIS	Degree Information System		IRIS		
MAC2	Fri 7/25/2025	Fri 8/1/2025	ECS	External Credit System		IRIS		
STATE	Fri 8/1/2025		Community of Interest	Community of Interest		Governor's Office & Candace Caraco	Yes	Candace Caraco ccaraco@usmd.edu
RC	Fri 8/15/2025		RC-CRS	Regional Center Course Information	Summer	IRIS		
RC	Fri 8/15/2025		RC-REG	Regional Center Registration Information	Summer	IRIS		
USM	Tue 9/2/2025	Tue 9/2/2025	CD	Cultural Diversity Reports		Confirmation to Generic Folder in IRIS		
USM	Fri 9/5/2025		MFR-I	Managing for Results-Initial		Anthony Foster afoster@usmd.edu	Yes	Anthony Foster afoster@usmd.edu
USM	Fri 9/12/2025		JCR Faculty	JCR Faculty Workload		Kelsey Beckett kbeckett@usmd.edu	Yes	Kelsey Beckett kbeckett@usmd.edu
USM	Mon 9/15/2025		Credit Hours	Credit Hours and FTE Submission	Fall	IRIS		
MAC	Mon 9/22/2025	Wed 10/15/2025	S-7	Opening Enrollment	Fall	Generic Folder		
MHEC	Wed 10/1/2025	Wed 10/1/2025	PAR	Performance Accountability Report		Anthony Foster afoster@usmd.edu	Yes	Anthony Foster afoster@usmd.edu
USM	Wed 10/1/2025		MFR-F	Managing for Results-Final		Anthony Foster afoster@usmd.edu	Yes	Anthony Foster afoster@usmd.edu
MAC2	Wed 10/8/2025	Wed 10/15/2025	EOTS	End-of-Term System	Winter	IRIS		
MAC2	Wed 10/8/2025	Wed 10/15/2025	EOTS	End-of-Term System	Spring	IRIS		
MHEC	Fri 10/10/2025	Fri 10/10/2025	Best Practices	Annual Report for Best Practices and Progress to 55%		Confirmation to Generic Folder in IRIS		
USM	Wed 10/15/2025		S-11	Institutional SAT Profile		Qualtrics Form		

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RC	Wed 10/15/2025		RC-CRS	Regional Center Course Information	Fall	IRIS		
RC	Wed 10/15/2025		RC-REG	Regional Center Registration Information	Fall	IRIS		
USM	Mon 10/27/2025		AIS	Application/Acceptance/Admission		IRIS		
MAC	Tue 10/28/2025	Tue 11/4/2025	S-6	Credit Hours of Enrollment		Generic Folder		
MAC2	Mon 11/10/2025	Mon 11/17/2025	EIS	Enrollment Information System	Summer	IRIS		
MAC2	Mon 11/10/2025	Mon 11/17/2025	EIS	Enrollment Information System	Fall	IRIS		
MAC2	Mon 11/10/2025	Mon 11/17/2025	FAIS	Financial Aid Information System		IRIS		
MAC2	Mon 11/24/2025	Mon 12/1/2025	MAPCS	Maryland Approved Program Completer System		IRIS		
USM	Mon 12/1/2025		InstAid	Strategic Use of Institutional Aid		Generic Folder		Chad Muntz cmuntz@usmd.edu
MAC	Mon 12/1/2025	Mon 12/1/2025	CWS	Cyber Warrior System (BOW, COP, MOR, UMES only)		Confirmation to Generic Folder in IRIS		
MAC2	Mon 12/8/2025	Mon 12/15/2025	EDS	Employee Data System		IRIS		
MHEC	Mon 12/15/2025	Mon 12/15/2025	Student Voter	Student Voter Action Plan		Confirmation to Generic Folder in IRIS		
MAC	Thu 1/8/2026	Thu 1/15/2026	DE	Distance Education Form & Survey		Generic Folder		
USM	Fri 2/13/2026		E-Proj	Enrollment Projections		Generic Folder		Chad Muntz cmuntz@usmd.edu
USM	Fri 2/13/2026		Tuition Differential	Tuition Differential and Special Rates		Generic Folder		
RC	Tue 2/17/2026		RC-CRS	Regional Center Course Information	Winter	IRIS		
RC	Tue 2/17/2026		RC-REG	Regional Center Registration Information	Winter	IRIS		

Type	Due to USM	Due to MHEC	Survey	Report Name	Term	Where to Submit	CC/Email IR Mailbox Confirmation (ir@usmd.edu)	Special Contact
MAC	Mon 2/23/2026	Mon 3/16/2026	S-7	Opening Enrollment	Spring	Generic Folder		
USM	Mon 3/2/2026		Credit Hours	Credit Hours and FTE Submission	Spring	IRIS		
RC	Mon 3/2/2026		RC-CRS	Regional Center Course Information	Spring	IRIS		
RC	Mon 3/2/2026		RC-REG	Regional Center Registration Information	Spring	IRIS		
MAC	Tue 3/3/2026	Tue 3/3/2026	S-25	Student & Accommodations for Disabilities		Confirmation to Generic Folder in IRIS		
MAC2	Mon 3/9/2026	Mon 3/16/2026	SCRS	Student Course Registration System		IRIS		
MAC2	Wed 3/25/2026	Wed 4/1/2026	EIS	Enrollment Information System	Winter	IRIS		
MAC2	Wed 3/25/2026	Wed 4/1/2026	EIS	Enrollment Information System	Spring	IRIS		
MAC2	Wed 4/8/2026	Wed 4/15/2026	EOTS	End-of-Term System	Summer	IRIS		
MAC2	Wed 4/8/2026	Wed 4/15/2026	EOTS	End-of-Term System	Fall	IRIS		
MAC	Mon 6/1/2026	Mon 6/1/2026	Campus Climate Survey	Campus Climate Survey - Sexual Assault & Incident Data Submission		Confirmation to Generic Folder in IRIS		
MAC	Mon 6/1/2026	Mon 6/1/2026	S-30	Foster Care Homeless Youth Tuition Waivers		Confirmation to Generic Folder in IRIS		
MAC2	Tue 6/23/2026	Tue 6/30/2026	NCI List	Near Completers Initiative List		Generic Folder		
MAC2	Tue 6/23/2026	Tue 6/30/2026	NCI Narrative	Near Completers Initiative Narrative		Generic Folder		
MHEC	Wed 7/1/2026	Wed 7/1/2026	Athletics Complaint Form	Student Concerns about Athletics		Confirmation to Generic Folder in IRIS		
MAC	Wed 7/15/2026	Wed 7/15/2026	S-20	Non-Resident Tuition for Undocumented Immigrants		Confirmation to Generic Folder in IRIS		

Special Notes:

AIS	Include Last, First, Middle Name, Suffix, Birthdate, and H.S. Code
SRCS	We are currently working with MHEC to provide more clarity on variables/changes
Credit Hour	https://warehouse.usmd.edu/InstRsch/credithours-fte-update.php
CWS	For BSU, CSU, and UMES only
Differential Tuition	For TU, UMB, and UMCP only
EOTS	Include +/- for First Math & English Grades
FAIS	New File Layout
MFR-I	At the time of submission, you will need to submit: 1) the template with all data available as of that date, 2) DBM's checklist, and 3) the data certification statement signed by your president or provost. As in the past, if you prefer to hold off submitting the certification statement until all data are completed and entered, that is fine. Please notify Anthony Foster (afoster@usmd.edu) of your plans.
MRF-F	See the email Anthony Foster sent out on May 25, 2025, if you have questions about the MRF-F. As in the past, please email your submissions to Anthony Foster (afoster@usmd.edu), who will review and forward them to DBM on behalf of the Chancellor and the Board of Regents. If you do mail them directly to DBM, please cc Anthony Foster.