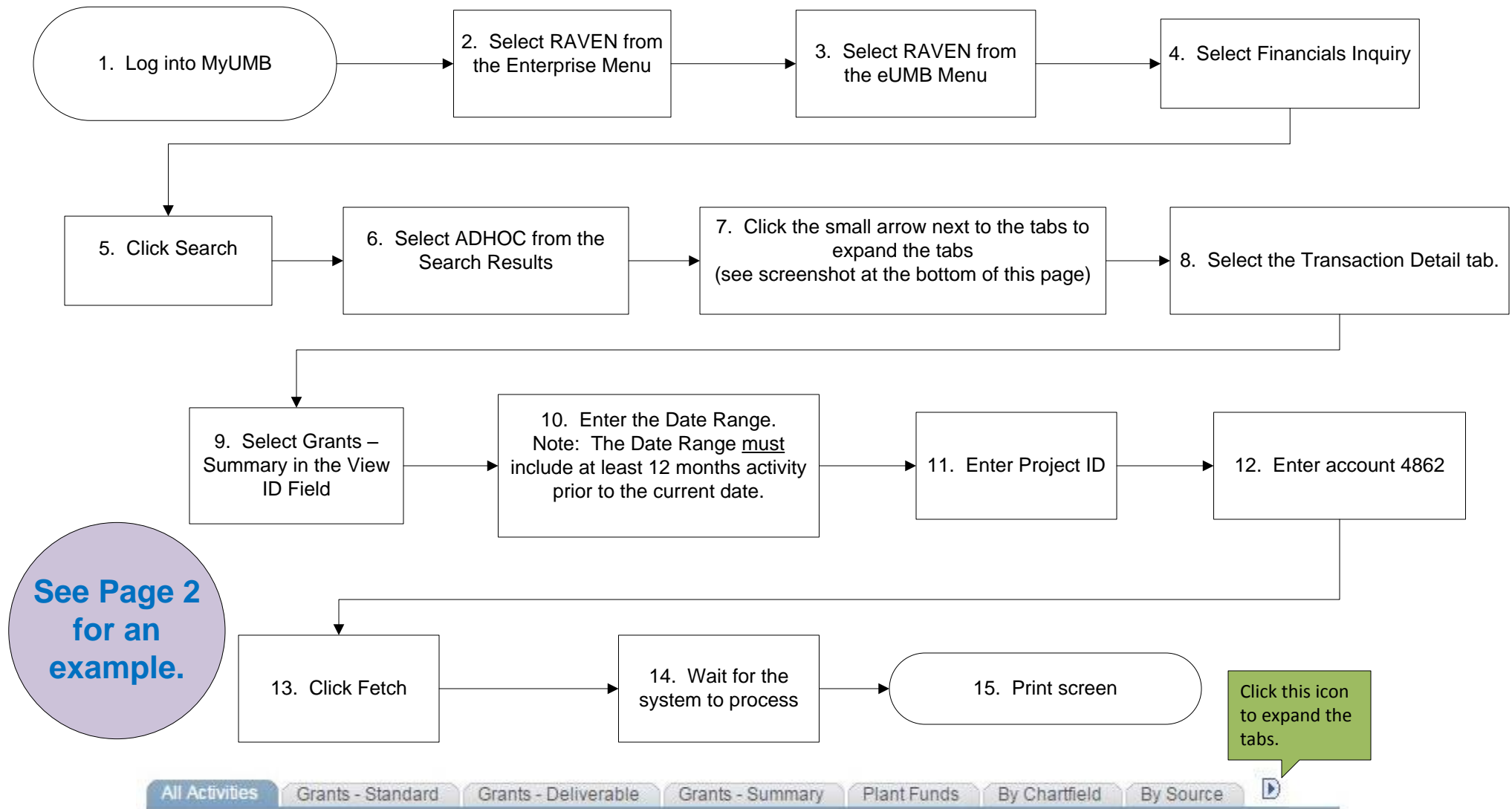


How to Run the RAVEN Inquiry for Account 4862



Disbursements of funds for the purpose of purchasing gift cards or distributing cash will be charged to the sponsored project ID using account 4862- Study Participant Pay- Imprest. Amounts charged to this account will not be billed to the sponsor or generate F&A. On a monthly basis, a journal entry must be created to credit (reduce) this account and debit (charge) account 3125- Study Participant Pay- Group for the amount of cash or gift cards that have been distributed that month. The log will be the backup and basis for the journal entry. FS-WF will not fulfill additional Study Participant payment requests for the specified project until this journal entry has been completed. For studies that require multiple requests, a reasonable balance in 4862 will be acceptable, to allow for continuity.

Example:

Menu [-]

Search:

- ▷ My Favorites
- ▷ RAVEN
 - Financials Inquiry
 - Financials Inquiry List
 - PCard Inquiry
 - PCard Inquiry List
 - SPC Inquiry
 - SPC Inquiry List
- ▷ Reporting Tools
- ▷ PeopleTools
- My Personalizations

Plant Funds | By Chartfield | By Source | Transaction Detail | Budget Revision Summary | Budget Revisions Detail

Inquiry: ADHOC [My Security](#) [Report Manager](#) [Process Monitor](#)

*BU: *View ID: Grants - Summary

*Calendar Month Range: 2016-02 February *Thru: 2017-02 February Always run in background Limit row count for Excel 2003

Chartfield Selection														
PC BU		Project		Fund		Owner Dept		Prog		Acct		Tx Dept		Aw
<input type="text" value="00000"/>	<input type="text" value="All PCBU's"/>	<input type="text" value="10006792"/>	<input type="text" value="Does Underrecognition of Kidne"/>	<input type="text" value="000"/>	<input type="text" value="All Funds"/>	<input type="text" value="UMB"/>	<input type="text" value="University of Maryland, Balto"/>	<input type="text" value="000"/>	<input type="text" value="All Programs"/>	<input type="text" value="4862"/>	<input type="text" value="Study Participant Pay- Imprest"/>	<input type="text" value="UMB"/>	<input type="text" value="University of Maryland, Balto"/>	<input type="text" value="000"/>

*Amount Type: Source:

Find | View All | | First | 1-14 of 14 | Last

Transaction Info									
Amount	Amount Type	Source	Month	Date	Document Type	Document	Name	Description	Line Descr