Purchase Equipment

Is Acquisition Cost \( \geq \$1,000 \) and \(< \$5,000\)?

- **YES**: Non-Capital Asset
  - Record in GL account 3953.
  - Tag with UMB Asset Tag

- **NO**: The purchase is either a supply (if < \$1,000) or a capital asset (if \( \geq \$5,000\)). Record in the appropriate GL account.

Is it a Designated NCA?

- **YES**: EEAF
- **NO**: END