

Changes in HRMS to Correspond with Quantum Financials

Friday, October 4th, 2019

9am – 11am

SON- Room 130

Agenda

- HRMS changes due to Quantum Financials implementation
 - Susan McKechnie & Candace Chow
- FS-Payroll updates
 - Candace Chow
- SPAC- Costing & Compliance updates
 - Beryl Gwan
- Quantum Analytics Demo
 - Lynn McGinley

Quantum Financials

Quantum Financials

- New financial accounting system has replaced eUMB Financials
- Went Live on October 2nd, 2019
- Website:
<https://www.umaryland.edu/quantum/>

Quantum Financials

- Chart of Accounts and Account Combo structure here:
 - <https://www.umaryland.edu/quantum/chart-of-accounts/>
- General Training and support:
 - <https://www.umaryland.edu/quantum/training-and-support/>
- COA Training:
 - <https://www.umaryland.edu/quantum/chart-of-accounts/education-session-information/>

Quantum Financials Quick Overview

- Coding either to a General Ledger Account Combination (GLAC) or to a Project

- GLAC format is:

Object-Source-Org-Activity-Purpose-Function-Unit-Future-Interfund (OSOAPFUPI)

- Project format is:

Project-Org-Expenditure Type- Task- Award-Funding (POETAF)

Quantum Financials

For GLACs-

- Objects and Orgs (that were Accounts and Depts) have not changed but there are additions and deletions;
- Sources are a combination of Fund and PCBU with some expansion and new values;
- Functions are Programs with expansion and new values;
- Depts/Schools/Divisions were given both Purpose and Activity to create values to meet reporting needs

Quantum Financials

For Projects (POETAF)-

- Converted projects retained the same Project ID from eUMB- new project IDs will be different
- Orgs represent the Transaction Dept we used in eUMB- not the project owning dept
- Expenditure Type use the same values as Object (old Account)
- Task- always 1
- Award is the contract number
- Funding indicates whether it is External (from the sponsor) or Internal for cost sharing- either Committed Cost Sharing (CCS) or Over the Cap for salaries (OTC)

What HRMS users will see

- We did not have the resources and timeframe to redo the entire HRMS system so we had to retro fit the new Quantum elements into the existing HRMS fields

What HRMS users will see

- For the GLACs, the SOAPF may be displayed in one field and the object is displayed in another field:

Object-Source-Org-Activity-Purpose-Function-~~Unit-Future-Interfund~~

- For Projects, the Project-Funding may be displayed in one field and the Expenditure Type is displayed as the object:

Project-~~Org~~-Expenditure Type- ~~Task-Award~~-Funding

New HR Combo Codes

Combo Codes

- New HR Combo Codes will be generated for Quantum GLACs and Projects starting with 5xxxxxxxxx
- Data in the current HRMS system will be converted from Old HR Combo Codes to New HR Combo Codes
- A new query has been created to look up old to new combo codes
 - Name: UMB_QTM_COMBO_CODE_MAP
 - All eUMB HRMS users have access to the query

Combo Codes

- UMB_QTM_COMBO_CODE_MAP

UMB_QTM_COMBO_CODE_MAP - acct/proj to New combo map

Old Combo Like (% for ALL):

ProjectID like (% for ALL):

Org Like (% for ALL):

[View Results](#)

Download results in : [Excel Spreadsheet](#) [CSV Text File](#) [XML File](#) (3993 kb)

[View All](#)

First [1-100 of 6886](#) Last

	Old eUMB Combo Code	New QTM Combo Code	Old eUMB Project ID	New QTM ProjectID	Old eUMB Chartstring	New QTM Chartstring	Old eUMB Org	New QTM Org	Old Descr	New Descr
1	0000001479	5000008853	00521614	00521614	182-10205000-151-00521614-00184	00521614-EXT	10205000	10418030	Roles of DNA Ligase I in Mamma	Roles of DNA Ligase I in Mamma
2	0000001984	5000000709	00435063	00435063	183-10302000-151-00435063-00192	00435063-EXT	10302000	10419060	DEV OF INTROPIC ANTIBODY	DEV OF INTROPIC ANTIBODY
3	0000002363	5000007721	00110301		116-10401010-101-00110301-00115	105-10401010-000000-00000000-110	10401010	10401010	MEDICINE-DEPT. OF ANESTHESIOLO	General Appropriation

Combo Codes

- Historical data conversion will be done for FY2016 and later
 - All old HR Combo Codes (0000XXXXXX) will be changed to new HR Combo Codes (5XXXXXXXXXX)
- Payroll information for FY2015 and prior years can be found in Raven SPC
 - Raven will still be available for 3 years after Quantum goes live
 - Do not run PCD or queries after conversion as they may return incorrect information

Action Item

- With all the changes that were made there is probably something that did not get fully tested
- You know your data best
- *If you see something, say something!*

EFPs

Current Year EFPs

- Every existing effective date will be copied and a new Effective Seq will be created with converted HR Combo Codes
- EFP rows will get consolidated if 2 Old HR Combo Codes were mapped to a single New HR Combo Code
 - distribution % added together
- Can still view previous Eff Seq to see the old EFP

Current Year EFPs

- Pending EFPs will also be converted
 - Treated like any other EFPs except they are still in pending status in Workflow
 - Example: User may have created an EFP with Old HR Combo Code 0000032000- 100% and left in pending status. On Monday, 10/7/19, the pending EFP will have a new HR Combo Code 5000023223-100% assuming that is how they get mapped

EFP Inquiry Page (As of today- Old)

Favorites | Main Menu > **Set Up HRMS** > Product Related > Commitment Accounting > Budget Information > UMB EFP Inquire

[New Window](#) [? Help](#)

Funding Profile

Empl ID: **Empl Record:** 0 **Empl Class:** 20-NEX Reg

Department: **Administrator:**

Fund Begin Date: 07/01/2019 **Fiscal Year:** 2020

FTE	Compensation Rate
FTE: 1.000000 Geographic Full Time?: <input type="checkbox"/>	Hourly Rate: 30.791979 Compensation Rate: 2463.358347

Funding Profile Sequence Find | **View All** | First ◀ 1 of 1 ▶ Last

Effective Sequence: 0 **Date Entered:** 06/25/2019

Funding Profile Details Find View All First ◀ 1 of 1 ▶ Last	
Project: 00110161	
Combination Code: 0000005709 OFFICE OF THE DEAN EXPENSE	PC Bus Unit: 00115
PI:	Activity: 00
Owner Dept: Office of the Dean	Program: 252
Administrator:	Fund: 116
Funding Begin Date: 07/01/2019	
Funding End Date:	
% Distribution: 100.000 Bi-weekly Rate: 2463.358347 % FTE: 1.000	

Display FTE and Compensation Rate as of EFP effective date
 Click 'View All' to see the entire EFP details

EFP Inquiry Page (10/7/19 and after)

Funding Profile

Empl ID: Empl Record: 0 Fiscal Year: 2019
 Department: Administrator: David George Empl Class: 20-NEX Reg
 Fund Begin Date: 07/01/2018

Comp. Rate / FTE As of EFP Eff. Date

Hourly Rate: 29.243030
 Comp Rate as of EFP eff. date: 2339.442435
 FTE: 1.000000
 Geographic Full Time?:

Comp. Rate / FTE As of Today

Hourly Rate: 29.977030
 Compensation Rate: 2398.162425
 FTE: 1.000000
 Geographic Full Time?:

Funding Profile Sequence

UMB Effective Sequence: 1

Date Entered: 08/20/2019

Funding Profile Details:

Effective Date	Eff. Seq.	Combination Code	Combo Code Description	Distrb %	Funding End Dt	Source	Owner DeptID / ORG	Owner DeptID Name	Dept. Administrator	Activity	Purpose	Function	Unit	Project ID	Award Funding Source	Proj Mgr	Mgr Name	Proj Begin Date	Proj End Date	% FTE Dist.	BW Dist. as of EFP EFFDT	** BW Dist. as of SYSDATE
1 07/01/2018	1	5000009750	General Appropriation	100.000		105	13101000	SOD Office of the Dean	David George	000000	00000000	140	00							1.000	2339.442435	2398.162425

** BW Dist. as of SYSDATE displayed ONLY on most current EFP

UMB Effective Sequence: 0

Date Entered: 06/26/2018

Funding Profile Details:

Effective Date	Eff. Seq.	Combination Code	Combo Code Description	Distrb %	Funding End Dt	Source	Owner DeptID / ORG	Owner DeptID Name	Dept. Administrator	Activity	Purpose	Function	Unit	Project ID	Award Funding Source	Proj Mgr	Mgr Name	Proj Begin Date	Proj End Date	% FTE Dist.	BW Dist. as of EFP EFFDT	** BW Dist. as of SYSDATE
1 07/01/2018	0	0000005709	SOD OFFICE OF THE DEAN EXPENSE	100.000		116	13101000	SOD Office of the Dean	David George			252		00110161						1.000	2339.442435	2398.162425

EFP Inquiry Page (10/7 and after)

and Begin Date: 07/01/2018

Comp. Rate / FTE As. of EFP Eff. Date		Comp. Rate / FTE As of Today	
Hourly Rate:	29.243030	Hourly Rate:	29.977030
Comp Rate as of EFP eff. date:	2339.442435	Compensation Rate:	2398.162425
FTE:	1.000000	FTE:	1.000000
Geographic Full Time?: <input type="checkbox"/>		Geographic Full Time?: <input type="checkbox"/>	

inding Profile Sequence

The EFP Inquiry page is enhanced to include the salary information as of EFP effective date and as of today (only on current EFP).

EFP Inquiry Page (10/7 and after)

Funding Profile Sequence																						End	View 1	First	1 of 2	Last	
UMB Effective Sequence: 1										Date Entered: 08/20/2019																	
Funding Profile Details:																						Personalize	Find		First	1 of 1	Last
Effective Date	Eff. Seq.	Combination Code	Combo Code Description	Distrb. %	Funding End Dt	Source	Owner DeptID / ORG	Owner DeptID Name	Dept. Administrator	Activity	Purpose	Function	Unit	Project ID	Award Funding Source	Proj Mgr	Mgr Name	Proj Begin Date	Proj End Date	% FTE Dist.	BW Dist. as of EFP EFFDT	** BW Dist. as of SYSDATE					
1 07/01/2018	1	5000009750	General Appropriation	100.000		105	13101000	SOD Office of the Dean	David George	000000	00000000	140	00							1.000	2339.442435	2398.162425					
** BW Dist. as of SYSDATE displayed ONLY on most current EFP																											
UMB Effective Sequence: 0										Date Entered: 06/26/2018																	
Funding Profile Details:																						Personalize	Find		First	1 of 1	Last
Effective Date	Eff. Seq.	Combination Code	Combo Code Description	Distrb. %	Funding End Dt	Source	Owner DeptID / ORG	Owner DeptID Name	Dept. Administrator	Activity	Purpose	Function	Unit	Project ID	Award Funding Source	Proj Mgr	Mgr Name	Proj Begin Date	Proj End Date	% FTE Dist.	BW Dist. as of EFP EFFDT	** BW Dist. as of SYSDATE					
1 07/01/2018	0	0000005709	SOD OFFICE OF THE DEAN EXPENSE	100.000		116	13101000	SOD Office of the Dean	David George			252		00110161						1.000	2339.442435	2398.162425					

The EFP Inquiry page has been enhanced to a grid layout or summary format. You can also download the information to Excel. Data conversion copied existing EFP (in this example effective Sequence 0) and created a new EFP Effective Sequence 1 with converted Combo Code (5XXXXXXXXX). You may look at the old EFP from previous effective sequence.

Create EFP Page (As of today-Old)

[Favorites](#) | [Main Menu](#) > [Set Up HRMS](#) > [Product Related](#) > [Commitment Accounting](#) > [Budget Information](#) > [UMB EFP in Workflow](#)

Empl ID: **Empl Record:** 0 **Empl Class:** 20-NEX Reg

Funding Begin Date: 09/30/2019

FTE	Compensation
FTE: 1.000000	Hourly Rate: 30.791979
Geographic Full Time?: <input type="checkbox"/>	Compensation Rate: 2463.358347

Funding Profiles

*Combo Code Status: Changed ▼

Project: 00110161

*Combo Code: 0000005709 OFFICE OF THE DEAN EXPENS

PI:

Owner Deptmt: Office of the Dean

Administrator:

Funding Begin Date: 09/30/2019

Funding End Date: 31

% Distribution: 100.000 **Bi-weekly Rate:** 2463.358

Look Up Combo Code ? [Help](#)

Combination Code: begins with ▼

Description: begins with ▼

Owner Dept ID: begins with ▼

Project: begins with ▼

Business Unit PC: begins with ▼

Activity ID: begins with ▼

Program: begins with ▼

Fund: begins with ▼

Look Up Clear Cancel [Basic Lookup](#)

Create EFP Page (10/7 and after)

[Favorites](#) | [Main Menu](#) > [Set Up HRMS](#) > [Product Related](#) > [Commitment Accounting](#) > [Budget Information](#) > [UMB EFP in Workflow](#)

[New Window](#) | [Person](#)

[Funding Profile](#) | [Comments](#)

Department: _____
 Administrator: _____
 Fiscal Year: 2019

Marked for Deletion Recycled Process Retro Indicator

Empl ID: _____
 Funding Begin Date: 06/25/2019

FTE
 FTE: 1.000000
 Geographic Full Time?:

Compensation
 Hourly Rate: _____
 Compensation Rate: _____

Workflow
 Action: Approve
 Status: Pending
 Instance: _____
 Processed:

Override Funding Profiles
 *Override Option: NO OVERRIDE

Funding Profiles
 *Combo Code Status: Changed
 Project: _____
 *Combo Code: 5000000118 Dr. William Tarun
 Project Manager: _____
 Owner Org.: 08150000 SON Development
 Administrator: Jane Kirschling
 Funding Begin Date: 06/25/2019
 Funding End Date: 07/31/2019
 % Distribution: 50.000
 Bi-weekly Rate: 2363.392063

Look Up Combo Code

Combination Code: begins with
 Description: begins with
 Source: begins with
 Org: begins with
 Activity: begins with
 Purpose: begins with
 Function: begins with
 Project: begins with
 Award Funding Source: begins with
 Unit: begins with

 [Basic Lookup](#)

Search Results
 Only the first 300 results can be displayed.

[View 100](#) First 1-300 of 300 Last

Combination Code	Description	Source	Org	Activity	Purpose	Function	Project	Award Funding Source	Unit	Set ID
5000000001	Child Impact of Hypoxia- Isch	(blank)	10415160	(blank)	(blank)	(blank)	10018447	OTC	(blank)	PSUMB
5000000003	Expansion of the Blazeman ALS	(blank)	10415030	(blank)	(blank)	(blank)	10021846	EXT	(blank)	PSUMB
5000000006	PROJECT IMAKAZA TO SUSTAIN-4	(blank)	10207020	(blank)	(blank)	(blank)	10021403	EXT	(blank)	PSUMB

When creating an EFP, use the look up table to search for the HR Combo Code. You will not be able to search by Project.

Pages/Reports/Queries Changes

Pages/Reports/Queries Changes

- Chartfield configuration changed in HR to match Quantum
 - Most labels have been changed to Source, Org, Activity, Purpose, Function (SOAPF)

UMB Paycheck/Dists- As of Today (Old)

Favorites Main Menu > Payroll for North America > Payroll Processing USA > Produce Payroll > UMB Paycheck / Distributions

[New Window](#) [Help](#) [Personalize Page](#)

Employee Earnings and Fringes

Empl ID: Regular
Company: UMB **Earnings:** 2,051.81 **Empl Record:** 0 **Off Cycle ?:**
Pay Group: EFY **Taxes:** 499.13 **Form ID:** UMB01A **Corrected:**
Pay End Date: 05/25/2019 **Deductions:** 257.19 **Check Nbr:** 91029160
Page: 489 **Net Pay:** 1,295.49 **Check Dt:** 05/31/2019
Line: 3

Pay Earnings

Add #	Earnings Begin Date	Earnings End Date	Emcd	Hours	Earnings	Hourly Rate	FLSA Rate	Deptid	Combo Code	FICA	Tax Periods	TL Source
	05/12/19	05/25/19	RGS	Regular Salaried	80.00	2051.81	25.647579	13202000		Subject	1	

Earnings Distribution

EmCd	Earns End Date	Fiscal Year	Acctg Period	Combo Code	Acct	Amount	Dept ID	Empl Rcd#	BR / DR Pay End Date
RGS	05/25/19	2019	11	0000030344	1013	1025.91	13202000	0	
RGS	05/25/19	2019	11	0000031288	1013	1025.90	13202000	0	

Calculated Fringes

Combo Code	Fringe Acct	Amount	% Used
0000030344	2791	406.26	39.60
0000031288	2791	406.25	39.60

Display only Combo Code and Acct

UMB Paycheck/Dists (10/7/19 and after)

Favorites Main Menu > Payroll for North America > Payroll Processing USA > Produce Payroll > UMB Paycheck / Distributions

New Window Personalize P

Employee Earnings and Fringes

Empl ID: Regular
 Company: UMB Earnings: 2,051.81 Empl Record: 0 Off Cycle ? :
 Pay Group: EFY Taxes: 499.13 Form ID: UMB01A Corrected: 09/10/19
 Pay End Date: 05/25/2019 Deductions: 257.19 Check Nbr: 91029160
 Page: 489 Net Pay: 1,295.49 Check Dt: 06/01/2019
 Line: 3

Pay Earnings

Addl #	Earnings Begin Date	Earnings End Date	Erncd	Hours	Earnings	Hourly Rate	FLSA Rate	Deptid	Combo Code	SOAPF / POETAF
	05/12/19	05/25/19	RGS	80.00	2051.81	25.647579		13202000		

Earnings Distribution

EmCd	Earns End Date	Fiscal Year	Acctg Period	Combo Code	SOAPF / POETAF	Object	Amount	Dept ID	Empl Rcd#	BR / DR Pay End Date
RGS	05/25/19	2019	12	5000000001	10018447-OTC	1013	820.72	13202000	0	06/08/19
RGS	05/25/19	2019	12	5000002327	205-10217000-000000-00000000-210	1013	205.18	13202000	0	06/08/19
RGS	05/25/19	2019	11	5000000724	10020933-EXT	1013	1025.91	13202000	0	

Calculated Fringes


Combo Code	SOAPF / POETAF	Fringe Object	Amount	% Used
5000000001	10018447-OTC	2791	325.00	39.60
5000002327	205-10217000-000000-00000000-210	2791	81.25	39.60
5000000724	10020933-EXT	2791	406.26	39.60

Other than the HR Combo Code, SOAPF/POETAF has been added on the Paycheck/Distributions page.

Account is now defined as Object in Quantum Financials.

Additional Pays

UMB_PR_ADDL_PAY - EE Additional Pay by PP

PP End Date: 

[View Results](#)

Download results in : [Excel SpreadSheet](#) [CSV Text File](#) [XML File](#) (4 kb)

View All

First  [1-4 of 4](#)  Last

Dept ID	Dept Name	Last Name	First Name	Name	Empl ID	Empl Record	Begin Date	End Date	Reason	Earn Code	Earnings Code Descr	Amount	Combo Code

All existing old HR Combo Codes (0000XXXXXX) will be changed to new HR Combo Codes (5XXXXXXXXX) after data conversion is completed

ETS – Combo Code Overrides

Report/View In Out Time

In/Out Profile ID Full Profile Week1 Week2

	Sun 06/09	Mon 06/10	Tue 06/11	Wed 06/12	Thu 06/13	Fri 06/14	Sat 06/15	Sun 06/16	Mon 06/17	Tue 06/18	Wed 06/19	Thu 06/20	Fri 06/21	Sat 06/22
In		7:00AM	7:00AM	7:00AM	7:00AM	7:00AM			7:00AM	7:00AM	7:00AM	7:00AM	7:00AM	
Out		4:00PM	4:00PM	4:00PM	4:00PM	4:00PM			4:00PM	4:00PM	4:00PM	4:00PM	4:00PM	
Lunch/Break (H:MM)		1:00	1:00	1:00	1:00	1:00			1:00	1:00	1:00	1:00	1:00	

Report/View Additional In/Out Time

Report/View Additional In/Out Time

	Time Reporting Code	Sun 06/09	Mon 06/10	Tue 06/11	Wed 06/12	Thu 06/13	Fri 06/14	Sat 06/15	Sun 06/16	Mon 06/17	Tue 06/18	Wed 06/19	Thu 06/20	Fri 06/21	Sat 06/22	Total	Combo Code	Reason Code		
Regular	RGH		8.00	8.00	8.00	3.00	8.00			8.00	8.00	8.00	3.00	8.00		70.00			+	-
Regular	RGH					5.00							5.00			10.00			+	-
																0.00			+	-
																0.00			+	-
																0.00			+	-
																0.00			+	-
																0.00			+	-
																0.00			+	-
																80.00				
																0.00			+	-

PAID LEAVE

Vacation	VCH																			
Holiday	HLH																			
Personal	PRH																			
Sick	SCH																			

Shift/Over Time/On Call/Comp Time/Reg

Total Hours																8.00				

UNPAID LEAVE

UnPaid Leave																				
--------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Personalize | Find | View All | First | Last

Comment Text

Look Up Combo Code

Combination Code: begins with

Description: begins with

Org: begins with

Project: begins with

Business Unit PC(Not Used): begins with

Task: begins with

Function: begins with

Source: begins with

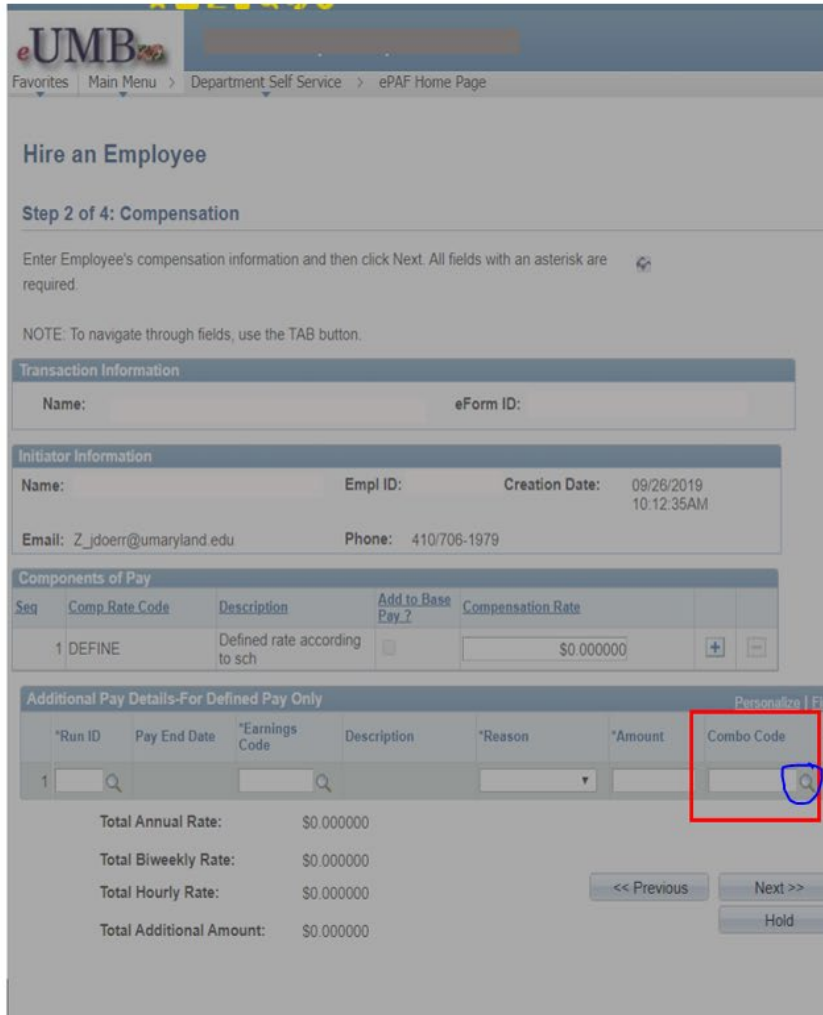
Look Up Clear Cancel Basic Lookup

Search Results

View 100 First 1-83 of 83 Last

Combination Code	Description	Org	Project	Business Unit PC (Not Used)	Task	Function	Source	Object	Set ID
5000000137	Student Financial Assistance &	04306000	(blank)	(blank)	(blank)	510	105	0000	PSUMB
5000000348	United Way-Policy Admin for He	08100000	(blank)	(blank)	(blank)	210	535	0000	PSUMB
5000000731	CMS Instrument Management	13406000	(blank)	(blank)	(blank)	870	295	0000	PSUMB
5000000878	General Appropriation	13102000	(blank)	(blank)	(blank)	660	105	0000	PSUMB
5000000901	Auxiliary Enterprise	04308000	(blank)	(blank)	(blank)	870	295	0000	PSUMB

ePAF



Hire an Employee

Step 2 of 4: Compensation

Enter Employee's compensation information and then click Next. All fields with an asterisk are required.

NOTE: To navigate through fields, use the TAB button.

Transaction Information

Name: _____ eForm ID: _____

Initiator Information

Name: _____ Empl ID: _____ Creation Date: 09/26/2019 10:12:35AM

Email: Z_jdoerr@umaryland.edu Phone: 410/706-1979

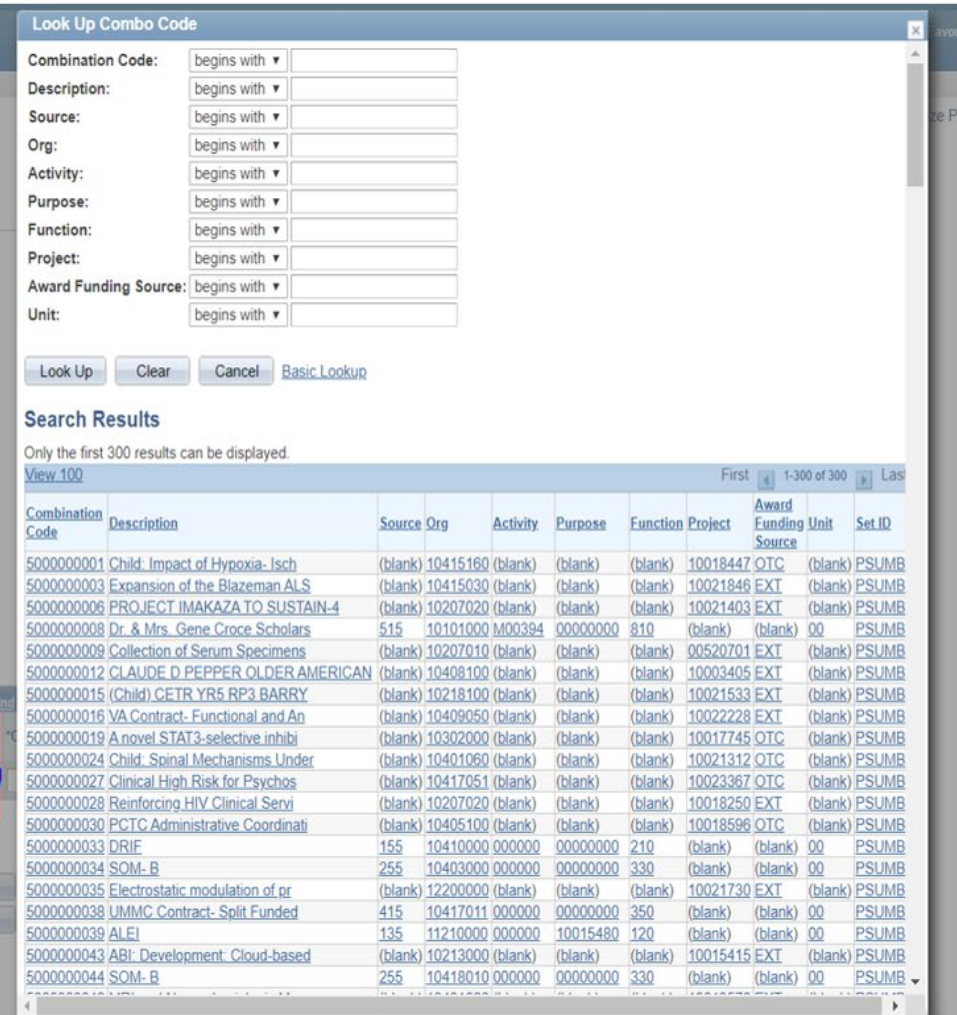
Components of Pay

Seq	Comp Rate Code	Description	Add to Base Pay?	Compensation Rate
1	DEFINE	Defined rate according to sch	<input type="checkbox"/>	\$0.000000

Additional Pay Details-For Defined Pay Only

*Run ID	Pay End Date	*Earnings Code	Description	*Reason	*Amount	Combo Code
1						

Total Annual Rate: \$0.000000
 Total Biweekly Rate: \$0.000000
 Total Hourly Rate: \$0.000000
 Total Additional Amount: \$0.000000



Look Up Combo Code

Combination Code: begins with []
 Description: begins with []
 Source: begins with []
 Org: begins with []
 Activity: begins with []
 Purpose: begins with []
 Function: begins with []
 Project: begins with []
 Award Funding Source: begins with []
 Unit: begins with []

Buttons: Look Up, Clear, Cancel, Basic Lookup

Search Results


Only the first 300 results can be displayed.


View 100 First 1-300 of 300 Last


Combination Code	Description	Source	Org	Activity	Purpose	Function	Project	Award Funding Source	Unit	Set ID
5000000001	Child: Impact of Hypoxia- Isch	(blank)	10415160	(blank)	(blank)	(blank)	10018447	OTC	(blank)	PSUMBR
5000000003	Expansion of the Blazeman ALS	(blank)	10415030	(blank)	(blank)	(blank)	10021846	EXT	(blank)	PSUMBR
5000000006	PROJECT IMAKAZA TO SUSTAIN-4	(blank)	10207020	(blank)	(blank)	(blank)	10021403	EXT	(blank)	PSUMBR
5000000008	Dr. & Mrs. Gene Croce Scholars	515	10101000	M00394	00000000	810	(blank)	(blank)	00	PSUMBR
5000000009	Collection of Serum Specimens	(blank)	10207010	(blank)	(blank)	(blank)	00520701	EXT	(blank)	PSUMBR
5000000012	CLAUDE D PEPPER OLDER AMERICAN	(blank)	10408100	(blank)	(blank)	(blank)	10003405	EXT	(blank)	PSUMBR
5000000015	(Child) CETR YR5 RP3 BARRY	(blank)	10218100	(blank)	(blank)	(blank)	10021533	EXT	(blank)	PSUMBR
5000000016	VA Contract- Functional and An	(blank)	10409050	(blank)	(blank)	(blank)	10022228	EXT	(blank)	PSUMBR
5000000019	A novel STAT3-selective inhibi	(blank)	10302000	(blank)	(blank)	(blank)	10017745	OTC	(blank)	PSUMBR
5000000024	Child: Spinal Mechanisms Under	(blank)	10401080	(blank)	(blank)	(blank)	10021312	OTC	(blank)	PSUMBR
5000000027	Clinical High Risk for Psychos	(blank)	10417051	(blank)	(blank)	(blank)	10023367	OTC	(blank)	PSUMBR
5000000028	Reinforcing HIV Clinical Servi	(blank)	10207020	(blank)	(blank)	(blank)	10018250	EXT	(blank)	PSUMBR
5000000030	PCTC Administrative Coordinati	(blank)	10405100	(blank)	(blank)	(blank)	10018596	OTC	(blank)	PSUMBR
5000000033	DRIF	155	10410000	000000	00000000	210	(blank)	(blank)	00	PSUMBR
5000000034	SOM- B	255	10403000	000000	00000000	330	(blank)	(blank)	00	PSUMBR
5000000035	Electrostatic modulation of pr	(blank)	12200000	(blank)	(blank)	(blank)	10021730	EXT	(blank)	PSUMBR
5000000038	UMMC Contract- Split Funded	415	10417011	000000	00000000	350	(blank)	(blank)	00	PSUMBR
5000000039	ALEI	135	11210000	000000	10015480	120	(blank)	(blank)	00	PSUMBR
5000000043	ABI: Development: Cloud-based	(blank)	10213000	(blank)	(blank)	(blank)	10015415	EXT	(blank)	PSUMBR
5000000044	SOM- B	255	10418010	000000	00000000	330	(blank)	(blank)	00	PSUMBR

Queries

UMB_CA_ACTUAL_EXP_BY_EMPL_ID - Actual Expense by Employee

Empl ID: 


From Pay Period End Date: 

To Pay Period End Date: 

[View Results](#)

Download results in : [Excel Spreadsheet](#) [CSV Text File](#) [XML File](#) (2 kb)

View All

First  [1-4 of 4](#)  Last

Empl ID	Empl Record	Empl Name	Employee Dept ID	Pay Period End	Fiscal Year	Accounting Period	Earnings Code	Earnings Amount	Combo Code	Project	Object	Source	Org	Activity	Purpose	Function	Unit	Future	Interfund	PCBU(Not Used)
1	0			06/08/2019	2019	11	RGH	614.27	5000000038		1014	415	10417011	000000	00000000	350	00	00000	000	
2	0			06/08/2019	2019	11	RGH	204.75	5000009004		1014	105	10417011	000000	00000000	110	00	00000	000	
3	0			06/08/2019	2019	12	RGH	819.02	5000000038		1014	415	10417011	000000	00000000	350	00	00000	000	
4	0			06/08/2019	2019	12	RGH	273.00	5000009004		1014	105	10417011	000000	00000000	110	00	00000	000	

UMB_CA queries have been modified to show new Combo Codes (5XXXXXXXXX) and Object, Source, Org, Activity, Purpose, Function, Unit, Future, Interfund (OSOAPFUFU).

PCD Run Control Page- Sponsored Proj As of Today (Old)

Favorites | Main Menu > Set Up HRMS > Product Related > Commitment Accounting > Reports > UMB Payroll Charges Detail Rpt

New Window ? Help

Input Parameters

Run Control ID: PCD [Report Manager](#) [Process Monitor](#)

Input Parameters

Period Selection Criteria

Pay Period
 Accounting Period[YYYY/MM mm=01=July]

From Pay Run ID:
From Accounting Period: / 07/01/2016

To Pay Run Id:
To Accounting Period: / 06/30/2017

Report To Be Produced by:

Employee
 Project ID

Empl. Report To Be Sorted By:

Proj ID/ComboCD/Acct/ Pay Period
 Pay Period/ProjID/ComboCD/Acct
 Acct/ProjID/ComboCD/Pay Period

Acct Report To Be Sorted By:

Employee/Proj ID/ComboCD/Acct/Pay Period
 Pay Period/Empl ID/Proj ID/Combo CD/Acct

Data Selection Criteria

Empl ID:
Dept ID:
Project:

Download File

Download File Option: Detailed Download File Summary Line Download

PCD can be run by Project ID. Combo Code is not available as a selection criteria.

PCD Report- Sponsored Proj As of today (Old)

eUM-USER:
Report ID: UMRPR183

University of Maryland
UMB PAYROLL CHARGES DETAIL REPORT FOR ALL DEPARTMENTS, **PROJECT ID = 00110161**
For Accounting Periods: 2019-01 TO 2019-12 [Date Range: 01-JUL-2018 TO 30-JUN-2019]

HRPROD:
Page No. 1
Run Date 10/03/2019
Run Time 10:49:12

ProjID: 00110161 [DeptId: 13101000] PCBU: 00115 Account CD: 0000005709 ACTIVITY:00 OWNER DEPT.: 13101000 FUND CODE: 116 PROGRAM: 252

ACCT	PayEndDT	RunID	FY-ActPrd	GROSS SALARY	CALCED. Fringe AMT	FICA [2725]	HEALTH [2710]	H.SCHG / [2711]	OPEB RETIRMT [ACCT] [2712]	UNEMPMT [ACCT]	SRA [ACCT]	R EMPLOYEE D DEPTID [-]
=====												
EMPLOYEE:	[Name:	- DeptId:										
1012	07-07-18	19-01	2019 - 1	95.90	25.02[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	07-21-18	19-02	2019 - 1	191.80	50.05[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-04-18	19-03	2019 - 1	137.00	35.76[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-04-18	19-03	2019 - 2	54.80	14.30[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-18-18	19-04	2019 - 2	191.80	50.05[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	09-01-18	19-05	2019 - 2	178.10	46.48[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	09-01-18	19-05	2019 - 3	13.70	3.57[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	09-15-18	19-06	2019 - 3	191.80	50.04[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	09-29-18	19-07	2019 - 3	191.80	50.05[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	10-13-18	19-08	2019 - 3	13.70	3.57[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	10-13-18	19-08	2019 - 4	178.10	46.48[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	10-27-18	19-09	2019 - 4	191.80	50.05[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	11-10-18	19-10	2019 - 4	54.80	14.30[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	11-10-18	19-10	2019 - 5	137.00	35.75[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	11-24-18	19-11	2019 - 5	191.80	50.05[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	12-08-18	19-12	2019 - 5	82.20	21.45[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	12-08-18	19-12	2019 - 6	109.60	28.60[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	12-22-18	19-13	2019 - 6	191.80	50.05[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	01-05-19	19-14	2019 - 6	123.30	32.17[2790]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []

PCD Run Control Page- Sponsored Proj 10/7/19 and After

Favorites | Main Menu > Set Up HRMS > Product Related > Commitment Accounting > Reports > UMB Payroll Charges Detail Rpt

Input Parameters

Run Control ID: PCD

[Report Manager](#) [Process Monitor](#)

Run

Input Parameters

Period Selection Criteria

Pay Period
 Accounting Period [YYYY/MM mm=01=July]

From Pay Run ID:
 From Accounting Period: / 07/01/2018

To Pay Run ID:
 To Accounting Period: / 06/30/2019

Report To Be Produced by:

Employee

Empl. Report To Be Sorted By:

ProjID/ ComboCD/ **Object**/ PayPeriod
 PayPeriod/ ProjID/ ComboCD/ **Object**
 Object/ ProjID/ ComboCD/ PayPeriod

Combo Code

Acct Report To Be Sorted By:

Employee/ ProjID/ ComboCD/ **Object**/ PayPeriod
 PayPeriod/ EmplID/ ProjID/ ComboCD/ **Object**

Data Selection Criteria

Empl ID:
 Dept ID:

Combo Code:
 Project ID: 10021846

Download File

Download File Option:
 Detailed Download File
 Summary Line Download

Click on  to look up Combo Code from the Prompt.

PCD report cannot be run by Project ID. Enter a Combo Code- If it has associated Project ID (Sponsored project), it will be displayed when the user tabs out of the combo code entry.

Object = Acct

PCD Report- Sponsored Proj 10/7/19 and after

Report ID: UMRPR183

University of Maryland
 UMB PAYROLL CHARGES DETAIL REPORT FOR ALL DEPARTMENTS, ACCOUNT CODE = 5000000284 AND PROJECT ID = 10021648
 For Accounting Periods: 2019-01 TO 2019-12 [Date Range: 01-JUL-2018 TO 30-JUN-2019]

Page No. 1
 Run Date 09/25/2019
 Run Time 17:42:10

ProjID: 10021648 [DeptId: 12301000] PCBU: SPON Account CD: 5000000284 ACTIVITY: OWNER DEPT.: 12301000 FUND CODE: PROGRAM:												
ACCT	PayEndDT	RunID	FY-ActPrd	GROSS SALARY	CALCED. Fringe AMT	FICA [2725]	HEALTH [2710]	H.SCHG / [2711]	OPEB RETIRMT [ACCT] [2712]	UNEMPMT [ACCT]	SRA [ACCT]	R EMPLOYEE D DEPTID [-]
EMPL				DeptId: 13101000**								
1013	06-08-19	19-25	2019 - 12	1,000.00	396.00[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	13101000**
Account Total:				1,000.00	396.00	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
byee Tot *				1,000.00	396.00	0.00	0.00	0.00/	0.00	0.00	0.00	0.00
EMPL				DeptId: 12301000								
1021	07-07-18	19-01	2019 - 1	1,024.11	196.62[2792]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	Y
	07-21-18	19-02	2019 - 1	2,048.22	393.25[2792]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-04-18	19-03	2019 - 1	1,463.01	280.89[2792]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-04-18	19-03	2019 - 2	585.21	112.36[2792]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-18-18	19-04	2019 - 2	2,048.22	393.25[2792]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	09-01-18	19-05	2019 - 2	1,901.92	365.16[2792]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	09-01-18	19-05	2019 - 3	146.30	28.08[2792]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	09-15-18	19-06	2019 - 3	2,048.22	393.25[2792]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	09-29-18	19-07	2019 - 3	2,048.22	393.25[2792]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	10-13-18	19-08	2019 - 3	146.30	28.08[2792]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []

PCD Run Control Page- Non-Sponsored (As of today- Old)

Favorites | Main Menu > Set Up HRMS > Product Related > Commitment Accounting > Reports > UMB Payroll Charges Detail Rpt

New Window ? Help

Input Parameters

Run Control ID: PCD [Report Manager](#) [Process Monitor](#)

Input Parameters

Period Selection Criteria

Pay Period
 Accounting Period [YYYY/MM mm=01=July]

From Pay Run ID:
From Accounting Period: / 07/01/2018

To Pay Run ID:
To Accounting Period: / 06/30/2019

Report To Be Produced by:

Employee

Empl. Report To Be Sorted By:

Proj ID/ComboCD/Acct/ Pay Period
 Pay Period/ProjID/ComboCD/Acct
 Acct/ProjID/ComboCD/Pay Period

Project ID

Acct Report To Be Sorted By:

Employee/Proj ID/ComboCD/Acct/Pay Period
 Pay Period/Empl ID/Proj ID/Combo CD/Acct

Data Selection Criteria

Empl ID:
Dept ID:
Project:

Download File

Download File Option: Detailed Download File Summary Line Download

PCD can be run by Project ID. Combo Code is not available to be searched as a selection criteria.

PCD Run Control Page- Non-Sponsored 10/7/19 and after

Favorites | Main Menu > Set Up HRMS > Product Related > Commitment Accounting > Reports > UMB Payroll Charges Detail Rpt

Input Parameters

Run Control ID: PCD

[Report Manager](#) [Process Monitor](#)

Input Parameters

Period Selection Criteria

Pay Period

From Pay Run ID:

To Pay Run Id:

Accounting Period[YYYY/MM mm=01=July]

From Accounting Period: / 07/01/2018

To Accounting Period: / 06/30/2019

Report To Be Produced by:

Employee

Empl. Report To Be Sorted By:

- Proj ID/ComboCD/Acct/ Pay Period
- Pay Period/ProjID/ComboCD/Acct
- Acct/ProjID/ComboCD/Pay Period

Combo Code

Acct Report To Be Sorted By:

- Employee/Proj ID/ComboCD/Acct/Pay Period
- Pay Period/Empl ID/Proj ID/Combo CD/Acct

Data Selection Criteria

Empl ID:

Dept ID:

Combo Code:

Project:

Download File

Download File Option:

Detailed Download File

Summary Line Download

PCD Report- Non-Sponsored

eUM-USEF
Report Id: umkrk183

University of Maryland
UMB PAYROLL CHARGES DETAIL REPORT FOR ALL DEPARTMENTS, ACCOUNT CODE = 5000000271 AND PROJECT ID = []
For Accounting Periods: 2019-01 TO 2019-12 [Date Range: 01-JUL-2018 TO 30-JUN-2019] Page no. 1
Run Date 09/25/2019
Run Time 17:40:14

ProjID: [] [DeptId: 10401011] Combo code: 5000000271 Activity:000000 OWNER DEPT.: 10401011 Source: 235 Function: 210 Purpose: 10015908 HCM Funding Type:

FY-ActPrd	PayEndDT	RunID	EmplId-Rcd	ACCT	GROSS SALARY	CALCED. Fringe AMT	FICA [2725]	HEALTH [2710]	H.SCHG / [2711] /	OPEB RETIRMT [ACCT]	UNEMPMT [ACCT]	SRA [ACCT]	R EMPLOYEE D DEPTID [-]
2019 - 1	07-07-18	19-01		1013	2,211.00	875.55[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	07-07-18	19-01		1013	1,965.75	778.43[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	07-07-18	19-01		1014	776.71	307.57[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	07-07-18	19-01		1013	1,438.35	569.58[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	07-21-18	19-02		1013	4,422.00	1,751.11[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	07-21-18	19-02		1013	3,931.51	1,556.85[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	07-21-18	19-02		1014	1,553.42	615.14[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	07-21-18	19-02		1013	2,876.71	1,139.17[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-04-18	19-03		1013	3,158.57	1,250.76[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-04-18	19-03		1013	2,808.22	1,112.05[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-04-18	19-03		1014	1,109.59	439.39[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-04-18	19-03		1013	2,054.79	813.68[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
Account Period Total:					28,306.62	11,209.28	0.00	0.00	0.00/	0.00	0.00	0.00	0.00
2019 - 2	08-04-18	19-01		1013	1,263.43	500.31[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-04-18	19-01		1013	1,123.29	444.82[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-04-18	19-01		1014	443.83	175.75[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-04-18	19-01		1013	821.92	325.48[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-18-18	19-04		1013	4,422.00	1,751.11[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-18-18	19-04		1013	3,931.51	1,556.87[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-18-18	19-04		1014	1,592.26	630.53[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	08-18-18	19-04		1013	2,876.71	1,139.17[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	09-01-18	19-01		1013	4,106.14	1,626.01[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	09-01-18	19-01		1013	3,650.69	1,445.66[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	09-01-18	19-01		1014	1,478.53	585.49[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
	09-01-18	19-01		1013	2,671.23	1,057.80[2791]	0.00	0.00	0.00/	0.00	0.00 []	0.00 []	0.00 []
Account Period Total:					28,381.54	11,239.00	0.00	0.00	0.00/	0.00	0.00	0.00	0.00

Since this is non-sponsored, project ID fields are blank.

Cost Center Report- As of Today (Old)

eUM-USER:
Report ID: PAY005
Company: UMB University of Maryland, Balt.
Pay Period End:09/14/2019
Cost Center 03500000 Communication & Public Affairs

PeopleSoft
Cost Center Report

HRPROD:
Page No. 9
Run Date 09/13/2019
Run Time 13:59:04

On Cycle

Employee Name	Bus. Unit	Employee ID	<---- REGULAR ----> Hours	Earnings	<--- OVERTIME ---> Hours	Earnings	<----- OTHER -----> Type Hours	Earnings	Total Earnings
							TVP U	67.37	5,422.56 * Adjusted *
	PSUMB	032013	80.00	3,538.25					3,538.25
	PSUMB	029706				RGH 17.00 T	244.97		590.81
						RGH 24.00 T	345.84		
	PSUMB	034409	80.00	2,850.90					2,850.90
			8.00- T	285.09-		SCS 8.00 T	285.09		2,850.90
	PSUMB	025461	80.00	2,423.27					2,423.27
			2.00- T	60.58-		SCS 2.00 T	60.58		2,423.27
	PSUMB	029815	80.00	2,504.04					2,576.31 * Adjusted *
						TVI U	72.27		2,576.31 * Adjusted *
	PSUMB	030948	80.00	2,541.20					2,541.20
	PSUMB	031384	80.00	2,221.33					2,221.33
			12.00- T	333.20-		SCS 12.00 T	333.20		2,221.33
	PSUMB	014187	80.00	3,877.23					3,877.23
			3.00- T	145.40-		VCS 3.00 T	145.40		3,877.23
Cost Center Total			1,535.50	63,102.30	0.00		303.50	10,466.11	73,568.41

Combo Code- 00000XXXXX

Cost Center Report- 10/7 and after

Report ID: PAY005
Company: UMB University of Maryland, Balt.
Pay Period End:06/08/2019
Cost Center

PeopleSoft
Cost Center Report
On Cycle CONFIRMED

Page No. 3
Run Date 09/27/2019
Run Time 14:51:41

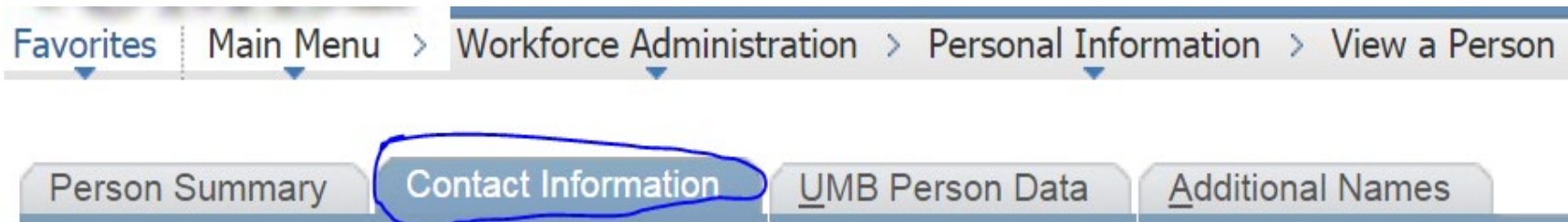
Employee Name	Bus. Unit	Employee ID	<---- REGULAR ----> Hours	Earnings	<--- OVERTIME ---> Hours	Earnings	<----- OTHER -----> Type	Hours	Earnings	Total Earnings		
	PSUMB		80.00	2,988.24								
			16.00- T	597.65-			SCS	4.00 T	149.41			
							VCS	12.00 T	448.24			
							FCA	U	1,000.00	3,988.24	* Adjusted *	Combo Cd =5000000284
	PSUMB		80.00	4,521.67								
							LPA	170.00 U	9,608.56	14,130.23	* Adjusted *	Combo Cd =5199999999
	PSUMB		80.00	2,428.52								
			9.25- T	280.80-			SCS	9.25 T	280.80	2,428.52		
	PSUMB		80.00	3,735.30						3,735.30		
	PSUMB						RGH	T	0.00			
							RGH	2.00- T	55.91-			
							SCH	1.25 T	34.94			
							VCH	0.75 T	20.96			
							RGH	10.75- T	300.49-			
							SCH	10.75 T	300.49			
							RGH	20.00 T	559.06			
							RGH	20.00 T	559.06	1,118.11		

PAFs due Wednesday, 10/2. FSPR have manually changed the old HR Combo Code to new HR Combo Code for the PAFs we received. Departments must check the CCR to validate the new HR Combo Code using query UMB_QTM_COMBO_CODE_MAP

Payroll Topics

Home and CPB address

- Employees' Home and CPB addresses should be the same in eUMB



- FSPR has been sending out courtesy email to payroll reps for employees having different home and CPB address

Home and CPB address

- Starting next pay period, we will no longer send out emails to departments for employees with different home and CPB addresses
- Payroll Reps can run query **UMB_PR_CHECK_REGISTER_ADDRESS** to identify employees with different addresses and contact them to update their addresses

Home and CPB address

- Paper paychecks will be mailed to employees based on their CPB address listed in eUMB
- Employees have no CPB address listed, a label will be created by FSPR to mail to their home address
- Payroll Reps to contact FSPR 2 days before payday if any of their employees' check would need to be mailed to a different address

eUMB HRMS Training

- New payroll rep who needs security access to eUMB must complete eUMB HRMS training
- Introduction to eUMB HRMS course is required for anyone who will hold any role in eUMB HRMS
- The course is now available through the Learning Management System (LMS)

eUMB HRMS Training

- New users may visit FSPR website at <https://www.umb.edu/financialservices/payroll/>
 - Click on Training Enrollment Database
 - Add a course
 - Select Course Type: eUMB HRMS
 - Select Introduction to eUMB HRMS
 - Follow the enrollment instructions

eUMB HRMS Training

- The Commitment Accounting and Departmental Payroll Processing courses are instructor-led training, users can register on the Training Enrollment Database page

Questions?

Agenda

- SPAC-Costing and Compliance
 - Extension of Budget Retro (BR) Cut Off
 - Direct Retro (DR) Form Changes
 - New SOAPF Accounts and Post Docs on Training Grants
 - Service Center Rate Proposals
 - 093019 Initiation

Extension of BR Cutoff date – Overriding 90day BR rule

With Quantum now live (effective 10/02/19)

- BR cutoff date PP20-07 (Check date 10/04/19) has been extended
 - Initially Tuesday 10/01/19 was the last day to process EFPs for 07/01/19
- Extended to PP20-10 (Check Date 11/15/19)
 - Tuesday 11/12/19: last day to process EFPS for 07/01/19
 - Must be approved by 8pm on 11/12/19
 - Wednesday 11/13/19 start processing EFPs with begin date 08/18/19

DR Form Update

- Form will be updated for new Quantum Chart string
- Available on SPAC-Cost web by 10/07/19
 - <https://www.umaryland.edu/cost/direct-retro-forms/>
- Development for New Online Form completed after Go-Live

New Quantum SOAPF Accounts

- To adjust fringe benefits and fund health benefits for post docs on training grants
 - If the Project/Purpose used to charge these expenses have changed, please send notification with old and new chart string to effort@umaryland.edu
- Adjustments for September 2019 will not show up on e-UMB Financials
 - They will be posted to Quantum Financials in the calendar month October 2019 or November 2019
 - CITS working on technicalities
 - Cumulative balance will be accurate

Service Center Proposals

- Rate letters have been sent out
- Completed Proposals need to be returned to Ron Powell and Tom McHugh by 11/01/2019
 - Please Attach Narration sheet with rate proposal

Effort Reminders

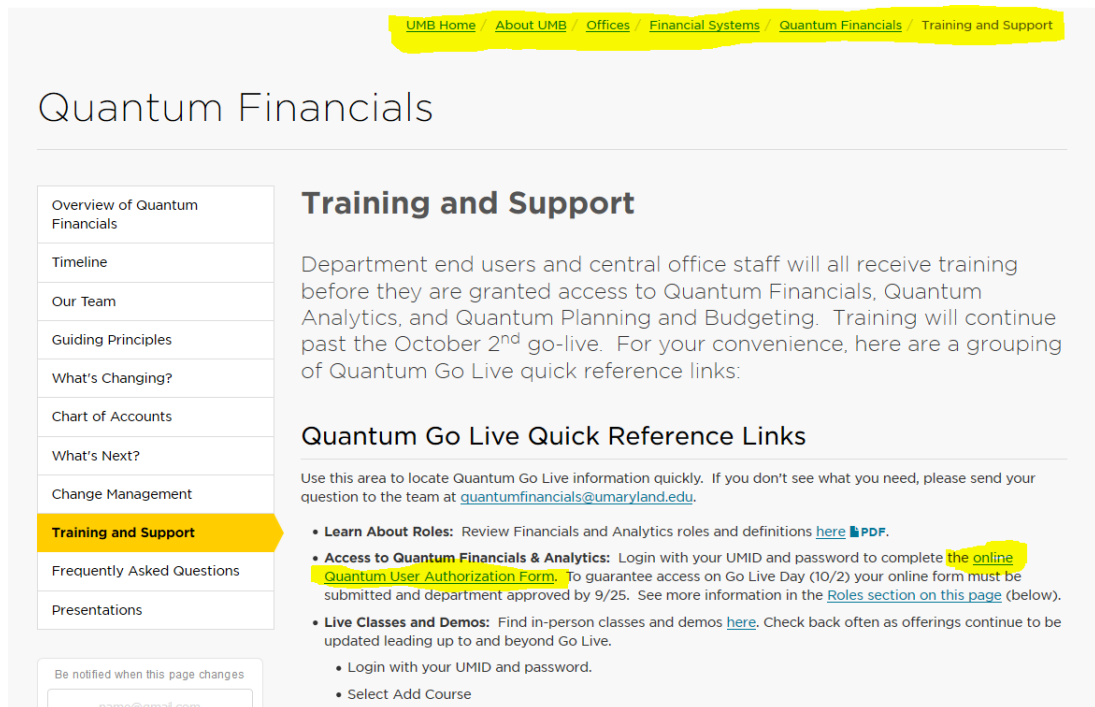
- June Effort forms were due 09/10/19
 - Total delinquent forms in ERS: 666
 - ERS Period 063019 outstanding forms: 232
- The new 093019 period now initiated
 - Please complete effort forms
- Check PCA Balances!
 - No Fixed EFPS at year end to allocate retro pays processed in FY20, but related to FY19
 - These FY19 retro pays are falling to the PCA and need DRs to move to correct projects

Questions?

Quantum Analytics

Quantum Analytics

- Replacement for Raven SPC
- Users need to submit access forms:



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Quantum Financials

Overview of Quantum Financials
Timeline
Our Team
Guiding Principles
What's Changing?
Chart of Accounts
What's Next?
Change Management
Training and Support
Frequently Asked Questions
Presentations

Training and Support

Department end users and central office staff will all receive training before they are granted access to Quantum Financials, Quantum Analytics, and Quantum Planning and Budgeting. Training will continue past the October 2nd go-live. For your convenience, here are a grouping of Quantum Go Live quick reference links:

Quantum Go Live Quick Reference Links

Use this area to locate Quantum Go Live information quickly. If you don't see what you need, please send your question to the team at quantumfinancials@umaryland.edu.

- **Learn About Roles:** Review Financials and Analytics roles and definitions [here](#) **PDF**.
- **Access to Quantum Financials & Analytics:** Login with your UMID and password to complete [the online Quantum User Authorization Form](#). To guarantee access on Go Live Day (10/2) your online form must be submitted and department approved by 9/25. See more information in the [Roles section on this page](#) (below).
- **Live Classes and Demos:** Find in-person classes and demos [here](#). Check back often as offerings continue to be updated leading up to and beyond Go Live.
 - Login with your UMID and password.
 - Select Add Course

Be notified when this page changes
name@gmail.com

Quantum Analytics

- After authenticating to system- this page appears where you select the QA form:

User Authorization Forms [User Authorization Forms Home Page](#)

User Authorization Forms Home Page

Step by Step How To Guide
 DOCX

Quantum Financials - Roles Definition **PDF**

User Authorization Forms

eForms	Role Descriptions
eForms User Authorization Form	eForms Role Descriptions PDF
Raven	Role Descriptions
Raven User Authorization Form	Raven Role Descriptions DOCX
eUMB HRMS	Role Descriptions
HRMS User Authorization Form	
HRMS User Authorization - Central Office HR Roles Form	
HRMS User Authorization - Central Office Payroll Roles Form	
eUMB Financials	Role Descriptions
Financials User Authorization Form	Financials Role Descriptions PDF
Financials User Authorization Form Central Office	
Quantum Financials	Role Descriptions
Quantum Financials User Authorization Form	Quantum Financials - Step by Step Guide DOCX
Quantum Analytics User Authorization Form	Quantum Financials - Roles Definition PDF

Quantum Analytics

- Assign the Payroll Analyst Role:

Quantum Analytics User Authorization Form

Roles

Role	Assign/Remove Role
Campus User	<input type="text"/>
Payroll Analyst	Assign Role

- Reminder- there is no departmental security in Quantum- if user has Payroll Analyst role, all payroll data can be viewed

Quantum Analytics

- Confidentiality-
 - The salary for all state employees is published each year in the Baltimore Sun
 - However, users with access to university wide payroll information should be discreet and never disclose available data to others unless it is in the course of appropriate UMB business
- Please be mindful when you are assigning this role- need to know basis is the benchmark

Quantum Analytics Demo