

## Financial Services

**Billing for Goods/Services to UMMS**

<b>UMMS Department Name</b>	
<b>Address</b>	
<b>Contact Person</b>	
<b>Phone</b>	
<b>Email</b>	
<b>Date</b>	

<b>Goods/Services provided:</b>	<b>Amount</b>
<b>Total:</b>	

<b>UMMS Account Charged</b>		
<b>Company #</b>	<b>Accounting Unit</b>	<b>Expense Account</b>

<b>UMB Chart of Account to be Credited for NonSpon</b>					
<b>Object</b>	<b>Source</b>	<b>Org</b>	<b>Activity</b>	<b>Purpose</b>	<b>Function</b>

  

<b>UMB Chart of Account to be Credited for Spon</b>			
<b>Project</b>	<b>Org</b>	<b>Exp Type</b>	<b>Funding Source</b>

				<b>Return completed form to:</b>  <b>UM</b> <b>General Accounting</b> <b>Financial Services</b> <b>The Saratoga Building</b> <b>220 Arch Street, Room 02-125</b> <b>Baltimore, MD 21201</b>
<b>UMMS Approval Signature</b>		<b>UM Supplying Department Signature</b>		
<b>UMMS Approval Name (Please print/type)</b>		<b>UM Dept Name (Please print/type)</b>		
<b>Title</b>		<b>Title</b>		
<b>Date</b>		<b>Date</b>		

**Please attach appropriate documentation for this billing.**