

LETTER HEAD OF REQUESTOR

Date: _____

**REQUEST FOR DEVIATION FROM THE UM
ARCHITECTURAL AND ENGINEERING DESIGN STANDARDS**

Project Name: _____

UM Project No.: _____

In accordance with the Architectural and Engineering Design Standards, Fourth Edition, April, 2009, the undersigned requests approval for modification of:

Section, Discipline, Part, Paragraph, Subparagraph:

Description of Proposed Changes:

(First, repeat the Standard as stated in the Design Standards, then describe the modification recommended.)

Justification for Proposed Changes:

(State the reason(s) for the modification, including value engineering analysis, particular needs of the user, improved technology, etc.)

The requested deviation from the Design Standards is consistent with good engineering and construction practices, and is consistent with the intent of the Design Standards. It is understood that an approval of this modification does not affect the standard as stated.

Requestor: _____
(Signature)

Typed or Printed Name: _____

UM Approvals:

Project Manager: _____
(Sign and date)

UM Review Architect/Engineer: _____
(Sign and date)

Director of Architecture, Engineering, Construction Division: _____
(Sign and date)

Space Reserved for UM Comments: