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<Edit blue text in header for Project>

<Edit TOC for Project Requirements>

<Add a List for Each Approved Submittal included in Each Division and Maintenance Data See Divisions 12, 22 and 23 for examples>

<Approved Submittals includes product data and shop drawings >

COVER SHEET

MANUFACTURERS AND SUPPLIERS DIRECTORY

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DIVISION 03 - CONCRETE

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 220523 – Valves for Plumbing Piping Systems

 2.2 Shut Off Valves

 2.4 Check Valves

 220523 – Domestic Water Booster Pumps

 220523 – 2.2 Domestic Water Booster Pumps

 220523 – Maintenance Information

DIVISION 23 – HVAC <Example Using Condensed Spec>

 230000 – Valves for HVAC Piping Systems

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DIVISION 27 - COMMUNICATION

DIVISION 28 - FIRE ALARM AND SECURITY SYSTEMS

SITE WORK

DIVISION 31 – EARTH WORK

DIVISION 32 – EXTERIOR IMPROVEMENTS

CONTRACTORS CLOSEOUT DOCUMENTS <Include CAD Files and PDF Files>

FIRE PROTECTION DRAWING FILES

FIRE ALARM DRAWING FILES

COMMUNICATION DRAWING FILES

SECURITY SYSTEM DRAWING FILES