UNIVERSITY OF MARYLAND, BALTIMORE COST SHARING STATEMENT AND APPROVAL

roject PI
roject Title
ponsor
rime Sponsor (if UMB is a subrecipient)
udget Period covered by this form
ntire Period of Performance for Project
nit covered by this form:
School – Dept/Division – Center/Program/Institute ist on separate forms the commitments of each unit (department, center, etc) responsible for approving and acking Cost Sharing and/or in-kind contributions.

SECTION 1: Cost Sharing

Cost sharing is the portion of a project or of program costs not borne by the Sponsor because Sponsor policy does not allow the cost to be paid from the award funds and/or because Sponsor policy mandates some level of cost sharing by the applicant institution.

Item description (include name, if applicable, and budget category)	Amount
TOTAL, Section 1:	

For the referenced proposal, cost sharing will be guaranteed from the following source(s) to pay for the cost sharing expenses identified in this Section. A restricted grant/contract chartstring may not be used as a cost-sharing source (unless approved in writing by the sponsors). DRIF funds may not be used as a cost-sharing source for salary or fringe expenses.

Guarantee chartstring(s) - chartfield information:

PCBU	Project ID	Owner Dept Code	Fund	Amount

SECTION 2: In-kind Commitments

Quantify in-kind contributions, which are from external (third-party) sources. List the name of the company/individual providing the free or discounted service or material, description & fair value of the contribution. Attach to this form letters from companies/individuals documenting their commitment to an in-kind contribution for this project; letters must specify the service or material to be provided and the estimated dollar value of the commitment.

Company/Individual	Item description	Anticipated value

APPROVAL SIGNATURES: No "per" signature is permitted on this form.

The undersigned understand that if the award is received, the PI and Department Administrator for the owner department are responsible for tracking recording and documenting the University's cost sharing contribution. Once the award is received, the department/school will track cost share and in-kind expenses and will transfer revenue to fund the cost share in accordance with established procedures. If in-kind contributions do not materialize, the department/school will bear the hard dollar costs of completing the cost share/match identified to the sponsor in the proposal.

Principal Investigator (not required for forms of collaborating units)

Signature	Date	
Division Chief or Center/Institute Director	Signature	Date
Department Chair	Signature	Date
Dean or Designee	Signature	Date

Related policy: UMB Cost Sharing Policy, available at http://www.cost.umaryland.edu/index.cfm