

## INSTRUCTIONS FOR USING THE MARYLAND DOIT HARDWARE AND SOFTWARE CONTRACTS

For Hardware vendors:

1. Go to: [www.doit.maryland.gov](http://www.doit.maryland.gov)
2. Click on: Procurement and Contracts
3. Click on: Hardware Contracts
4. Click on: Hardware 2012 Master Contract, BPO# 060B2490022
5. Click on: Select Master Contractor Contact List
6. Click on: Step 2 click on the drop-down and select brand/manufacture
7. Click on: Step 3 select Functional Area
8. Click on: Display to *view* vendors and contact information

For Software vendors:

1. Go to: [www.doit.maryland.gov](http://www.doit.maryland.gov)
2. Click on: Procurement and Contracts
3. Click on: Software Contracts
4. Click on: Commercial Off-the-Shelf Software (COTS 2012), BPO# 060B2490021
5. Click on: Select Master Contractor Contact List
6. Click on: Step 2 click on the drop-down and select brand/manufacture
7. Click on: Step 3 select Functional Area
8. Click on: Display to *view* vendors and contact information

## INSTRUCTIONS FOR ORDERING COMPUTER HARDWARE FROM A MEEC CONTRACT VENDOR

1. Go to: [www.meec-edu.org](http://www.meec-edu.org)
2. Click on: Hardware
3. Click on: Hardware 2017
4. Click on vendor award details to identify what brands in each category that vendor can sell on the MEEC contract.
5. Once a vendor is identified, click on “Contract” for the current contact information for that vendor