

June 1, 2023

Dear Faculty Member:

Thank you for participating in the 30<sup>th</sup> annual faculty non-instructional productivity (FNIP) survey. All full-time faculty members at every USM institution must complete the survey each year. This year's survey will once again utilize the single sign-on access. This means, you will use your UMID credentials to access the survey.

**University System and State decision makers continue to place a great deal of emphasis on the results of this survey. Based on your responses last year, UMB performance is improving as measured by faculty survey responses; nonetheless, continuing attention to faculty non-instructional productivity remains an important measure of faculty performance.**

The data for a performance indicator incorporated into UMB's *Managing for Results* submission, which accompanies the budget request to the Governor and the General Assembly is derived entirely from this survey and should be given particular attention:

- Number of days in public service per full-time faculty (Survey Questions 13 - 16)

The survey relates to your activities during the period June 1, 2022 through May 31, 2023. All full-time faculty members employed as of December 31, 2022 should complete the survey. If you believe you have received this survey request in error or if you are unable to complete this survey by the due date, please inform us.

The survey can be accessed through the ***Faculty Non-Instructional Productivity Survey*** link ([www.umaryland.edu/fnips](http://www.umaryland.edu/fnips)). **Please complete the survey so that the content is available for review and approval by your department chair or dean no later than July 14, 2023.**

**Survey completion will be monitored by Departmental Administrators or your Dean's designee.** As in past years, data on non-instructional productivity for individual faculty are confidential and will only be reported to outside constituencies aggregated for the entire university. Basic definitions prepared by the University System of Maryland Office for certain survey questions and additional information can be found on the Institutional Effectiveness, Strategic Planning & Assessment (IESPA) web page at [www.umaryland.edu/fnips](http://www.umaryland.edu/fnips).

I want to thank you for your time and effort. I cannot overemphasize the importance of your cooperation in our efforts to show that the State's investment in higher education is well spent.

Regards,

  
Karen D. Matthews