

■ SERVICES AND RESOURCES

ATHLETIC CENTER

See University Recreation & Fitness

BANKING

UMB students are eligible to join the State Employees Credit Union of Maryland (SECU). SECU has automated teller machines at its local branch office at 11 S. Paca St. There is also a 24-hour access SECU ATM in the Southern Management Corporation Campus Center. For information, call 410-487-7328 or visit www.secumd.org.

There is one M&T Bank branch on campus, in the University of Maryland Medical Center (UMMC) lobby (410-547-1221), near Donna's. It has two ATMs; one is accessible from Greene Street.

In addition, there are two Bank of America ATMs on the first floor of UMMC, across from the chapel.

BIOPARK

www.umbiopark.com

Location: 800 and 900 blocks of West Baltimore Street
Phone: 6-8282

The University of Maryland BioPark is a privately developed biomedical research park on the West Side of the campus housing UMB research centers and private bioscience companies developing therapeutics and diagnostics or providing services to the biotech industry. The 10-acre BioPark will include 1.8 million square feet of wet lab and office space at final build-out. Its first multi-tenant building at 800 W. Baltimore St. and the BioPark Garage opened in 2005. BioPark Building Two, a 210,000-square-foot wet lab and office structure at 801 W. Baltimore St., opened in 2008. Development of a third multi-tenant building at the corner of West Baltimore and Poppleton streets is under way with initial demolition and excavation completed. The State of Maryland is constructing a new forensic medical center in the BioPark at 920 W. Baltimore St. that will open in 2010.

BOOKSTORE

www.umb.bkstore.com

Location: Student Center at Pine Street
222 N. Pine St., First Floor
Phone: 8-7788 and 6-7703

The University Bookstore offers full service to the campus, including special ordering of any title in print and daily buy-back of books. To get the most money for your books, sell them back during the week of finals. The bookstore stocks all required textbooks and review and reference titles in all curricula. Also for sale are office and classroom supplies, medical

equipment, lab coats, magazines, greeting cards, stationery, sundries, University clothing, gift items, graduation regalia, and school rings. The Bookstore's hours of operation are 8:30 a.m.-6 p.m. Monday-Thursday and 8:30 a.m.-5 p.m. Friday. The Bookstore offers convenient online textbook ordering at whywaitforbooks.com, as well as an online merchandise store.

BUS SERVICE

Caravan

www.umaryland.edu/student/transportation.html

The Caravan is a shuttle bus service that transports students between campus and several nearby neighborhoods. Riders must show a UMB student ID. The Caravan service will run on a schedule that complements the extended study hours of the Southern Management Corporation Campus Center.

For Caravan hours of operation, contact information, and service routes, please visit the Web site (hours of operation and routes are subject to change). If you have questions or suggestions regarding the Caravan service, please call Student Services at 6-7117/7714. Students with a hearing impairment should call the Maryland Relay Service at 711 in Maryland and 800-735-2258 from elsewhere.

UMB/UMBC Downtown Line

Shuttle bus service (Downtown Line) runs between the UMB campus and the University of Maryland, Baltimore County. For shuttle updates, call Parking and Transportation Services at 6-6603 or UMBC Commuter Affairs at 410-455-2454, or visit the Web sites www.umbc.edu/transit and www.parking.umaryland.edu.

For information on rideshare/carpool options, the parking Web site links to the state of Maryland and Baltimore programs.

CALENDARS

Maintained by the registrar, the academic and registration calendar is published on pages 4 and 5 and is available online at www.umaryland.edu/orr/calendar.

Schools may also keep their own calendars. Check your school's Web site for information.

CAMPUS MAP

See back foldout

CARAVAN

See Bus Service

CENTER FOR DISPUTE RESOLUTION

Location: Nathan Patz Law Center
Phone: 6-6228

The Center for Dispute Resolution (C-DRUM) at the University of Maryland offers free mediation and conflict resolution services. Serving UMB students, staff, and faculty as well as the Baltimore community, C-DRUM helps parties resolve conflicts big and small. Trained mediators work with participants to identify the conflict and develop a voluntary solution that meets their needs. The center arranges sessions to fit the schedules of all involved parties at locations convenient to everyone.

CHILD CARE

www.dbckids.org
Phone: 410-659-0515

High-quality early education and child care for infants and children through age 5 is available at Downtown Baltimore Child Care, at 237 N. Arch St. between Saratoga and Lexington streets and at Park Avenue Center in the Mount Vernon area. Hours are 7:30 a.m. to 5:30 p.m. Effective September 2009, new full-time monthly rates are as follows:

- 4 to 24 months, \$1,671
- 25 to 36 months, \$1,293
- 37 months to 5 years old, \$999

Part-time slots are available, as are a limited number of partial scholarships. The center has a capacity of 69 children. For a brochure or application, call or visit the Web site.

COMPUTER RESOURCES

See Information Technology

COPY SERVICES

Public-use copy machines can be found at the following campus locations:

- Dental School, fifth floor, Computer Lab
- Health Sciences and Human Services Library, first, third, and fifth floors
- Pharmacy School, first floor
- School of Nursing, first floor
- School of Social Work, third floor

Public-use copy machines on campus are operated by use of your One Card; a coin-operated copier is located on the library's first floor. Value can be added to your One Card in the Southern Management Corporation Campus Center, Health Sciences and Human Services Library, and online by visiting the One Card Web site www.umb-one.umaryland.edu.

Prompt Print, another University copy service, is in Howard Hall, lower level. Call 6-7182 for information.

The Thurgood Marshall Law Library uses the Go Print system for copying and printing. A debit card may be purchased for \$1 and value may then be added to the card. Copying and printing using the debit card costs 10 cents per page. The debit card may be purchased, and value added, at the card dispenser located in the imaging room on level two in the library.

COUNSELING CENTER

See Health Care

DISABILITY SUPPORT SERVICES

www.umaryland.edu/student/disabilities.html
Location: Southern Management Corporation Campus Center, Student Life Suite, third floor.
Phone: 6-7117. Hearing impaired students may call the Maryland Relay Service by dialing 711 in Maryland or 800-735-2258 elsewhere.

The University is committed to providing excellent educational programs for all qualified students who enroll in one of our many academic disciplines, irrespective of their differences. Thus, we strive to make our programs, services, activities, and facilities reasonably accessible to all.

The Office of Student Services acts as an ombudsman and liaison for the identification and provision of reasonable accommodations that may include educational support services designed to assist qualified students with disabilities in achieving their academic goals. To request accommodations and support services, an enrolled student must first self-identify herself or himself as an individual with a qualifying disability. The initial self-identification should be made to the campus coordinator of educational support services, Cynthia Rice, in the Office of Student Services, Student Life Suite, room 302, Southern Management Corporation Campus Center.

To initiate the interactive process, the student must call to schedule an appointment with the UMB coordinator. This process involves discussions among the coordinator, student, and the school or program. It is designed to confirm that the student has a qualifying disability and to identify and imple-

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ment reasonable accommodations agreed upon between the student and the school. For more information, visit the disability services Web site.

EMERGENCY, DISASTER, AND WEATHER NEWS

During a campus emergency or inclement weather, up-to-date information is available online at www.umaryland.edu/alerts or by calling 6-8622. To report a campus emergency, call 711 or 6-3333.

ESCORT PATROL VEHICLE (POLICE)

Phone: 6-6882

The Office of Public Safety offers an Escort Patrol for students traveling around campus. This may be a vehicle or a walking escort. Call to request an escort.

FINANCIAL AID

www.umaryland.edu/fin

Location: Health Sciences and Human Services Library, Suite 221

Phone: 6-7347

The Student Financial Assistance and Education Office administers all institutional, state, and federal aid programs for the University. Aid packages may include a combination of federal loans; federal and state grants; state, institutional, and private scholarships; and federal work study. All of these programs are designed to assist students in paying their tuition and fees and to provide for modest living expenses.

To qualify for aid, students must apply annually and meet eligibility requirements. Students seeking financial aid must file the Free Application for Federal Student Aid (FAFSA) form—students are encouraged to complete this form online at www.fafsa.ed.gov. Because grants are limited, it is strongly recommended that students apply starting Jan. 1 and prior to March 1. Priority is given to students who complete their application by March 1 and list UMB (002104) as one of the schools to receive their FAFSA output information. Students who are considered residents of Maryland for tuition purposes should view the Maryland Higher Education Commission's Web site—www.mhec.state.md.us—for information on state-funded grants/scholarships.

The Student Financial Assistance and Education Office participates in the Federal Work Study Program. Students who are awarded federal work study must choose from part-time jobs listed on the office's Web site. Hourly wages vary depending on the breadth and scope of the positions. Visit www.umaryland.edu/fin/workstudy for information about available jobs.

FOOD AND BEVERAGE SERVICES

Food and beverage services on campus include:

- Bon Appetit Café, Southern Management Corporation Campus Center, first and second floors
- Crema Coffee Café/Deli, two locations: Health Sciences Facility I, first floor lobby, 6-5614; School of Law, first floor near student lounge, 6-2393
- Jay's Baltimore Street Café, Dental School, student lounge, first floor, 6-7058

The University of Maryland Medical Center features the following eateries:

- Courtyard Café
- Cypriana Café
- Donna's
- Great Cookie
- Mamma Ilardo's
- Subway
- Rx Brew, Starbucks

HEALTH CARE

Student Health

www.umaryland.edu/health

Location: University Family Medicine, 29 S. Paca St.

Phone: 8-8792 (appointments), 8-6791 (information)

Student Health provides comprehensive care to students. Routine physical exams, sick visits, and gynecological services, including health maintenance and family planning, are among the free services provided.

Student Health is dedicated to providing you with the highest quality care in a friendly and expedient manner. The office sees itself as your "doctor away from home." The staff maintains a policy of strict confidentiality and will not release information without the student's written permission.

Your entire family can receive care through University Family and Community Medicine, the clinical practice of the School of Medicine's Department of Family Medicine. Comprehensive care is available including pediatrics, gynecology, minor surgery, and routine prenatal care and delivery. Patients are generally seen by appointment but walk-in visits are also available. A doctor can be reached after hours and on weekends at 410-328-8792. Do not go directly to the emergency room unless the situation is life threatening. A call to Student Health can save you money, time, and frustration.

Student Counseling Center

www.umaryland.edu/counseling/index.html

Location: Health Sciences and Human Services Library,
Room 440
Phone: 8-8404

The UMB Student Counseling Center helps with managing the inevitable stress of being a student. The center provides professional short-term counseling services and medication evaluation and management for all currently enrolled students. Individuals and couples visit the center for help with various problems large and small, including stress, relationship difficulties, anxiety, depression, sleep problems, loss of a loved one, eating disorders, disruptive changes in school or home life, and drug and alcohol abuse.

All services are confidential. There is no out-of-pocket expense to use the UMB Student Counseling Center—the cost of services is included in tuition and student health fees. The center is not a training site—students are always seen by professional social workers and/or psychiatrists. Visits are by appointment, and every effort is made to accommodate students' scheduling needs.

For more information, call 8-8404 or visit www.umaryland.edu/counseling.

Dental Care

www.dental.umaryland.edu/patientinfo

Location: Dental School
Phone: 6-7101; Toll-free: 866-787-UMDS

The Dental School clinics provide complete family dental care. Dental and dental hygiene students provide the majority of the treatment, supervised by faculty engaged in teaching, research, and patient care. Before beginning treatment, dental health care providers conduct a complete examination to determine the best course of dental care.

The campus offers a voluntary student dental insurance plan. Call Student Accounting at 6-2930 for more information or a brochure.

Health Insurance

www.umaryland.edu/health

Location: Health Sciences and Human Services Library,
Suite 206
Phone: 6-2930

Student Accounting bills full-time students for health insurance in the fall, for August through January, and in the spring, for February through July. A student with comparable

insurance must show proof of coverage along with a waiver form to the Student and Employee Health Office, lower level, 29 S. Paca St. Waivers must be received and approved by the Student and Employee Health Office and forwarded to Student Accounting for each new and returning student by Sept. 15, 2009, for the fall semester and by Feb. 15, 2010, for the spring semester. A new waiver is required each academic year for each student waiving insurance for any reason.

HOUSING/RESIDENCE LIFE

www.housing.umaryland.edu

Location: Southern Management Corporation Campus
Center, Suite 302
Phone: 6-7766

There are two apartment communities on campus: Pascault Row and University Suites at Fayette Square.

Pascault Row Apartments: The University owns and operates this apartment community. The Pascault Row Apartments are in eight historic rowhomes that house 80 apartments. Studio, one-bedroom, and two-bedroom apartments are available. Each apartment is furnished and carpeted, and has individually controlled heating and air conditioning. Internet access through the campus computer network, cable television, and utility costs are included in the housing rate. Laundry facilities and a vending lounge are on the lower level. Parking is available across the street from the apartment buildings. Students living in Pascault Row are guaranteed the option of remaining there throughout enrollment. Housing rates are competitive with those for comparable housing in the area, making Pascault Row a popular choice for University of Maryland students.

University Suites at Fayette Square: This on-campus apartment community is privately managed by Capstone Management. Fayette Square offers furnished studio, one-bedroom, two-bedroom, three-bedroom, four-bedroom, and seven-bedroom apartments. Rent rates include all utilities as well as cable television and high-speed Internet access through the University's network. On-site amenities include a fitness center, laundry rooms, vending services, and free coffee in the lobby. This community has 24-hour monitored, onsite security. Entrance into the complex and into the apartments is controlled by an access card system. Parking is available on-site and at nearby garages. For more information, visit www.fayettesquare.com or call 6-5523.

The Residence Life Office provides assistance and information on other housing options. See the "Other Housing Options" section of the Residence Life Web site, www.housing.umaryland.edu.

■ SERVICES AND RESOURCES

IDENTIFICATION/DEBIT CARDS

www.umb-one.umaryland.edu

Location: Southern Management Corporation Campus Center, Suite 002
Phone: 6-6943

The University of Maryland, Baltimore requires every student to carry the UMB One Card, the official form of identification for the UMB campus. The photo ID provides access to buildings and to the student's online account for printing/copying, laundry, dining, and other services on and off the campus.

For more information on the One Card, visit the Web site, call or send an e-mail to umbone@af.umaryland.edu. The One Card office is open every day from 8:30 a.m. to 4:30 p.m.

INFORMATION TECHNOLOGY

www.umaryland.edu/cits

Location: Health Sciences and Human Services Library
Phone: 6-1117

The University of Maryland, Baltimore has built a learning environment that uses technology as the catalyst to enhance access to information for students. These technologies are widely available, contemporary, and integrated into virtually all aspects of University life.

UMB, with its many new and renovated facilities, has state-of-the-art classrooms in which instructors can use voice, video, and data in many different presentation formats. Electronic resources are widely available and accessible through easy-to-use, intuitive Web environments. Online resources help faculty and students develop innovative pedagogy and learning techniques, and provide seamless access to information resources across the campus and around the globe.

The contemporary UMB computing infrastructure and high-speed network connects to campus buildings, the commercial Internet, and the super fast Internet2 higher education network. Wireless networks are also available in many areas, and students have access to hundreds of campus-owned desktops, which are housed in the schools, libraries, and common areas throughout the University.

Center for Information Technology Services (CITS)

CITS is the central information technology organization for the University. It develops and maintains mission-critical information systems and technologies for human resources, payroll, finance, student e-mail, research, teaching and learning, network infrastructure, Web, telecommunications, etc. Visit the CITS Web site, www.umaryland.edu/cits, for more information.

Assistance and Service Center (ASC) Help Desk

www.umaryland.edu/helpdesk

Location: Health Sciences and Human Services Library, lower level, Room LLo6

The ASC Help Desk, a part of CITS, provides support for students for myUMB Mail, Blackboard, SURFS, Accellion (an application that enables large, secure file transfers), and other student related systems. The Help Desk is open from 8 a.m. to 5 p.m.

- **MyUMB Mail**
A contemporary e-mail service available to students, MyUMB Mail offers increased security by encrypting e-mail transmission, provides a personal calendar, and offers many other features. Two gigabytes of personal storage space are available.
- **Blackboard**
Blackboard is the courseware management learning system that the University of Maryland, Baltimore uses for Web-enhanced and Web-based courses. TurnItIn, Questionmark, Self Assign, and other Building Blocks are packaged with it to provide a more robust learning system.
- **SURFS (Student User-Friendly System)**
SURFS is a Web-enabled student information system in which students can register for courses and view personal, billing, and financial aid information as well as grades.

Discounts on Software

The Software Licensing Office, also a part of CITS, sells discounted software to students. Available software includes Windows VISTA Ultimate Edition, Windows XP Professional, Office 2007 Enterprise, and Office 2003 for Windows, as well as Office 2008 for Macs. Symantec anti-virus software is also available for Windows and Macs. Software purchases can be made at the Circulation Desk on the first floor of the Health Sciences and Human Services Library. For more information, visit www.umaryland.edu/cits/software.

Also see the Information Technology policies in the Rules and Regulations section and under Student Information Management System in the Services and Resources section.

INTERNATIONAL SERVICES

www.umaryland.edu/ois

Location: Health Sciences and Human Services Library,
Suite 240
Phone: 6-7488

The Office of International Services issues immigration paperwork needed to secure a visa after acceptance for admission to UMB. Questions or problems regarding immigration regulations should be referred to this office.

LIBRARIES

Health Sciences and Human Services Library

www.hshsl.umaryland.edu

Location: 601 W. Lombard St.
Phone: 6-7996

The Health Sciences and Human Services Library (HS/HSL), located on the southwest corner of Lombard and Greene streets, first opened its doors in April 1998. In addition to library services and collections, the building also houses campus computing services, the Office of the Registrar, Student Accounting, the Office of International Services, the Student Financial Assistance and Education Office, and the UMB Student Counseling Center.

The HS/HSL serves the schools of dentistry, law, medicine, nursing, pharmacy, and social work; the University of Maryland Medical Center, the Graduate School, and other affiliated institutions.

Each school on campus has a library faculty member dedicated to providing direct service to the students in that school. The faculty librarians use subject expertise to develop online resources and provide in-person consultations for their students. Reference service is available at the library and remotely through the Ask Us! link on the library's Web site.

The HS/HSL collection contains more than 30,000 electronic journals, 162 current print journals, approximately 170,000 books, and 6,000 electronic books. Students can easily access the electronic resources offered on the library's Web site by logging in with the 14-digit bar code on the back of their UMB One card.

The HS/HSL has an open wireless network and 1,500 data port connections. There are three computer classrooms and 57 publicly accessible computer workstations. The library offers a variety of study spaces, including more than 120 study carrels and 45 group study rooms. In addition, the library has three technology-enhanced study rooms on the second floor where small groups can work. These rooms are equipped with large wall-mounted LCD panels, and VGA cables that

allow students to connect a laptop and show their work comfortably on the large screen.

The National Network of Libraries of Medicine's Southeastern/Atlantic Region is headquartered at the HS/HSL.

The HS/HSL's regular hours are Monday through Thursday, 8 a.m. to midnight*; Friday, 8 a.m. to 8 p.m.; Saturday, 8 a.m. to 5 p.m.; and Sunday, 11 a.m. to midnight*.

Summer hours are Monday through Thursday, 8 a.m. to 8 p.m.; Friday, 8 a.m. to 6 p.m.; Saturday, 8 a.m. to 5 p.m.; Sunday, closed.

* Building entrance after 8 p.m. is limited to UMB faculty, staff, and students; UMB affiliated members; UMMC and VA staff; and current USMAI faculty, staff, and students. Valid ID required.

Also see the Library Materials policy in the Rules and Regulations section.

Thurgood Marshall Law Library

www.law.umaryland.edu/marshall

Location: 501 W. Fayette St. (entrance: 500 W. Baltimore St.)
Phone: 6-7185 (general), 6-6502 (assistance)

The library maintains a collection of more than 500,000 volumes and subscriptions to more than 3,000 periodicals, serials, and continuations. The library also offers online access to an array of legal and nonlegal electronic databases, journals, and reference sources, some of which are restricted to faculty, staff, and students of the School of Law. The library is a member of the University System of Maryland and Affiliated Institutions (USMAI), and access to the collection of the consortium members is available on the home page of the library's Web site.

MAIL CENTER

www.procurement.umaryland.edu/genproc/mailhome.htm

Location: Howard Hall, lower level
Phone: 6-3700

The University operates a free campus mail service. The Mail Center is committed to providing the University of Maryland, Baltimore and its employees with the most efficient and cost-effective mail services available. The Mail Center is fully operational Monday through Friday, 8 a.m. to 4:30 p.m. Pickup and delivery service is provided two times each day to approximately 175 campus locations. The morning service is between 10:30 and 11:45 a.m.; the afternoon service is between 2:30 and 3:45 p.m.

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If you have general questions or concerns, call ext. 6-5695 or fax 6-0759. For complex postal questions, please contact Mail Center Postal Manager Aaron Molock at 6-3700 or amolock@af.umd.edu. For more information, please visit the Procurement Services Web site (www.procurement.umd.edu) and click on Mail Services.

MEDIATION

See Center for Dispute Resolution

OUTDOOR CAMPUS AREAS

Outdoor campus areas, such as University Plaza Park and the Health Sciences and Human Services Library plaza, may be reserved with two weeks notice. Use of these areas may require a fee (to cover cleanup, security, and other costs). To reserve outdoor areas, visit the Pine Street Police Station. Reservation forms are subject to approval, and UMB police reserve the right to reject any request. *Also see Rules and Regulations or call 6-3402.*

PARKING AND TRANSPORTATION SERVICES

www.parking.umd.edu

Location: Pearl Street Garage

Phone: 6-6603

Campus parking is available to students. Commuter students must have a parking permit (\$5). Once you purchase a student daily permit, you may buy student vouchers, which are sold in packages of 10 for \$50. Students are assigned to the Lexington Garage (Lexington and Pine streets) at the current rate of \$5 per day (first-come, first-served).

While a permit allows you to park on campus, it does not guarantee you a space. If Lexington Garage is full you must seek on-street or commercial parking. Occasionally spaces may be available in other campus garages—an attendant at the Lexington Garage will redirect you if possible. Unless sent from the Lexington Garage, students parking in other campus garages before 4 p.m. are charged the visitor rate.

If you have a disability and need a parking space close to your school, call Student Health at 8-6791. After receiving approval, call Parking and Transportation Services to obtain a temporary permit. Unauthorized parking in a handicap space carries a \$202 fine and/or suspension of parking privileges.

A limited number of monthly parking permits are also available for the roof of Lexington Market West (Greene and Lexington streets). The \$33 fee is payable in advance (before the first of each month), and you are guaranteed a parking space. Notices are posted in the garage and on the Parking and Transportation Services Web site when spaces are available.

Pascualt Row resident students can pay for guaranteed parking in the Lexington Garage either by the semester (\$300) or for the entire academic year (\$550).

Failure to comply with parking rules may result in a parking ticket from the Baltimore police with a fine ranging from \$23 to \$202. Your campus parking privileges may be revoked or suspended if you don't pay fines or if you are a repeat offender. For your benefit, we urge you to carry collision, comprehensive, and liability insurance coverage.

Bicycles can be parked in racks at the Pratt Street Garage, Lexington Garage or The Saratoga Building. Maryland law prohibits parking a bicycle in any way that impedes vehicular or pedestrian traffic. Motorcycles must be registered with Parking and Transportation Services and may be parked only in the Lexington Garage.

Parking and Transportation Services offers the monthly Maryland Transit Administration college student pass. Students can buy the pass, which can be used on any MTA bus or light rail or subway train, at the current rate of \$39 per month.

PHONES AND PHONE BOOKS

Campus phones have three exchanges: University of Maryland, Baltimore, 706; University of Maryland Medical Center, 328; and Baltimore Veterans Affairs Medical Center, 605.

To make a call from a campus phone, dial 6 for UMB, 8 for UMMC or 5 to reach the VA Medical Center, plus the four-digit extension. Dial 9 for an outside line. Please note that you must dial the area code for every local call in Maryland. Dial 911 for emergencies, 311 for nonemergency police service, and 711 for campus emergencies.

Campus phone books, published every two years, are free to students on a first-come, first-served basis in the University bookstore.

POLICE AND PUBLIC SAFETY

www.umd.edu/police

Location: Pine Street Police Station

Phone: 6-6882; 711 (emergency)

The Office of Public Safety oversees campus security, and the University police force has full law enforcement authority. Officers actively patrol all areas of the University around-the-clock—on foot, on bicycle, and in marked police vehicles. In addition to the commissioned police officers, the department uses nonsworn security officers to screen all people entering buildings and to report suspicious activity to the police. The University requires identification to enter all buildings on campus.

There are emergency phones in all parking garages and at other locations on campus. At night, major routes on campus are well lit. After hours, most campus buildings are locked; only people with access ID cards for those buildings may enter. The police offer safety and security presentations semiannually and on request.

Each year the Office of Public Safety publishes the brochure *Safety Begins With You*, which includes the latest crime statistics for the campus and surrounding community. Call the police for a copy. Crime statistics are also available in this *Student Answer Book* on page 6 and at www.umaryland.edu/police/crimestats.html.

UNIVERSITY RECREATION AND FITNESS

www.umaryland.edu/urecfit/index.html

Locations: Southern Management Corporation Campus Center, fourth and fifth floors; Pratt Street Garage, 10th floor; UMB BioPark, Building Two, first floor
Phone: 6-3902

You can stay in shape year-round right on campus with programs and activities offered through University Recreation and Fitness. A variety of group fitness, conditioning, and wellness-based classes are offered.

Most of the programming and activities occur in the new Southern Management Corporation Campus Center at 621 W. Lombard St. The facility includes a 25-yard recreational swimming pool, a 7,000-square-foot fitness center, a spinning studio, several multipurpose rooms, two basketball courts, two racquetball/squash courts, an elevated running track, space for power lifting, and state-of-the-art cardiovascular and weight equipment with audiovisual enhancements. University Recreation and Fitness also operates a satellite fitness center in the University of Maryland BioPark with the latest in cardio and strength training equipment. Personal training is offered.

A variety of aerobic classes are available as well as instruction in yoga, Pilates, total conditioning, fitness walking, fitness assessment, equipment orientation, women's self-defense, and martial arts. Intramural sports include basketball, volleyball, flag football, racquetball, squash, tennis, soccer, and softball.

THE REGISTRAR

www.umaryland.edu/orr

Location: Health Sciences and Human Services Library, Suite 240
Phone: 6-7480

All students must register each semester and session in accordance with current procedures established by the Office of the Registrar. If you want to take courses at another institution concurrently with your course work at the University of Maryland, Baltimore, you must have approval in advance from the appropriate University officials. Interinstitutional registration forms for University System of Maryland campuses are available in each dean's office and in the Office of the Registrar.

Degree requirements vary according to the school or program in which a student is registered. Degree candidates must file a formal application for diploma with the Office of the Registrar at the beginning of the semester or session in which they expect to graduate. This must be done by the end of the third semester week or the second summer session week.

Students may secure transcripts of their University record from the Office of the Registrar free of charge. A request for transcripts should be made in writing at least five working days in advance of the date that records are needed. Transcripts are issued as requests are received. Diplomas, certificates, and transcripts will not be issued to students or alumni whose financial obligations to the University have not been satisfied. See *Student Accounting* on page 23 for more information.

The University determines in-state status for admission, tuition, and charge-differential purposes when the student's admission application is under consideration. That determination, and any determination made thereafter, shall prevail in each semester or session unless the determination is successfully challenged. Students classified as Maryland residents for admission, tuition, and charge-differential purposes must notify the Office of the Registrar in writing within 15 days of any change in residency that might affect their classification. The determination of in-state status for admission, tuition, and charge-differential purposes is the responsibility of the Office of the Registrar. A student can request a reevaluation of his or her status by filing an application for change in residency classification. Applications are available in the Office of the Registrar. Copies of the university's policy are available in each dean's office and at www.usmd.edu/regents/bylaws/SectionVIII/VIII270.

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The Office of the Registrar is a key player in maintaining the Student Information Management System. The Web component of this system is known as the Student User Friendly System or SURFS.

Also see *Student Information Management System and International Services*.

SAFETY

See *Police and Public Safety*

SIGHTSEEING ON CAMPUS

The University is one of the city's most historic and picturesque neighborhoods. Be sure to visit our on-campus attractions.

Davidge Hall

medschool.umaryland.edu/davidge.asp

Location: 522 W. Lombard St.

Phone: 6-7454

Constructed in 1812, Davidge Hall is recognized as the oldest building in America continuously used for medical education. The building contains two lecture halls and houses the Medical Alumni Association. Davidge Hall was designated a National Historic Landmark by the U.S. Department of the Interior in 1997.

Dr. Samuel D. Harris National Museum of Dentistry

www.smile-experience.org

Location: 31 S. Greene St.

Phone: 6-0600

See amazing teeth feats, marvel at George Washington's choppers, sing along to vintage toothpaste commercials, and discover fascinating hands-on exhibits about the power of a healthy smile. An affiliate of the Smithsonian Institution, the National Museum of Dentistry is a lively national center where visitors can learn about the importance of good oral health and the rich history of dentistry. Recognized for its innovative exhibits and programs, the facility is designated by Congress as the official museum of the dental profession in the United States.

Visit the Museum Shop, which features unique items from whimsical molar stools and children's toys to professional gifts to honor friends and colleagues. Shop during museum hours or online at the museum's Web site.

President's Hall, a contemporary atrium, can be reserved as an elegant setting for meetings and special events by calling 6-4819.

Museum hours: Wednesday through Saturday, 10 a.m. to 4 p.m.; Sunday, 1 to 4 p.m.

Admission: \$6 for adults; \$3 for youths, seniors, students with ID, and UMB employees; free for children age 6 and under.

The Hippodrome Theatre

www.france-merrickpac.com

Location: 12 N. Eutaw St.

Phone: 410-837-0110 or 866-899-8457

The historic Hippodrome Theatre, built in 1914, is now part of a splendid 140,000-square-foot entertainment complex renamed the France-Merrick Performing Arts Center. Just steps away from the University campus, the theater presents touring Broadway shows and the best of the performing arts. Tickets are available at Ticketmaster outlets and from the Hippodrome box office. You may find nonrefundable, nonexchangeable discounted tickets for some shows at www.broadwayacrossamerica.com/groupsales (ask your student affairs dean for password information). Inquire at the box office about the availability of discounted tickets for students.

Westminster Hall and Burying Ground

www.westminsterhall.org

Location: Fayette and Greene streets

Phone: 6-2072

Edgar Allan Poe is buried amid the graves of the city's first mayor, generals of the American Revolution and the War of 1812, and more than 200 other veterans. To help preserve one of Baltimore's oldest cemeteries, a church was built on arches over the graves. In 1983, the Westminster Preservation Trust completed a \$2 million renovation to preserve and restore the site's historic features—including an 1882 pipe organ—and to adapt the church for use by community, cultural, and educational groups. Westminster Hall also is used for lectures, conferences, and banquets.

STUDENT ACCOUNTING

www.fincsvc.umaryland.edu/sa

Location: Health Sciences and Human Services Library,
Suite 206
Phone: 6-2930

Tuition and fees are due in full on the due date printed on the semester bill. Bills are mailed to advance-registered students three weeks before the due date. If you do not receive a bill before the beginning of a semester that you have registered for in advance, it is your responsibility to call Student Accounting or check your account in the Student User Friendly System (SURFS) (www.simsweb.umaryland.edu). Bills can also be viewed in SURFS and paid by credit card or check. Payments may also be mailed or made in person in Student Accounting on the second floor of the Health Sciences and Human Services Library. Checks and money orders should be made payable to the University of Maryland, Baltimore for the exact amount of the bill.

STUDENT AFFAIRS

See your school catalog or the school’s section of this *Student Answer Book* for information about your school’s student affairs office.

Also see Student Services.

STUDENT GOVERNMENT

University Student Government Association

www.umaryland.edu/usga

Location: Southern Management Corporation Campus
Center, Suite 302
Phone: 6-7117

The campuswide University Student Government Association (USGA) is comprised of elected graduate and professional students dedicated to improving the quality of the students’ experience by organizing and facilitating cultural and social programs. The USGA meets monthly to discuss issues and concerns of the student body, and it strives to improve student communication within the campus and at all levels of the University System of Maryland.

Every student is a member of USGA and can attend meetings and participate. However, each school elects representatives that serve as that school’s voice and voting members on the USGA Senate. If you would like to be a USGA senator, see your school’s student affairs professional or your student government president. If you cannot become directly involved but want to make your ideas and concerns known, contact your school’s senators or the University Office of Student Services, which advises the USGA.

The USGA ensures that students have a voice in University governance. The association appoints student representatives to sit with staff and faculty on Universitywide committees. The USGA also provides representatives and a voice for UMB students at the University System of Maryland level.

All UMB students pay a USGA fee when they register. Full- and part-time students pay the same \$20 annual fee. This money is used to sponsor campuswide programs and events such as the Orioles bullpen party, and to cosponsor activities and events organized by other groups.

The USGA sends a weekly newsletter, USGA News, to all UMB students via e-mail. USGA News contains University-related announcements and information about events of interest to students. The USGA’s Web site also tracks important information, maintains an events calendar, and allows students to communicate about important issues.

MARYLAND STUDENT GOVERNMENT ASSOCIATIONS

University System of Maryland Student Council

The University System of Maryland Student Council is one of four USM governing boards that advise the chancellor and Board of Regents of the University System of Maryland. The other three councils represent faculty, staff, and presidents of institutions within USM.

The Student Council was created to ensure that the USM leadership is aware of student views and directly responds to student concerns throughout the year. Each degree-granting institution appoints two representatives to the USM Student Council. Meetings are held once each month and the location rotates among the institutions represented on the council.

The council also conducts a systemwide competition to select the USM student regent, who has full voting power as a member of the USM Board of Regents. The council selects the top three candidates from the field of competitors and forwards the names to the governor, who makes the final appointment.

For more information on the USM Student Council or the student regent position, visit www.usmd.edu/Leadership/Workgroups/StudentCouncil/index.

Maryland Higher Education Commission (MHEC) Student Advisory Council

The MHEC Student Advisory Council is a statewide advisory and student advocacy group that makes decisions affecting Maryland’s 13 public four-year colleges and universities, 26 independent institutions, 16 community colleges, and 125 private technical and career schools.

■ SERVICES AND RESOURCES

The Maryland General Assembly created MHEC's Student Advisory Council to serve as a forum for Maryland's college and university students to articulate their concerns, perspectives, and issues. Another role of the council is to conduct the annual statewide competition for student commissioner, who serves a one-year term. The student commissioner is a full voting member of MHEC, which consists of 12 members appointed by the governor.

For more information about the MHEC Student Advisory Council or the student commissioner position, call 410-260-4544 or visit www.msa.md.gov/msa/mdmanual/25ind/highered/html/43highf.html#student.

STUDENT HEALTH

See Health Care

STUDENT INFORMATION MANAGEMENT SYSTEM

www.simsweb.umaryland.edu

Students may view their grades and registration, account, and financial aid information online via the Student User Friendly System (SURFS).

SCHOOL-BASED STUDENT ORGANIZATIONS

Along with campuswide student organizations, a variety of academic and social student organizations exist in each School. Check with your School's student affairs office for information or call Student Services at 6-7117.

STUDENT SERVICES

www.umaryland.edu/student

Location: Southern Management Corporation
Campus Center, Suite 302

Phone: 6-7117, students with hearing impairments should call the local Maryland Relay Service at 711 or 800-735-2258 out of state

The Office of Student Services coordinates campuswide activities, programs, and services that foster students' academic, personal, and professional development. Offerings are designed to enrich the UMB experience for each student, both in and out of the classroom.

The office advises the University Student Government Association (USGA) and USGA-affiliated organizations. Friendly and warm staff members help students organize educational, cultural, and social activities. For more information about any USGA-affiliated organization, visit the organization's Web sites as follows:

- University Student Government Association (USGA)
www.umaryland.edu/usga
- International Student Organization (ISO)
www.umaryland.edu/iso
- Muslim Students and Scholars Association (MSSA)
www.umaryland.edu/mssa/index.html
- Project Jump Start (PJS)
www.umaryland.edu/pjs
- United Students of African Descent (USAD)
www.umaryland.edu/usad

For students with disabilities, the Office of Student Services provides academic and nonacademic support services. Staff members work with students and their schools to obtain interpreters, note takers, parking, and other support related to classroom activities. Services depend on an individual's needs.

For international students, the Office of Student Services offers help with cross-cultural orientation, nonacademic advising, and social activities.

The office also manages the UMB Caravan Service and the Writing Center.

See Caravan (under Bus Service) and Writing Center.

TRANSPORTATION

See Bus Service

UMB ALERTS

UMB Alerts is the University's emergency notification system. Emergency messages are automatically sent to your campus e-mail account. You can also choose to have emergency announcements sent to your cell phone, home phone, alternate e-mail address or other location. Users can request to receive messages about campus closings and delayed openings as well.

UMB Alerts significantly enhances the University's ability to communicate with students, faculty, and staff during an emergency. Please register at <http://alert.umaryland.edu>.

UNIVERSITY STUDENT GOVERNMENT ASSOCIATION

See Student Government

VOLUNTEER OPPORTUNITIES

www.oea.umaryland.edu/gov/community/index.html

Location: The Lexington Building, first floor
Phone: 6-1678

The professional schools at UMB provide services to communities throughout Maryland through a multitude of service partnerships, projects, and programs. The campus has recently partnered with three K-12 schools in its surrounding communities. These partnerships are expected to foster more interdisciplinary collaboration in outreach efforts among campus entities, strengthen the social impact of UMB in the local community, create many enduring positive relationships, and engender future Maryland leaders. Volunteer opportunities that support these schools are located on the UMB Outreach Council's Web site www.umaryland.edu/outreach.

VOTER REGISTRATION

Voter registration forms are available online at www.elections.state.md.us/citizens/registration.

Students can also pick up voter registration applications from the following campus locations:

- The Registrar, Health Sciences and Human Services Library, second floor
- Student Services, Southern Management Corporation Campus Center, Suite 302

Sign the application and mail it to the appropriate board of elections.

Amendments to the Higher Education Act require public universities to help students with disabilities in registering to vote. For assistance, call Student Services at 6-7117. Students with hearing impairments should call the Maryland Relay Service at 711 in Maryland, 800-735-2258 out of state.

Out-of-state students receiving financial aid from another state should check with their home state to determine whether registering to vote in Maryland might affect their aid status.

WRITING CENTER

www.umaryland.edu/student/writing

Location: Southern Management Corporation Campus Center, Suite 302

Phone: 6-7724 or 6-7725

The focus of the Writing Center is individual instruction for students by professional consultants. While grammar, punctuation, and sentence structure are evaluated, larger issues such as critical thinking and writing style are considered as well. The goal is to help each student become a more confident, independent writer.

Writing Center services include:

- Individual review of class papers, dissertations, résumés, personal statements, and more
- Guidance in developing ideas, organizing points, writing a draft, and polishing prose
- Workshops on effective writing, persuasive oral presentations, résumé/curriculum vitae development, interview strategies, and study skills
- Writing instruction for international students
- Scholarly writing program
- Dissertation workshop
- Handouts on writing, communications, and study skills
- Attention to students with special needs

Daily, weekend, and early evening appointments are available.