

University of Maryland, Baltimore Staff Senate
Open Meeting Minutes
September 03, 2009
HSF1 Room 5186

Roll Call:

Present Senators: Aphrodite Bodycomb, Danielle Brown, en Fahnestock, Libby Guarnera, Dave Delooze, Pat Boland, Lisa Anderson, Gynene Sullivan, Jean Marie Roth, Bernadette Taylor, Kim McCorr, Colette Becker, Shannon Cooper, Bill Hoffman, Tom McHugh, Roy Ross, Jessica Wilkinson

Excused Senators: Phyllis Lovito, Ronald Kasl, Marlene King

Ken called the meeting to order at 12:04 PM and asked for the Roll Call.

Minutes: Ken asked for questions on minutes. Motion by Dave Delooze and seconded by Libby Guarnera to accept the minutes with correction.

Remarks from the Executive Committee: Meeting was held on August 31, 2009

- Meeting was held with Dr. Ramsay and Faculty and Staff Senate to discuss the states financial system and status
- UMB is responsible for about 1/5 of the deficit which totals close to \$27MM
- During the August 19, 2009 with Dr. Ramsay, it was reported that the fund balance would be used to offset the furlough
- Furloughs would not be done as they were in the past
- Grant employees would not be furloughed
- During the August 27, 2009 meeting with Dr. Ramsay; 4% temporary salary cut for all employees
- No fund balance would be used to offset the furlough
- Grant employees would be furloughed (see OMB Circular A-21 section J10)
- Climate survey to develop ambient temperatures across all campus buildings to save money; buildings on 'sleep mode' currently save \$8K per day

Meeting with HR: No Meeting (Next meeting scheduled for October 6, 2009)

Meeting with President Ramsey: No Meeting (Next meeting scheduled for November 10, 2009)

Committee Reports:

Campus Life - No report

By Laws - No Report

Policy and Legislation: No Report

Communication - No Report

Nomination - No Report

Community Outreach - Jean Marie Roth

CUSS: No report

Standing Committees:

Special Events: Libby Guarnera

August meeting was cancelled

Friday December 12, 2009 Craft Fair (date changed)

Farmer's Market every Tuesday from 10:30 - 2:00 PM in the courtyard across from the hospital

IT Steering: No report (Next meeting scheduled for October 8, 2009)

Library: -No Meeting

Parking: No Meeting

Safety Awareness: No Meeting

Sustainability Committee -Pat Boland (meeting held September 2, 2009)

Meeting Notes: Campus Sustainability Steering Committee

Present: R. Rowan (Facilities and Operations), Dr. Cardarelli (Faculty Senate), T. Fahey (SON), A. Fowler-Young (University Planner), T. Green (Parking), M. Hohing (SOL), V. Hollamon (FM), W. Irish (Procurement), G. Robinson (SOM), P. Tate (FM), B. Taylor (Facilities and Operations), T. O'Neil (Academic Affairs), J. Getz (SOL Student Rep), G. Viola (FM)

The President has approved the Climate Action Plan (CAP) which is available on the Sustainability webpage. B. Rowan asked that at every meeting, the committee should deal with items on the action list of the plan to make some progress towards climate neutrality as presented in the CAP. P. Tate, G. Viola, and V. Hollamon were asked to review the energy strategies identified in the CAP and provide a monthly report to the group regarding progress.

There was some discussion regarding expanding the Sustainability Steering Committee to include members from all schools. B. Rowan will address including Dental School and Pharmacy School representation on the committee. He also suggested that each current member consider other people within their respective school/department who may be interested in becoming a member of the committee.

During the grand opening of the new Campus Center, the Sustainability Steering Committee hosted a table of information regarding current initiatives including carpooling for staff and students.

The State has organized a **Maryland Green** Registry of organizations working toward a Sustainable Maryland. Maryland Green is a voluntary, self-certification program offering tips and resources to help organizations set and meet their own goals on the path to sustainability. Maryland Green members will be listed on the Maryland Green website and invited to use the Maryland Green logo to promote their participation in the program. The State is encouraging all institutions of higher education to join Maryland Green to demonstrate commitment to a strong, proactive approach to environmental management. The University has joined the Registry which can be viewed at <http://www.green.maryland.gov/registry>.

Committee Reports

Transportation and Teleworking:

The Charm City Circulator was scheduled to begin its run on September 20, 2009; however, that date has been pushed back to mid-October due to bus delivery issues. As soon as information is confirmed regarding the actual start date, this information will be relayed to the campus.

The new CarPool Zone for students is generating lots of interest. The program has established 10 spaces in the Lexington Garage for students participating in the program. Reserved carpool spaces for staff have been designated in four garages although only one carpooler has signed up. Rideshare is also generating lots of interest; to date 35 people have signed up. Also, there is an increased demand for student discount bus passes which is an indication that people are seeking alternative transportation options.

The bicycle security in the Pratt Street Garage will be completed within 8-10 weeks and will have up to 40 spaces that will be secured; access will be through card access only and will be monitored by camera. Students will be able to purchase a space at a cost of \$5 monthly. Spaces will be available outside but will not be monitored by security cameras. Those spaces are free. P. Tate reported that the School of Pharmacy Addition will fund installation of a secured bike area in the Lexington Street Garage in lieu of installing 34 bike racks on the sidewalk.

B. Irish (Procurement) has completed the review and reference checks for Hertz's (from Ohio State and Pepperdine University). He gave a brief overview of the program including fees (online vs. over the phone charges, membership, etc.), types of cars available and membership options. Three users were identified - carpoolers who need to get home, students who live on campus without a car, and departments who use fleet vehicles. He will forward a summary of the terms. B. Rowan will meet with L. Butler, Fleet Manager, to discuss options.

Education and Awareness: No Report

Design and Construction:

The Lexington Garage rooftop is finally being cleaned out. The Hidden Waters photovoltaic project has been cancelled. A tour of a Gold Certified building is scheduled for March 5, 2010. T. Morse will be attending a Green Build Conference in March 2010. AEC is requiring that all new projects recycle demolition materials.

Operations:

University Suites at Fayette Square has expanded its recycle materials to include cans and bottles. A recycle dumpster will be placed in the back of Pascault Row for single stream recycling. The campus has discontinued supporting the hospital's cardboard recycle efforts. Retrofitting lighting from T12 to T8 is 99% complete in the MSTF building.

One LED lamp fixture located between SG and Lexington Street is being used as a test pilot to gauge energy efficiency. So far, lighting appears to be equal to what is generated from LED lighting and energy efficiency is great.

The project to remove asphalt from the lot between the Lexington Building and the Child Care Center is complete and ready for sod.

In the new Campus Center, a new system for cleaning is being tested. Plastic spray bottles that cost \$200 each ionizes water that is then used as a cleaning agent. No chemicals or smells are involved. The water bottle runs on batteries and will be used in the Food Court.

New Business:

The Go Green Room in the Campus Center is currently under construction. The room will use furniture from the old Student Center on Pine Street. T. O'Neil reported that students are really energized about sustainability and are putting together a presentation for the Sustainability Committee. The Go Green Room will promote green initiatives currently underway on campus, and the goal is to eventually provide sustainable items for sale.

The next meeting will be on October 7, 2009 at 11:00 am, in Room GR-1001 of the Saratoga Building.

B. Taylor
9/2/2009

Work Life Strategies: Ken Fahnestock

The worklife strategies committee is currently discussing adding the following to our campus:

- Survey at health fair
- Walking Club
- Exercise/fitness challenge
- Lunch and learns to promote health and wellness (topics to include health, diet, vitamins supplements, and blood pressure)
- Group fitness
- Working group with Dr. Reese; wellness coordinator for State of Maryland has been approved; will establish a wellness program for State of Maryland
- Website is currently up
- Next meeting will be held October 2, 2009

Old Business:

None

New Business:

The staff senate would like to develop a survey for staff asking them what are the topics/concerns that they feel are most important and what the staff senate should be addressing. The survey will also highlight accomplishments of the senate as examples.

- HR benefits
- IT
- Communications
- EAP (Employment Assistance Program-Recycling, dental school services, university physicians)

Tom McHugh will send out a draft for review and comments.

The Carter Center will be moving out at the end of the month.

Colette Becker has updated the mailing list and encourages everyone to make sure his or her information is updated in the portal

Adjournment: The meeting was adjourned at 1:30 PM.

Respectfully submitted,
Danielle Brown