

University of Maryland, Baltimore Staff Senate  
Open Meeting Minutes  
October 01, 2009  
HSF1 Room 5186

**Roll Call:**

Present Senators: Lisa Anderson, Danielle Brown, Shannon Cooper, Dave Delooze, Ken Fahnestock, Libby Guarnera, Bill Hoffman, Phyllis Lovito, Tom McHugh, Roy Ross, Jean Marie Roth, Bernadette Taylor, Jessica Wilkinson

Excused Senators: Colette Becker, Aphrodite Bodycomb, Pat Boland, Kim McCorr, Gynene Sullivan, Ronald Kasl, Marlene King

Ken called the meeting to order at 12:01 PM and asked for the Roll Call.

**Minutes:** Ken asked for questions on minutes. Changes made to executive committee meeting notes from September minutes: 'part of" fund balance.

Ken Fahnestock acknowledged Bon Appétit for providing lunch for the September 03, 2009 meeting.

Motion by Dave Delooze and seconded by Libby Guarnera to accept the minutes with correction.

**Remarks from the Executive Committee:** Meeting was held on 9/28/09:

- Budget issues were discussed; the percentage cuts (salary reductions) should cover our portion
- Salary should be restored in July 2010
- Survey categories will go out to staff senate for feedback; then prioritize the work
- Follow-up on website with the results of the survey (example-parking tickets were being issued in front of the dental school; has been resolved by maintenance clearly marking the spaces as handicap spaces with blue paint on the curb and also the street
- Smoking in front of HSF II—current UMB policy smoking must be 30 feet from a doorway

**Meeting with President Ramsay:** Special Meeting was held on 9/8/09:

- Discussion of budget issues and the current plans with the campus will be taken to the Dean's of the schools to prioritize additional money saving practices, i.e., landscaping, utilities
- Shift K-12 teachers pensions from city back to county (where teaching)
- The salary reduction plan vs. furlough will be voted on 9/18/09 by BOR (UMB leaning to temporary salary reduction)
- This must be approved before it is released
- Temporary salary reductions will not affect pensions
- Employees do not have to take time during the temporary salary reduction period; will get administrative/personal day(s)
- Possibly close campus a few days early (during Christmas holiday)
- The temporary salary reduction plan is done on a scale; lower end <\$30,000/year will receive 0.77% reduction; >\$120,000 receive 5% (annualized 3.5%) over 9 months
- Plan proposes to start at the end of the pay period of this month (September)
- Employees will have the advantage of taking the administrative leave days with the exception of the 2 days the campus will be closing
- Trainee status will be exempt
- Administrative leave will be listed on the time sheets in a separate category
- 100% grant funded people will be exempt from temporary salary reduction
- Salary freeze will continue; no merit/cola

- UMB flu policy will be released; also vaccinate employees for swine flu

Meeting with HR: No Meeting (Next meeting scheduled for October 6, 2009)

Meeting with President Ramsey: No Meeting (Next meeting scheduled for November 10, 2009)

Committee Reports:

Campus Life - No report

By Laws - No Report

Policy and Legislation: No Report

Communication - No Report

Nomination - No Report

Community Outreach - Jean Marie Roth

CUSS: Dave Delooze

- This campus is currently in its 5<sup>th</sup> round of budget cuts; staff has only been affected by 2
- Fund balance was used to reduce cuts; used \$87MM
- Budget deficit was over \$100MM since January 2009
- Suggested that CUSS will send something in writing about what the university has done during the 1<sup>st</sup> 3 rounds of the budget cuts; show the changes that have been already made
- Chairs Committed needs to be revamped
- New chair, Willie Brown from UMCP
- Blue Ribbon Committee report due 12/2009 (to look at health care benefits for retirees)

Standing Committees:

Special Events: Libby Guarnera

- Friday December 11, 2009 Craft Fair (date changed) will be held at new Student Union
- Scavenger Hunt next spring
- Speakers needed for MLK, Black History Month, and Women's History Month
- Committee is currently focused on Founder's Week
- Farmer's Market every Tuesday from 10:30 - 2:00 PM in the courtyard across from the hospital

IT Steering: No report (Next meeting scheduled for October 8, 2009)

Library: -No Meeting

Parking: Bernadette Taylor

- As of 11/1/09 there will be 50 spaces in hospital lot for doctors (no subsidy will be provided)
- Carter center closing still unclear; if it closes it will free 35 spaces in Pearl Street Garage
- BioPark originally had 150 spaces; currently has 250 spaces for staff and 250 for students

- Charm City Circulator will begin mid October; late start was due to problem purchasing busses
- Study was conducted on refurbishing Plaza Garage; estimated costs \$13-15MM subsequently plan has been put on hold
- Survey being designed to determine space needs for parking on campus

**Safety Awareness:** Bernadette Taylor,

- 43 security cameras on campus; records for 30 days
- Survey being designed to assess traffic patterns across campus
- Officers are needed at the corner of Baltimore and MLK-please encourage staff to write letters to campus police
- During this season auto theft is high; 4 thefts in one day on this campus-be mindful of leaving items in your car that are visible and also handicap hanging tags/permits
- Barnes will retire 12/1/09

**Sustainability Committee** -Pat Boland (no report)

**Work Life Strategies:** Ken Fahnestock

- 2 day leadership class will be held in October-participants needed

**Old Business:**

None

**New Business:**

Post Doc death

Controlled substances security on campus, is there a policy? How easy is it to acquire these substances?

Breast Cancer Awareness Month—Staff senate would like to participate by collecting pink lids. Please bring these lids to the next meeting. Ken Fahnestock will contact President Ramsay to send something to the campus in support of collecting pink lids.

BOR Staff Awards—there are 6 categories, please be thinking about whom you would like to nominate; due 1/22/2010 (due to staff senate 1 week before)

Immunization costs \$25—done by Safeway in partner with SOP; link for more info on H1N1 below:

<http://www.umaryland.edu/H1N1/index.html>

Also add link to our website

Payroll Meeting—Ken Fahnestock

Ken Fahnestock requested a wavier from Kathy Byington for service center workers that are paid from revolving account; funds come from grants funded projects

**Adjournment:** The meeting was adjourned at 1:21 PM.

Respectfully submitted,  
Danielle Brown