

University of Maryland, Baltimore Staff Senate  
Open Meeting Minutes  
June 02, 2011  
Howard Hall 450

**Roll Call:**

Present Senators: Dave Delooze, Bill Hoffman, Lisa Anderson, Pat Boland, Jean Marie Roth, Tammy Dinsmore, Danielle Brown, Colette Becker, and Roy Ross, Pam Smith, Bernadette Taylor, Gynene Sullivan, Jessica Grabowski, , Tony Brown, Ken Fahnestock, Tom McHugh, Bill Crockett, Mary Jo Pohlner, Yimei Wu.

Excused Senators: Dawn Flair, Marlene King, Phyllis Lovito, Carol McKissick, Nancy Bowers, Victor Peguero, Rita Butera.

Ken Fahnestock called the meeting to order at 12:05 PM and asked for the Roll Call.

Ken welcomed all new Senators:

Bill Crockett  
Victor Peguero  
Mary Jo Pohlner  
Yimei Wu  
Nancy Bowers

**Minutes:** Ken Fahnestock asked for questions/corrections on minutes for May meeting. Motion by Dave Delooze to accept as amended the minutes and seconded by Tammy Dinsmore.

**Remarks from the Executive Committee:** Meeting held 5/23/2011

- Name tags for new senators
- We will order a name tag and desk plate for Pam Smith for her service on the Staff Senate.
- Ken Fahnestock contacted all senator nominees with the results of the election

**Meeting with Human Resources:** No meeting

**Meeting with President Perman:** No meeting

Invited Guest: Pete Gilbert, POW (Policy Oversight Workgroup) see handouts

- Review of new website for Policy and Procedures
- This site will have corresponding USM policy at the top of the page
- Suggested to add a revised date to all policies on the site
- The site will also have the Student and Faculty Handbooks
- Within each policy listed on this page, it will possibly have the corresponding policy to each school as a hyperlink.

**Committee Reports:**

**Campus Life** -None

**By Laws** - None

Bylaws have been updated on the staff senate website.

**Policy and Legislation- None**

**Communication - Colette Becker**

The website is up to date; all new senators will be added to this site as well.

**Community Outreach—Jean Marie Roth and Pat Boland**

Collection boxes for school supply fundraiser; everyone that has volunteered to have a collection box should make their own box. Colette will send an email to everyone with the locations of the collection boxes.

**CUSS -Dave Delooze**

Nominations for CUSS

UMB will not participate in the VSP

**Standing Committees:**

**University Events-None**

**IT Steering: Tom McHugh**

Meeting will be held on 6/3/2011; please email Tom with any questions that you may have on rebranding UM.

Strategic Plan Meetings—Pete Gilbert and Dr. Bartlett will have several town hall meetings on 6/5/11; these Monday feedback sessions will be held three times on Monday. There will be an update on the campus policy on leave for volunteer hours. Interested staff will be able to possibly use 16 hours paid leave to donate service for projects with in the UMB community. This committee is also looking into encouraging incentives for bringing innovative projects to our surrounding community. Tom will send this language to the staff senate for review.

**Library: No meeting**

**Parking: Bernadette Taylor, Meeting held 5/10/11**

The Grand Prix will take place on our campus in September 2011. To see the Garage and Lot Schedule for this event, please go to the following link:

<http://www.umaryland.edu/grandprix/garages.html>

Budget approved by Kathy Byington however not public at this time.

**Safety Awareness: None**

**Sustainability Committee: Bernadette Taylor, Pat Boland, 6/1/2011**

Present: R. Rowan (Facilities and Operations), C. Banks (OEA), B. Connelly (Intern), A. Fowler-Young (Capital Budget and Planning), T. Green (Parking), V. Hollamon (FM), T. Morse (FM), J. Phillips (SOD), A. Peake-Tamm (SOL Student Rep), G. Robinson (SOM), D. Choiniere, B. Taylor (Facilities and Operations), G. Viola (FM)

A draft teleworking policy has been reviewed and approved by HRS and University Counsel and was given to K. Byington, VP for Administration and Finance, for review. Ms. Byington had some edits of the draft; after editing, the document will be submitted to the President with an anticipated approval date for the end of June.

A flex/compressed work schedule policy is being drafted for non-exempt staff. Because of Union issues that must be addressed, the policy is scheduled to be completed by the end of summer to be forwarded to the President for approval.

Discussions continue regarding MTA Redline stops on the campus. Currently, the Medical Center would like to see a Redline stop at a location different from the one the campus would like to have. UMB and UMMC will meet internally to adopt a consensus for the Redline stop on campus.

A PJM event to reduce energy consumption is likely today (6/1/2011) which means that air conditioning usage will be cut back across campus for a specified amount of time.

A website is currently under construction that will contain information on all contractors that the campus utilizes who sell green products. This website will link to the Sustainability Committee website that is also currently under construction.

There has been no movement on the community garden concept in conjunction with a neighboring high school. However, the SSW has a number of community projects that the Sustainability Committee can support. A. Fowler-Young will gather information about this and present to the group at a later date.

#### Committee Reports

##### Transportation and Teleworking: Tony Green, Chair

The contractor who will install the campus charging stations did an assessment for possible locations of the stations. PTS is awaiting the proposal for installation from the contractor. Each of the campus garages with public access will have a charging station. The student garage (Lexington) will also get a charging station but it will be purchased separate from the grant that is paying for the other stations. One of the criteria for receiving the grant is that the stations must be accessible to the general public.

##### Education and Awareness: Clare Banks, Chair

A Campus Sustainability website has an anticipated completion and go-live date for the end of July, 2011. A new green logo has been created and will be used on the website as well as any other communication issued through the Sustainability Committee. The website will include projects, programs, and initiatives undertaken by the committee as well as information on opportunities to volunteer and will have links to the Medical Center and the Green Procurement website. In addition, the Green Room in the Campus Center may be used as home-base for the website.

##### Design and Construction: Terry Morse, Chair

One of the electrical engineers in AEC has taken on the task of researching the availability of grant funding for photovoltaics and found that there is still money at the federal and state levels. A draft report of his findings is forthcoming.

The group is looking at the idea of painting stairwells that have windows with a luminescent paint and when the hall lights are off, the sun would recharge the paint to illuminate the stairwell. The logistics of this idea are still under consideration.

Regarding re-commissioning, the Penn Garage is now complete and discussions are underway to determine the next building for re-commissioning.

Garage lighting is under review; opportunities for the use of LED lights in garages is part of this review.

Operations: Vassie Hollamon, Chair

Effective July 1, 2011, the campus will transition to microfiber for all cleaning (i.e., mops, etc.) which will replace all cotton products which will result in significant savings for the campus.

The Governor signed an energy waste bill which opens up opportunities to purchase renewable steam as Tier 1 renewables.

The new microwave sterilizer in EHS is doing quite well.

Discussions are underway to develop an energy master plan that would address where to get campus energy. A meeting has been scheduled with the EPA on June 16<sup>th</sup> to discuss ways to acquire energy via renewable sources.

New Business:

The Farmer's Market is ongoing at the Plaza Park. Concerns were raised about electricity surges. The current power in the Park was designed for decorative lighting and not for heavy usage. This concern will be reviewed to determine a resolution.

The Parking Office is moving forward with the School of Law Car Share pilot program. A contract is currently under review in Procurement.

The Clean Air Partners Group is looking for Board of Directors members. Information can be obtained from R. Rowan if interested.

The next meeting will be on July 6, 2011 at 11:00 am, in GR-001 of the Saratoga Building.

**Work Life Strategies:** No meeting

**Old Business:**

Open nominations

Chair—no new nominations

Vice Chair—Tom McHugh and Gynene Sullivan declined nominations

Secretary—Pam Smith declined nomination

Member at Large—Lisa Anderson declined nomination

(The election for member at large will be held at the July meeting to give new senators an opportunity to be elected into this position)

Elections were opened for the Executive Committee. Vote tallies are below:

Chair:

Carol McKissick 0

Colette Becker 9

Ken Fahnestock 8

Vice Chair:

Carol McKissick 9

Danielle Brown 6

Secretary:

Bernadette Taylor 5

Jessica Grabowski 6

Danielle Brown 5

Member at Large: (current nominees are below)

Jean Marie nominated Tammy Dinsmore; Tammy accepted

Dave Delooze nominated Roy Ross, Roy accepted

Standing Committee selections will be completed during the July meeting

**New Business:**

Dave Delooze suggested that the staff senate organize a campus wide program in support of our armed forces. It was suggested that we start "Red Monday". This will be discussed by one of the standing committees.

Civility on Campus—This topic has been raised again and we are trying to determine the best way to address this issue.

**Adjournment:** The meeting was adjourned at 1:35 PM.

Respectfully submitted,  
Danielle Brown