

University of Maryland, Baltimore Staff Senate
Open Meeting Minutes
July 01, 2010
HSF1 Room 518

Roll Call:

Present Senators: Danielle Brown, Ken Fahnestock, Libby Guarnera, Roy Ross, Dave Delooze, Pat Boland, Bill Hoffman, Jessica Grabowski, Bernadette Taylor, Marlene King, Jean Marie Roth, Carol McKissick, Tammy Dinsmore, Dawn Flair

Excused Senators: Colette Becker, Lisa Anderson, Tom McHugh, Rita Butera, Gynene Sullivan, and Tony Brown

Ken called the meeting to order at 12:05 PM and asked for the Roll Call.

Minutes: Ken Fahnestock asked for questions on minutes for June meeting. Motion by Dave Delooze seconded by Libby Guarnera to accept the June minutes.

Remarks from the Executive Committee: Meeting held on 06/28/2010

- Aphrodite Bodycomb resigned her Senate seat as of 6/30/2010; Aphrodite had one year remaining on her term as an exempt Senator. The Staff Senate has appointed Phil Davis from SOP to replace Aphrodite's seat for a 1-year period.
- Dr. Perman's meeting on 7/13 will be at 2PM; all other meetings will be scheduled at 10AM
- The question was raised if any Senator could attend a regular executive meeting with Dr. Perman; it was suggested that if you wanted to attend to contact Ken Fahnestock.
- Calendar for FY11 was distributed and reviewed.
- Representation for all schools (question previously raised by Pam Crowe)—Ken Fahnestock developed an excel spreadsheet to examine the voting and eligible senators in each school to evaluate how many senators would be appointed by this method. This will be discussed in Old Business

Meeting with HR: Next Meeting—08/03/2010

Meeting with President Perman: First Meeting will be held on 07/13/2010

Committee Reports:

Campus Life - Gynene Sullivan

Duty Days—We discussed the history of duty days on this campus and reviewed the USM Policy; we also reviewed the policies of other USM campuses (UMBC, Towson, UMCP). If you would like copies of the policies for the other campuses, please contact Gynene Sullivan. Gynene Sullivan compiled the information collected into a spreadsheet showing which campuses currently use the duty day system.

We decided to discuss the following at the upcoming HR meeting (08/0/2010)

- History of the decision to go with recording hours instead of USM policy;
- Purpose of staying with the process;
- Potential benefits and/or obstacles to putting a duty day plan in place;
- Having exempt employees record their hours puts them on the same footing as a non-exempt employees;
- If going to duty day model proves problematic, then introduce comp time concept.

By Laws - No report

Policy and Legislation- No Report

Communication - No Report

Nomination - No Report

Community Outreach—Jean Marie Roth

The Community Outreach Committee met following the Staff Senate Meeting on July 1 and discussed several issues for the coming months. Jean Marie suggested the idea of the campus being a drop-off point for "Cell Phones for Soldiers" which everyone agreed was do-able as a campus-wide project. The application for materials was sent in, and notice received that 12 boxes will be sent that we can place around the campus. The "Cell Phones for Soldiers" website offers flyers and banners that can also be printed out and posted around campus. This is such an easy community project to work on with such rewarding results knowing that our soldiers will be able to get calling cards to talk to their friends and family. Suggested dates: August through September.

Jessica mentioned collecting the Yoplait yogurt lids again this year for Breast Cancer starting in September. They will accept the lids up until December. It was suggested that a box for the lids would be placed in the Green Room or Lobby of the Campus Center so that students could also participate. Collection sites might also be a consideration.

Another idea for the fall would be a food drive. The following information was received after our meeting and sent to the Community Outreach members today:

After looking over the website for the Maryland Food Bank, I was quite impressed with the idea of doing the "Virtual Food Drive." In speaking to Rebecca Pon who is the Food Drive Coordinator for the Maryland Food Bank, I learned that by doing the food drive in this way it is much more successful. They are able to purchase so much more food for the money donated since they get it 40% lower than wholesale, and they can get the food they need rather than collecting items that people often just want to get rid of from their pantry. They will purchase those "much needed" items of meats & proteins, breads & cereals; fruits & vegetables, dairy foods and non-food items as well like toilet paper, diapers, etc. Rebecca said they would set up a website for us that could include our own school logo or a picture that we might want to post. They can keep track of the donations by department if we would like and do a competition if we like that idea. We could then inquire about a donation from say the Ravens or Orioles or maybe even a donation from an Office Supply organization, if we decide to do so, and offer that for the department who donates the most.

CUSS -No report

Standing Committees:

Special Events: Libby Guarnera—Meeting 06/06/2010

Holiday Craft Fair Update

- The 2010 Holiday Craft Fair has been scheduled and confirmed for Friday, December 10 at the SMC Campus Center. The ballroom and the pre-function space are reserved for the event. It is the second Friday in December and a payday!
- We have started working on the vendor registration sheet. This will be distributed to all CEC members in July. Registration will first be extended to those vendors who participated last year. Please stress to anyone interested that space is limited.
- Vendor registration information will be in the Summer VOICE, (release 7/15/10) and on the Events website.

Speakers

- Speakers for 2010/2011 do not have to be affiliated with UMB or a local figure. We may eventually have funds to cover the cost of some larger name people.

SSW Domestic Violence

- The domestic violence symposium is planned for October 6th at the SON auditorium. The events committee is being led by Carol Alexander of SSW and sponsored by the Modell family.
- The program will kick off with remarks from The Honorable Katie O'Malley, followed by the keynote speaker, Anna Quidlen, author of Black and Blue. A panel discussion will follow. A lunch is planned afterwards at the SMC campus center.

Dr. Perman/Welcome

- Nancy has met with Dr. Perman and he is in support of the events committee and our purpose. Dr. Perman is especially interested in working with the community, multidisciplinary programs and initiating sustainability projects.

Founders Week

- Founders Week and Dr. Perman's inauguration are planned for the week of November 8th. The gala is scheduled for Tuesday, November 9th. A complete events schedule will be released later this summer. Save the date!

IT Steering: No Meeting

Library: No Meeting

Parking: Bernadette Taylor

- Budget was approved and submitted to Kathy Byington
- Robert Milner is working on a formal process for the parking office to recover funds that were loaned by the parking office. Currently funds from the parking budget are used for campus wide events; however the funds are not consistently.
- How do we as a staff senate talk/raise issues with campus leadership about parking issues and the funds supplemented by the parking budget
- We would like to compare other urban campus' parking rates to our campus

Safety Awareness Bernadette Taylor—next meeting will be held next week.

Sustainability Committee Bernadette Taylor—next meeting will be held next week.

Campus Life --Jean Marie Roth

RMH (Ronald McDonald House) donations for August meeting are needed. An email will be sent out as a reminder on the Friday prior to Thursday meeting.

Tom McHugh and Jean Marie Roth are organizing a meeting to plan a silent auction or virtual auction. Please contact Tom or Jean Marie for more information.

Work Life Strategies: No meeting

Old Business:

Founder's Day Celebration—Roy Ross was nominated by Colette Becker for Public Service Award for Founder's Day Celebration; however it was suggested that we submit his name for the BOR award. Deadline for Founder's Day nominations has passed.

Previous question raised at June meeting by Pam Crowe—proposed that the bylaws committee review and possibly incorporate into bylaws an amendment to have representation from each

school as a mandatory requirement of the Staff Senate; each school would have certain representation based on staff population.

- It was recommended since this would mirror the Faculty Senate and CUSS; the number of Senators would be based on the number of full time staff members in each school
- Ken Fahnestock used the list provided by HR used for our recent election process and sorted by departments/schools; there were 1997 employees that we represent
- If this model were used we would not have representation from every school; some school have <1 senator.
- It was agreed that the current operation was working; how do we address to the campus and others that were concerned?
- Motion by Dave Delooze to leave the election process as is and seconded by Libby Guarnea. Vote was unanimous.
- Ken Fahnestock will send out something to the senators with the question and results of his finding.

FY11 Calendar was distributed.

Committee and Chair Assignments

- Campus Life— Libby Guarnera & Bill Hoffman
- Policy & Legislation—Dave Delooze & Roy Ross, Carol McKissick, Marlene King
- Communications—Colette Becker & Tom McHugh
- Community Outreach—Jean Mari Roth, Bernadette Taylor, Lisa Anderson, Colette Becker, Jessica Grabowski
- CUSS—Colette Becker (VP CUSS), Roy Ross (non-exempt), Dave Delooze; Alternates: Danielle Brown, Marlene King, Carol McKissick

New Business:

Aphrodite Bodycomb has one year remaining as a senator; we will fill her last year with one of the alternates from our most recent election process. Pat Boland will take Aphrodite's spot for the remaining year of her term and we will move Phil Davis from SOP to fill an alternate seat for a 1-year period.

Roy Ross suggested that the Staff Senate have its own letterhead to mirror CUSS' letterhead. Ken to check if Faculty Senate has any letterhead.

Adjournment: The meeting was adjourned at 1:31 PM.

Respectfully submitted,
Danielle Brown