

Approved
University of Maryland, Baltimore Staff Senate
Open Meeting Minutes
December 03, 2009
HSF1 Room 5186

Roll Call:

Present Senators: Lisa Anderson, Pat Boland, Danielle Brown, Shannon Salyer, Dave Delooze, Ken Fahnstock, Bill Hoffman, Kim McCorr, Bernadette Taylor, Jessica Wilkinson, Ronald Kasl, Colette Becker, Libby Guarnera, Phyllis Lovito, Jessica Wilkinson, Roy Ross

Excused Senators: Aphrodite Bodycomb, Marlene King, Tom McHugh, Jean Marie Roth, Gynene Sullivan

Ken called the meeting to order at 12:04 PM and asked for the Roll Call.

Minutes: Ken asked for questions on minutes. Motion by Dave Delooze and seconded by Bernadette Taylor to accept the minutes.

Remarks from the Executive Committee: Meeting held November 30, 2009

- Survey Monkey input results were discussed. Plan to consolidate suggestions to plan what items can be addressed by the Staff Senate.
- Suggestion to propose to campus to increase the number of allowable carry forward balance of vacation days in lieu of lack of COLA or Merit increases over the past years.
- Kathy Byington is working on a new 3 year plan; Ken Fahnstock will contact committee to see if the staff senate can participate
- There was a lack of response this year for the BOR staff awards. Multiple nominations received for the contribution to the University of unit in the Exempt category that will have to be resolved and one chosen to forward to the BOR. Other nominations received were either pulled or were not eligible.

Meeting with HR: Meeting held on December 01, 2009

- Lani Barovick presented strategic plan-Ken emailed presentation to Staff Senate
- Electronic time sheets being tested by selected departments on campus as a pilot (exempt staff only)
- Background checks-post docs changing to research associate now have to go through the background check process
- James T. Hill Scholarship- applications are now being accepted.

Meeting with President Ramsey: Meeting held on November 11, 2009

- Budget deficit-UMB portion ~\$30M
- President Ramsay and Kathy Byington plan to meet with the Deans of the schools for the 3 year plan

Committee Reports:

Campus Life - No report

By Laws - No Report

Policy and Legislation- No Report

Communication - No Report

Nomination - No Report

Community Outreach - Pat Boland

Winter Drive-12/10/09 donations due

Will make decision on to have the items to deliver or have them pick it up

Thank you letter from Ronald McDonald house was received. Ken Fahnstock will send out to staff senate

UPDATE FOR JANUARY 7, 2010 MEETING: Jean Marie Roth/Pat Boland

The Holiday Drive initiated by the UMB Staff Senate Community Outreach Committee was a big success, especially given how much everyone is struggling during these hard economic times. Family Connections received our donations with great enthusiasm and appreciation. A write-up and photo will be sent to "The Voice" for future publication.

As part of the on-going commitment from the UMB Staff Senate, we should continue to bring in the much needed items for the Ronald McDonald House such as toilet paper, paper towels, tissues, disinfectant wipes/spray and clear shower liners. They can be brought to the monthly meetings or to my office (300 MSTF.) Donations have been slow and somewhat sparse, but they have continued. We know how much these items are appreciated no matter how much or how little we are able to bring to RMH. Write-Up w/ Photo: (see attached file)

On Thursday, December 10, 2009, Dr. Fred Strieder, two staff members and several social work interns from Family Connections/Grandparent Family Connections met with members of the UMB Staff Senate to receive the collected items from the Holiday Drive as part of the Staff Senate Community Outreach Committee. Family Connections is a community-based UMB program that started in 1996 that serves families from Baltimore City to help meet their children's basic needs and prevent neglect. Their goal is to assist these families with counseling and services that would help them to avoid going into foster care. Grandparent Family Connections helps grandparents who have assumed the role of primary caregivers for children. Services are provided by social workers and social work interns. The program is freestanding in West Baltimore under the auspices of the Ruth Young Child Welfare Center at the School of Social Work. The program is headed by Dr. Strieder who was deeply appreciative of our efforts and the amount of items collected for the nearly 100 families they serve. He assured us that all items/monies received will go directly to these families. Family Connections also operates a food pantry and they assist with emergency funds. Included in donations for this Holiday Drive were more than a dozen blankets/throws, nearly 30 coats and snowsuits for boys and girls, more than 30 scarf & hat sets, 30 additional hats of all shapes, colors and sizes, plus 30 pair of mittens/gloves, an assortment of children's socks, several pajama sets, more than a dozen baseball caps, nearly a dozen infant pant/shirt sets, plus a dozen hand-knitted hats from one of our students and nearly \$100 in cash. The UMB Staff Senate was very proud to deliver this wonderful assortment of brand new items from faculty and staff of the UMB Campus.

CUSS: No Meeting

Standing Committees:

Special Events: Libby Guarnera

- Friday December 11, 2009 Craft Fair (date changed) will be held at new Student Union
- Scavenger Hunt next spring
- Speakers needed for MLK, Black History Month, and Women's History Month
- Committee is currently focused on Founder's Week
- Cookbooks are not \$15.00
- Next meeting will be help 12/9

IT Steering: No Meeting

Library: -No Meeting, next meeting schedules for 12/9/09

Parking: Bernadette Taylor

- No rate increase
- 1st quarter parking revenue under by \$250,000; losing money-traffic on campus has decreased
- 50 spaces that were previously listed to be open to anyone has been changed back to doctors only
- Due to budget deficit, capital needed for Lexington and Pratt Street garages has been delayed
- Libby Guarnera requested that Bernadette Taylor take the issue of cars that park in more than one space back to the next parking meeting.

Safety Awareness: No Meeting

Sustainability Committee - Pat Boland, meeting held December 2, 2009

Present: R. Rowan (Facilities and Operations), P. Boland (SSW), A. Fowler-Young (Capital Planning), T. Green (Parking), T. Morse (FM), P. Tate (FM), B. Taylor (Facilities and Operations), R. Ward (Academic Affairs)

The campus is now a member of the Association for the Advancement of Sustainability in Higher Education (AASHE). Attached is the letter B. Rowan sent to the committee regarding this important media outlet by the President's Council.

The Climate Commitment plan calls for the tracking of the campus carbon footprint. P. Tate presented the group with a chart that plots the carbon growth and shrinkage for the campus from FY 2000 - 2009. He explained that the growth/shrinkage may be due to weather although the campus growth in general may have impacted the flux in numbers. P. Tate also said that the campus may embark on a new initiative to purchase greener electricity which has the potential to drop the carbon footprint numbers by 20%. More information to follow.

Committee Reports

Transportation and Teleworking:

Publicity about the Charm City Circulator is currently underway. Bus signage and stripping of bus lanes will be seen over the new few weeks throughout the campus. The Charm City Circulator is scheduled to roll out on January 11, 2010 (original date was January 2, 2010 but the Mayor was not available).

The contractor is working on fabrication of the fencing for the bicycle cage. The entire project should be completed by January 2010 and operational by mid-February 2010. Procedures on use of the bike cage are being developed and will be available before the cage opens. The cage will be in the Pratt Street Garage, 1st floor.

The car share contract has been finalized. The Parking Office has had a conference call with the vendor and expects an on-site visit to go over materials such as signage and storage location. The program should be up and running by mid-February 2010. Information regarding the car share program will be posted on the Parking Office web site and marketing materials will be available before the holiday break

Education and Awareness:

The group has met and will meet again next week. Projects include working on effective promotion of the University's recycling program as well as brainstorming about using video posted to the website to promote sustainability efforts.

Design and Construction:

The group continues to move forward with Idea lab on top of the Lexington Garage. Much of the clutter in this area is being slowly moved out and properly discarded. Restriction to the rooftop has been initiated which has eliminated the ability for anyone to put discarded items in the area. Any usable items will be categorized to be reused if possible. Morgan State University and UMCP are two schools targeted to begin discussions to determine if either school is interested in assisting with the development of the incubator space.

The solar power/thermal heating project is now in the bidding process with four or five contractors expressing interest.

Operations:

In the Saratoga Building's 14th floor ladies room, paper towel dispensers have replaced with air hand dryers. Installation is scheduled to begin this week. Elimination of paper towels across campus has the potential to save \$100,000 in paper.

In 108 N. Greene Street, the suggestion was to stop using plastic garbage bags because they are not recyclable; however, there are issues of labor and sanitation surrounding this concept. More details will be addressed at a future meeting.

New Business:

P. Boland presented the option of replacing paper towel holders with hand dryers to the School of Social Work. Concerns were raised regarding this idea and it was suggested that the concept will need to be fully evaluated before the SSW is ready to adopt this plan.

R. Ward reminded the group of the Book Swap program in the Go Green Room of the Campus Center that will take place from December 7 - 18, 2009.

The next meeting will be on January 6, 2010 at 11:00 am, in Room GR-1001 of the Saratoga Building.

B. Taylor
12/2/2009

Work Life Strategies: No Meeting

Old Business: None

New Business: None

Adjournment: The meeting was adjourned at 12:54 PM.

Respectfully submitted,
Danielle Brown