

University of Maryland, Baltimore Staff Senate
Open Meeting Minutes
April 07, 2011
BRB GPILS Conference Room 1st Floor

Roll Call:

Present Senators: Ken Fahnstock, Dave Delooze, Bill Hoffman, Carol McKissick, Lisa Anderson, Pat Boland, Tom McHugh, Jean Marie Roth, Tammy Dinsmore, Danielle Brown, Marlene King, Tony Brown, Colette Becker, Dawn Flair, and Roy Ross, Pam Smith, Bernadette Taylor, Gynene Sullivan.

Excused Senators: Rita Butera, Jessica Grabowski, Phyllis Lovito.

Ken Fahnstock called the meeting to order at 12:03 PM and asked for the Roll Call.

Ken Fahnstock welcomed a new visitor interested in the staff senate, Yi Mei Wu from the department of Epidemiology.

Minutes: Ken Fahnstock asked for questions on minutes for March meeting. Motion by Dave Delooze to accept the minutes and seconded by Roy Ross.

Remarks from the Executive Committee: Meeting held 4/5/2011

- Michelle Zable added to the staff senate BOR winners
- Bylaws have been updated
- There was a discussion on Dr. Perman's letter about the possibly merger with University of Maryland, College Park and if we should also send something out as the staff senate to give our interpretation of the letter.
- We would like to re-visit the issue of signature authority on HR forms for employees; who has the authority to sign to verify salary and employment within schools.
- Dave Delooze contacted and Dr. Perman agreed to visit the facilities department and thank them for all of their hard work with snow removal on our campus.

Meeting with Human Resources: No Meeting

Meeting with President Perman: Meeting held 4/8/11

- Discussion on the future budget; no merit or COLA
- UMB was recently awarded as a Breast Friendly Campus from the American Society of Pediatrics for its nursing mother's policy.
- Dr. Perman would like to see this campus as one of the best workplaces in America
- Discussion on PDP—it is understood that these are very important although not mandatory at this current time.
- James T. Hill Scholarship applications—staff senate will send out information to our list serve to encourage application submission

Committee Reports:

Campus Life -None

By Laws - None

Policy and Legislation- Roy Ross and Dave Delooze

The matrix on pension payments is available and will be sent to all senators.

There will be a change in the retiree cost of living adjustment; this was previously was 3%; if the bill is passed, this will no longer be an automatic increase. There may not be any COLA increases; in good times there could only be a 2% increase and in tough times 1% increase.

COLA was left out of the current budget, if it is added to this legislation, it will be non-funded mandate.

CUSS—SGA and CUSF are meeting together periodically. CUSS, CUSF and SGA all supported the language change that would include a plan for the retention of staff as well as faculty and students. CUSF gave a proclamation to support this language change. This resulted in a change that supported “operational and critical staff”. Unfortunately the bill that supports this change is only for this year only. This is not a permanent change and FY12 will have to be voted on to have this change included in the retention plan.

The VSP (Volunteer Separation Plan) will not be activated for this campus.

Communication - Colette Becker

Colette has updated the staff senate website and will also be working on getting the updated list from HR for our list serve.

Nomination - Election process and forms are being reviewed.

Community Outreach—Jean Marie Roth and Pat Boland

Results of the Community Outreach Committee meeting following Staff Senate Meeting in March:

- Will continue with Yoplait Yogurt lids (October-December 2011) and tie in with Susan G. Komen Race in October
- Will continue with Cell Phones for Soldiers (November-December 2011)
- School Supplies and backpacks for Family Connections (June-July 2011)
- Ronald McDonald House "Wrap Our Families in Comfort Campaign (February 2012)

We discussed the many suggestions received for the Community Outreach Committee and decided to support these ideas in the coming year. More details will be sent as we receive more specifics as to the collection of the school supplies.

Family Connection is a Baltimore bases self-funded program that works with the SSW. We would like to help them by sponsoring a back to school drive. Each child will need a book bag with school supplies. Anyone participating in this program will be invited to his or her spring outing field day camp. More information will follow. Please contact Jean Marie Roth for additional questions.

CUSS -Colette Becker

CUSS discussed the success of the legislation day held in Annapolis in February. There were additional discussions on the budget and HR issues.

Open enrollment will begin in May.

Discussion on the possibly Merger between campus’.

Standing Committees:

Special Events-Jessica Grabowski (this was the email that Ken Fahnestock staff senate on behalf of Jessica Grabowski)

WHM event:

- Monday, March 28, 2011 during lunchtime in the Campus Center ballroom. Depending on the number of attendees, the panelist portion of the program might meet in the SON Auditorium with lunch in the Campus Center
- The panel will consist of the following speakers: Jane Shaab, Asst VP for Economic Development in ORD; Claire Fraser-Liggett, Director of the Institute for Genome Sciences in the SOM; Debbie Russell, Baltimore City Judge and member of the Board of Trustees; and Jody Olsen, Faculty member for the School of Social Work
- The moderator will be Anna Dopkin, T. Rowe Price and Assoc. and member of the UMBF Board of Trustees
- Two days after the email went out about the WHM event 250 tickets were reserved.

Diversity Day:

- Will be sometime in the fall
- Nancy Gordon would like to solicit the help of the President's Diversity Advisory Council
- Also, they would like to make this a collaborative event with the Medical Center
- They will contact Kim Nash, the Diversity Rep at UMMC

University Branding:

- Scheduled for April 28th or 29th (New University Logo)

September there will be several events on campus for students.

Dr. Perman prefers the use of the word University in place of Campus; therefore the Campus Events Committee will now be called the University Events Committee.

Nancy Gordon received approval from the president to have an events person from UMMC to sit on the University Events Committee meetings. She is waiting on a recommendation from John Spearman.

IT Steering: No meeting

Library: No meeting

Parking: No meeting

Safety Awareness: None

Sustainability Committee: Bernadette Taylor, 4/6/2011

An informational document was submitted to Dr. Perman about the use of flextime during the summer months. However, campus leadership has determined that the campus should not close for the proposed eight Fridays. Leadership is interested, instead, in pursuing flex-time and telework options and has charged a group to develop draft policies/procedures for the alternative work schedule. More details to follow.

The campus will close on the Friday of the Grand Prix Races (September 2, 2011).

B. Rowan was given a presentation on the use of aquaculture using a gravel mixture for indoor plants and the green benefits of this usage. He will forward literature he received from this meeting on to anyone interested.

The 2011 Farmer's Market will begin on May 10th from 10am - 2:30pm and will run through early fall.

Committee Reports

Transportation and Teleworking: Tony Green, Chair

The March Car Share data will be available at the May meeting. In February there were 93 register users and a 34% usage rate.

Currently there are 39 members of the Bike Cage. Any bike cage user who is not a member of the Fitness Center will now have access to the Campus Center for showers only. This information will be placed on the PTS website. One goal of the TDM program is to develop a brochure of all alternative transportation available that can be easily disseminated.

There are now four low-emission spaces available (two in the BG and two in Pearl) as of April 1st - the spaces are actively used by parkers. The list of cars that qualify as low-emissions is available on the Parking website. The spaces will be monitored and if demand increases, additional spaces will be identified in other garages.

UMCP has opened five charging stations. UMB is working with UMCP to gather information on establishing a charging station with the goal of identifying two spaces to hold charging stations. More information will be forthcoming.

Education and Awareness: Clare Banks, Chair

Articles regarding the increased recycle numbers, the LEED standard achieved by the SOP, and the low-emissions parking spaces will be featured in upcoming Voice publications. The need for a Sustainability web page was discussed.

Design and Construction: Terry Morse, Chair

There has been a new infusion of energy to this committee through increased membership.

The SOP received official word of Gold LEED certification and has the distinction of being the only building on campus to receive this distinction.

Efforts continue to rid the Lexington Garage of unwanted surplus materials.

The group is still looking for solar demonstration projects.

The Penn Garage Clinics re-commissioning is complete. The next re-commissioning project will be the Pharmacy Learning Center.

Operations: Vassie Hollamon, Chair

V. Hollamon spent two days at a sustainability conference in College Park and the major themes he took away from the conference is the need for a campus energy master plan, the need for campus leadership involvement, and the need for an official sustainability office and staff. He also recommended recycling items that are not economical to avoid arguing over the wrong issues.

New Business:

The next meeting will be on May 4, 2011 at 11:00 am, in GR-001 of the Saratoga Building.

Work Life Strategies: Gynene Sullivan

The WLS committee will meet quarterly. Dr. Perman would like this campus to be named as the best place to work in the very near future. HR has received positive feedback about the workshops that the WLS committee designed. This year HR has seen more hardship loan requests for 401 plans over the past three months than in the past three years. The WLS committee with HR is revamping the relocation plan for the campus new hires.

Old Business:

None

New Business:

Tom McHugh—Please read the emails that the campus is sending regarding the strategic plan. This is the time for to submit your feedback. This is the last push to get input and feedback from the campus to the strategic planning subcommittees. If you would like to attend any of the meetings, or if you feel strongly about any of the topics, please send an email to that committee and request invitation to attend.

It was suggested that we look into the selection process for the employee of the month candidates. We would like this to be a more transparent process and possibly have a committee developed to make the selection of the winning staff member.

English as second language faculty, staff and students on campus—possibly identify individuals that speak other languages on campus willing to sit down with people to help them understand some of the required campus forms about benefits, retirement, etc. Tony Brown alerted us that the Baltimore City Police Department has a help number 24/7. They have identified people all over the city that are willing to help at any time of the day. Please call 410.396.2525.

Adjournment: The meeting was adjourned at 1:34 PM.

Respectfully submitted,
Danielle Brown