

University of Maryland, Baltimore Staff Senate
Open Meeting Minutes
October 2, 2008
Howard Hall 520

Roll Call:

Present Senators: Colette Becker, Aphrodite Bodycomb, Pat Boland, Liz Casher, Dave Delooze, Ken Fahnstock, Bill Griffin, Libby Guarnera, Ronald Kasl, Andrea Lefever, Phyllis Lovito, Tom McHugh, Kim McCorr, Jean Marie Roth

Excused Senators: Danielle Brown, Shannon Cooper, Debbie Horstman, Jill Venezian

Ken called the meeting to order at 12:03 PM and asked for the Roll Call.

Minutes: Minutes were presented. Ken asked for questions on minutes. Changes to the minutes were added. Colette will email changes to Danielle. Motion by Aphrodite Bodycomb and seconded by Colette Becker to accept the minutes as submitted.

Remarks from the Executive Committee: Colette

Executive Committee Meeting - Danielle and Colette met on Thursday, September 25, 2008.

- They discussed the letter that CUSS will be sending to the Chancellor and the BOR concerning possible upcoming budget cuts.

Meeting with HR -

- MOU still not signed
- FY 2010 Non-Exempt salary structure will be reviewed
- Discussed Satisfactory/Unsatisfactory rating on PDP form.
- MTA Survey
- Focus Groups
- No Smoking Policy for campus
- Lack of Communication

Meeting with President Ramsey - September 9, 2008

- Search for Jim Hill's position which has been split into two positions is being done.
- Search for the Dean of the Law School
- Mid-year Budget cuts
- Policy Review - Policies are being reviewed and will be put in one easy accessible place on the web.
- Employee of the month back on track
- Board of Regents Awards - Dr. Ramsay wants us to focus on these awards - perhaps putting a committee together.

Committee Reports:

Campus Life

By Laws - Colette - no report

Policy and Legislation: no report

Communication and Nomination -no report

Community Outreach - Jean Marie Roth and Tom McHugh

- A collection of socks, gloves, hats, mittens to be taken to Our Daily Bread will begin October 10th. Boxes will be distributed next week to Staff Senators to place in their buildings.

CUSS:

The Council met on Tuesday, September 16, 2008 at UMBI in Baltimore.

The Chair, John Wolfe, resigned his position and the previous past chair, Larry Lauer, was elected to assume the position of Chair for the remaining months of the term.

Discussion of potential budget shortfalls was discussed at length. CUSS will be sending letters to the President's Council in support of the most humane way of dealing with the potential budget crisis. If the System feels that layoffs or furloughs are necessary, the Council would support furloughs instead of layoffs. CUSS will be drafting a letter to Chancellor regarding any assistance we may render regarding the pending budget crunch.

CUSS will be presenting another seminar on Shared Governance at Frostburg University on Monday October 20th and then have their regular meeting on Tuesday, Oct. 21st.

Standing Committees:

Special Events:

Campus Special Events Committee - Meeting September 10, 2008 (Jill Venezian attended meeting)

Holiday Craft Bazaar: November 14th in Westminster Hall from 11am-3pm. We currently have 17 out of 31 tables registered. We will send out an email PDF with a call for vendors and it will also be in the next VOICE. We would like to have each school put an announcement on their video kiosk in their school lobby. Heather and Regina will include an announcement in their next publication. We will see if we can put an announcement for the actual event on the bottom of the timesheets. Peggy will look into seeing if it is possible to have a reminder added to our voicemail system. We will look into having a holiday mix played at the event and have cookies and cider served.

The UMB Community Outreach Council will take donations for the schools in the community which we support.

House of Ruth Exhibit:

Nancy met with the people from House of Ruth at the HS/HSL. The exhibit will come to UMB on November 3rd and stay until the 28th and possibly longer. President and Mrs. Ramsay will host an event there on November 13th for the 3D (directors etc...) list. We will also invite the subjects in the exhibit.

MLK/BHM Event:

We were thinking of Lt. Gov. Anthony Brown but are still looking for other suggestions.

WHM Event:

Claire Fraiser-Liggett- was suggested to discuss personalized healthcare.

IT: - Tom McHugh

- Campus will be expanding email space
- Updating interface for websites
- Campus wide communication face book

Library: -No meeting

Parking: - Meeting 9/9/08

Saratoga Garage is full and parking asked for 50 volunteers who are willing to relocate to Penn Garage Overflow and pay daily parkers are being sent to Pratt and Penn Garages. Students are being sent to Market Place Garage and Lexington Market Rooftop

Hospital Garage slated to open in January 2009

Handicap parking violations are being enforced and since this started, 4 tickets have been issued.

Garage Security: Cars were broken into at Grand Garage (several cars) and one incident in Pratt Garage. These incidents occurred several weeks ago and Public Safety set up plain clothes detectives at those locations but did not catch anyone.

Lexington Garage slated for repair work to start on October 20th. At any given time there will be 36 spaced taken out of service while the work continues through March 09. Overflow will be directed to Market Place Garage and Lexington Market Rooftop

Pratt Garage elevators #3&4 (East end of garage) are new and operational. Elevators #1&2 (West side of garage) will be taken out of service on Wednesday, October 15, 2009 so that new elevators can be installed. Approx length of time these elevators will be out of service is 9 months.

Safety Awareness: Jill Venezian

September 4th 2008 - Campus Safety Meeting RECAP

Students new to the Urban Environment!

It is shopping season for local thieves so please be alert and aware of your belongings at all times. Crime and theft are at a high this season now that new students have arrived on campus. Keep your eyes open and make wise decisions before leaving your buildings and/or cars.

Statistics: (for the period of July 1st - August 31st 2008)

The University Police responded to 3,254 calls for service. Included in this number were 410 calls requiring reports and investigations that have resulted in a total of 10 adult arrests. Included in these totals are 1 robbery, 1 aggravated assault, 8 non-aggravated assaults, 19 thefts, and 1 auto theft for a total loss of \$8,720.

Laptop Theft: Do not leave items (laptop) in plain view, especially in the libraries. Take your items with you or have a trusted friend keep watch over your personal items. If you do not already have it installed, please consider purchasing LowJack for laptops or have your computers engraved for free at the Pine St. Police Station. <http://www.lojackforlaptops.com/>

Book Theft: Please mark your personal items! Books that have been stolen on campus have been retrieved thanks to students who have provided evidence and personal markings on their expensive books. Please help the University police help you.

Vehicle theft - There have been several vehicle thefts, especially in the Baltimore grand garage. Items such as gym clothing, backpacks, coins & money, and even a water bottle can and have led to broken windows and damaged vehicles. If you do not have your cigarette lighter cap replaced after using your electronic devices, thieves will assume that a GPS, phone, or other gadget are hidden in the car. Therefore, it is important to keep all your personal items out of sight when leaving your vehicle.

For your safety, Plain Clothes Details are now in the Garages to cut down on vehicle theft.

Students in a hurry: Do not park in a handicap spot! University police WILL ticket and tow your car.

24 hour surveillance: For your safety, a total 43 new surveillance cameras are currently being installed and will be monitored from the Pine St. Police Station with DVR Live recording. The cameras have been continuously currently being installed and will be fully operational in October. There are also covert surveillance cameras at confidential locations that are already in place and have facilitated several arrests.

RAD class: The Rape Aggression Defense System (RAD) is comprised of easy to learn and proven effective physical defense tactics. The course includes 12 lessons taught by 2 trained and certified Officers from the University Police.

Dates: September 22nd-October 29th

Times: Lunch Class 12PM-12:50PM or Evening Class 5:15PM-6:15PM

Location: Roll Call Room of the BioPark Police Station. (1N. Poppleton St.)

Cost: \$12 (includes a comprehensive 53-page reference manual)

To enroll or receive more information call: 410-706-3177 or 410-706-6882

<http://www.umaryland.edu/police/safetyawareness.html#RAD>

Escort Services: are available to transport students and staff safely around campus! Police and Public Safety offer a 24-hour daily Walking Escort Service. A Police Escort Van runs from 6PM to 12:45 AM, 7 days a week. Please keep yourself safe especially at night by calling 410-706-6882 to request an escort and utilize this valuable service.

Sustainability Committee - Ken

New committee on campus – Ken will represent the Staff Senate with Pat Boland.

For campus surplus equipment there is no longer a large storage area for unwanted items. It was suggested that a public bulletin board be created where people can post their unwanted items for 30 days in the event anyone is interested. The owner of the item will be responsible for storing it until either someone wishes to take it off their hand or the 30 day posting expires. After 30 days, the posting will come down and it will be the responsibility of the person in possession of the item to dispose of it.

Car pooling program is scheduled to be announced in the near future by the Parking Office. More details to follow.

Old Business: No questions of committee reports presented in the minutes.

New Business:

Focus Group meetings: Work Life Strategies is a newly formed program on campus that provides resources for staff and faculty who seek assistance with career or life transitions. Focus group meetings were held to help identify ideas that will help increase an individual's work satisfaction, work environment, productivity and personal development. This program is based on the belief that employees have primary responsibility for personal decisions and the University of Maryland, Baltimore has primary responsibility for making resources accessible to interested and motivated employees.

Project Search - Will Griffin brought guests with him from Project SEARCH. This is a new collaborative effort with the UMB Campus where High School students work half the day on campus and attend school half a day. The High School Transition Program is a one-year educational program for students with disabilities in their last year of high school. It is targeted for students whose main goal is competitive employment. The program takes place in a healthcare or business setting where total immersion in the workplace facilitates the teaching and learning process through continuous feedback and application of new skill.

Adjournment: The meeting was adjourned at 1:15 PM.

Respectfully submitted,
Phyllis Lovito