

University of Maryland, Baltimore Staff Senate
Open Meeting Minutes
September 4, 2008
Howard Hall 520

Roll Call:

Present Senators: Colette Becker, Aphrodite Bodycomb, Danielle Brown, Liz Casher, Shannon Cooper, Dave Delooze, Ken Fahnestock, Libby Guarnera, Debbie Horstman, William Griffin, Ronald Kasl, Jean Marie Roth, Jill Venezian John McNair, Phyllis Lovito, Tom McHugh.

Excused Senators: Patricia Boland, Andrea Lefever, Kimberly McCorr

Ken called the meeting to order at 12:03 PM and asked for the Roll Call.

Minutes: Minutes were presented. Ken asked for questions on minutes. Changes to the minutes were added. Motion by Dave Delooze and seconded by Phyllis Lovito to accept the minutes as submitted.

Remarks from the Executive Committee: Ken

Executive Committee Meeting - Ken -The executive committee met on August 29, 2008

- The survey will be sent out early next week to the entire campus with the permission of Dr. Ramsay.
- The survey will also include a comments section to gather any additional data that may be useful to the staff senate.
- The survey is for UMB employees only; Tom will add a disclaimer.
- Phyllis recalled an all school meeting held at the SON where they reported on the Campus Community Outreach Committee. Currently they have no staff/faculty senate representation on this committee. They will have a table at Fall Fest and ken suggested that we talk with them then and invite the staff senate to a meeting.
- Colette's letter to Dr. Ramsay—excluded non-exempt policy for outstanding was discussed
- Employee of the Month—candidates for July and August have been identified. The award for July and August will be held 9/4/08. Currently in the process for selecting candidates for September and October. Ken has asked/will ask Marc Wasserman to submit Ms. Frankie (Employee of the Quarter) for September or October.
- Letter presented from Dr. Ramsay to Colette Becker acknowledging her new position as Vice Chair of CUSS.

Meeting with HR - No meeting.

Meeting with President Ramsey - Meeting scheduled for September 9, 2008.

Committee Reports:

Campus Life

Campus Events Committee Meeting to be held September 10th at 10 am. (Jill Venezian)

By Laws - Colette - no report

Policy and Legislation: no report

Communication and Nomination -no report

Community Outreach - (Liz is no longer co-chair of this committee; Jean has accepted the co-chair position. Community Outreach Report for September 4, 2008 Meeting:

We talked about the possibility of doing something for our veterans as a fundraiser for Christmas. In lieu of collecting toiletries, etc. to send overseas, Jean Marie suggested doing something locally for our veterans. She contacted David Edwards, Chief of Volunteer Services at the VA. He suggested the following for their in-patient 127-bed unit: Phone cards, deodorant, toothbrushes, toothpaste, shaving cream, no-skid socks, large print word puzzle books, hats of any type, but especially baseball caps, knit caps and gloves for winter, lap robes, etc. While the majority of the population served would be 65 years and older, there are several female in-patients and several younger veterans who recently returned from Iraq or Afghanistan.

Mr. Edwards said the current returning population from overseas is inundated with people giving to them, and how it is often the older population of veterans who are overlooked. They do have a 16-bed trauma recovery unit for returning veterans which is where they see most of those who have fought overseas more recently who would also benefit from our giving. If this is something we decide to do, we can set up collection sights and decide if we want to help with the distribution or simply collect the items and bring them to the VA for their volunteers to distribute.

Another suggestion was made by Jill Venezian to offer service to Our Daily Bread, Maryland's hot meal program, serving more than a quarter million meals to the hungry of Baltimore City each year. Shifts are available 7 days a weeks. Breakfast shifts run from 7:30 to 8:30 am and lunch shifts run from 9:00 am to 1:00 pm and are served every day of the year to seniors and individuals with disabilities. We can volunteer our own services as well as have people sign up for a one-day commitment.

We also talked about doing a fundraiser for Thanksgiving, and it seemed that everyone was in agreement to do a collection of socks, gloves, hats, mittens. We need to decide how many collection sites we want this time. Do we want only new (since these are smaller, more affordable items), and do we want to use decorated boxes or trees since we are looking to do this by Thanksgiving? Jill also suggested that we might consider donating these items to our Daily Bread if we decide to go with the Veterans idea for our "Christmas" fundraiser.

Libby Guarnera also suggested that the socks, gloves, hats, and mittens collection could be donated to The Western Health Center, located here on our campus.

CUSS:

The Chair, John Wolfe, resigned his position and the previous past chair, Larry Lauer, was elected to assume the position of Chair for the remaining months of the term.

Discussion of potential budget shortfalls was discussed at length. CUSS will be sending letters to the President's Council in support of the most humane way of dealing with the potential budget crisis. If the System feels that layoffs or furloughs are necessary, the Council would support furloughs instead of layoffs. CUSS will be drafting a letter to Chancellor regarding any assistance we may render regarding the pending budget crunch.

CUSS will be presenting another seminar on Shared Governance at Frostburg University on Monday October 20th and then have their regular meeting on Tuesday, Oct. 21st.

The Council scheduled to meet on Tuesday, September 16, 2008 at UMBI in Baltimore.

Standing Committees:

Special Events:

Campus Special Events Committee - Meeting August 20, 2008 (Phyllis Lovito)

Holiday Craft Bazaar

A Holiday craft bazaar will be held at Westminster Hall on November 14th. Vendors are being sought for this event. \$ 20.00 per table; 19 Vendors have reserved tables. A total of 31 tables can fit into the exhibit space. Looking for a vendor who will provide holiday gifts for children. Donations of items to be collected for the House of Ruth.

House of Ruth Exhibit

"A Line in the Sand" a portrait exhibit portraying Domestic Violence will be on display in the Frieda Weiss Gallery at the HS/HSL 11/3-12/1. Members of the committee suggested that a poster be made to advertise the event on campus. It was also suggested that items be collected for donation to the House of Ruth. The House of Ruth website provides a "Wish List" of items needed.

MLK/Black History Month Event

Speakers are being sought for the event.

Women's History Month

Speakers are being sought for this event. It was suggested that Carole Alexander, Executive Director, House of Ruth, Maryland be invited to speak at this event.

IT: - Meeting today.

Library: -No meeting

Parking: - Meeting 9/9/08

Safety Awareness: Jill Venezian

September 4th 2008 - Campus Safety Meeting RECAP

Students new to the Urban Environment!

It is shopping season for local thieves so please be alert and aware of your belongings at all times. Crime and theft are at a high this season now that new students have arrived on campus. Keep your eyes open and make wise decisions before leaving your buildings and/or cars.

Statistics: (for the period of July 1st - August 31st 2008)

The University Police responded to 3,254 calls for service. Included in this number were 410 calls requiring reports and investigations that have resulted in a total of 10 adult arrests. Included in these totals are 1 robbery, 1 aggravated assault, 8 non-aggravated assaults, 19 thefts, and 1 auto theft for a total loss of \$8,720.

Laptop Theft: Do not leave items (laptop) in plain view, especially in the libraries. Take your items with you or have a trusted friend keep watch over your personal items. If you do not already have it installed, please consider purchasing LowJack for laptops or have your computers engraved for free at the Pine St. Police Station. <http://www.lojackforlaptops.com/>

Book Theft: Please mark your personal items! Books that have been stolen on campus have been retrieved thanks to students who have provided evidence and personal markings on their expensive books. Please help the University police help you.

Vehicle theft - There have been several vehicle thefts, especially in the Baltimore grand garage. Items such as gym clothing, backpacks, coins & money, and even a water bottle can and have led to broken windows and damaged vehicles. If you do not have your cigarette lighter cap replaced after using your electronic devices, thieves will assume that a GPS, phone, or other gadget are hidden in the car. Therefore, it is important to keep all your personal items out of sight when leaving your vehicle.

For your safety, Plain Clothes Details are now in the Garages to cut down on vehicle theft. Students in a hurry: Do not park in a handicap spot! University police WILL ticket and tow your car.

24 hour surveillance: For your safety, a total 43 new surveillance cameras are currently being installed and will be monitored from the Pine St. Police Station with DVR Live recording. The cameras have been are continuously currently being installed and will be fully operational in October. There are also covert surveillance cameras at confidential locations that are already in place and have facilitated several arrests.

RAD class: The Rape Aggression Defense System (RAD) is comprised of easy to learn and proven effective physical defense tactics. The course includes 12 lessons taught by 2 trained and certified Officers from the University Police.

Dates: September 22nd-October 29th

Times: Lunch Class 12PM-12:50PM or Evening Class 5:15PM-6:15PM

Location: Roll Call Room of the BioPark Police Station. (1N. Poppleton St.)

Cost: \$12 (includes a comprehensive 53-page reference manual)

To enroll or receive more information call: 410-706-3177 or 410-706-6882

<http://www.umaryland.edu/police/safetyawareness.html#RAD>

Escort Services: are available to transport students and staff safely around campus! Police and Public Safety offer a 24-hour daily Walking Escort Service. A Police Escort Van runs from 6PM to 12:45 AM, 7 days a week. Please keep yourself safe especially at night by calling 410-706-6882 to request an escort and utilize this valuable service.

Old Business: No questions of committee reports presented in the minutes.

New Business:

Dave: Maryland Charities Campaign kicks off!!! The coordinators meeting. Training is scheduled for Friday, September 5, 2008. The thank you event is scheduled for December 5, 2008.

Aphrodite: Campus policy for accident leave. In the policy, only regular USM employee is covered. There are different policies for faculty, staff (exempt/non-exempt), etc.

Colette: BOR Staff Awards—suggested that the executive committee appoint a committee to nominate persons for this award. Material to the President's Office will sent this week.

William Griffin is on the Community Outreach Council; so there is staff senate representation.

Ken will talk with Dr. Ramsay about possibly bringing back the 'SPOT' awards (staff award/reward recognition program).

It was suggested that the staff senate should ask the staff about their feelings about the satisfactory/unsatisfactory policy. This will be headed by the Communication Committee.

Adjournment: The meeting was adjourned at 1:08 PM.

Respectfully submitted,
Danielle Brown
Secretary/Treasurer