

University of Maryland Staff Senate  
Open Meeting Minutes  
July 7, 2011  
HS/HSL, Lower Level,  
Distance Education Room

**Roll Call:**

**Present Senators:** Colette Becker, Pat Boland, Nancy Bowers, Danielle Brown, Bill Crockett, Dave Delooze, Tammy Dinsmore, Ken Fahnestock, Dawn Flair, Jessica Grabowski, Bill Hoffman, Phyllis Lovito, Carol McKissick, Victor Peguero, Mary Jo Pohlner, Roy Ross, Jean Marie Roth, Gynene Sullivan, and Yimei Wu.

**Excused Senators:** Lisa Anderson, Anthony Brown, Marlene King, Tom McHugh, and Bernadette Taylor

Colette Becker called the meeting to order at 11:58 AM and asked for the Roll Call.

Colette welcomed all of the present Senators and asked for introductions.

Pat Boland made a motion to formally thank Ken Fahnestock for his service as Chair of the Staff Senate for the past six years. Colette seconded this motion and thanked all of the previous Executive Committee members for their service.

Colette provided an update on the Campus Child Care Committee chaired by Aphrodite Bodycomb. The committee recently conducted a survey on campus that polled employees' needs regarding child care services for their children. The preliminary survey results suggest a need for child care services on campus. This committee will be sharing more information in the future and welcomes Staff Senate Members to participate in their future meetings.

Colette congratulated Ken Fahnestock for being mentioned in the President's monthly newsletter regarding the University's "Above and Beyond" award from the Maryland Employer Support of the Guard and Reserve.

Colette informed the group that Barbara Klein, the Associate Vice President for Community and Government Affairs and the University's legislative liaison, would like to address the Staff Senate in September to provide updates and ask for feedback for next year's legislative session.

**Minutes:** Colette Becker asked for questions/corrections to the minutes for the June meeting. There was a motion by Dave Delooze to accept the minutes as amended and seconded by Gynene Sullivan.

**Remarks from the Executive Committee:** No meeting – Meeting scheduled for July 25, 2011.

**Meeting with Human Resources:** No meeting – Meeting scheduled for July 18, 2011.

**Meeting with President Perman:** No meeting – Meeting scheduled for August 29, 2011.

**New Business:**

Nominations for Member at Large were as follows:

Tammy Dinsmore, nominated by Jean Marie Roth - Accepted  
Bill Hoffman, nominated by Nancy Bowers - Declined  
Tom McHugh, nominated by Pat Boland – Declined per Colette Becker  
Mary Jo Pohlner, self nominated – Accepted  
Roy Ross, nominated by Dave Delooze, Carol McKissick, and Victor Peguero – Accepted  
Bernadette Taylor, nominated by Pat Boland – in her absence, Declined by Colette Becker

Elections were opened for the Member at Large. Vote tallies are below:

Tammy Dinsmore - 5  
Mary Jo Pohlner - 1  
Roy Ross - 9

Nominations for 1 Primary and 1 Alternate CUSS Representative were as follows:

Lisa Anderson, nominated by Victor Peguero – in her absence, Declined by Colette Becker  
Pat Boland, nominated by Phyllis Lovito – Declined  
Nancy Bowers, self nominated – Accepted  
Bill Crockett, self nominated – Accepted  
Dave Delooze, nominated by Gynene Sullivan – Accepted  
Ken Fahnestock, nominated by Mary Jo Pohlner and Victor Peguero – Declined  
Dawn Flair, nominated by Gynene Sullivan - Declined  
Bill Hoffman, self nominated - Declined  
Tom McHugh, nominated by Mary Jo Pohlner – Declined per Colette Becker

Elections were opened for the Primary and Alternate CUSS Members. Vote tallies are below:

<u>Primary</u>	<u>Alternate</u>
Nancy Bowers – 3	Nancy Bowers - 10
Bill Crockett – 7	Bill Crockett - 0
Dave Delooze – 2	Dave Delooze – 3

Standing Committee Member Selection Confirmations:

**University Life**

Chair: Bill Hoffman

Members: Nancy Bowers, Danielle Brown, and Ken Fahnestock

**Communications/Nominations**

Chair: Gynene Sullivan

Members: Colette Becker, Bill Crockett, and Yimei Wu

**Community Outreach**

Chair: Jean Marie Roth

Members: Lisa Anderson, Pat Boland, Bill Crockett, Tammy Dinsmore, Dawn Flair, Jessica Grabowski, Phyllis Lovito, Mary Jo Pohlner, and Bernadette Taylor

**Policy/Legislation**

Chairs: Dave Delooze and Roy Ross

Members: Nancy Bowers, Bill Crockett, Danielle Brown, Victor Peguero, Mary Jo Pohlner, Gynene Sullivan, and Yimei Wu

Colette informed the standing committees that they should meet regularly and report their progress at the monthly Staff Senate Meetings.

Campus Committee Appointments:

**CUSS Representatives**

Primaries: Gynene Sullivan (term ends 7/12), Roy Ross (term ends 7/12), Bill Crockett (term ends 7/13)

Alternates: Colette Becker (term ends 7/12), Carol McKissick (term ends 7/12), and Nancy Bowers (term ends 7/13)

**IT Steering Committee Representative** – Tom McHugh

**Library Advisory Committee Representative** – Colette Becker

**Parking Committee Representatives** – Bernadette Taylor and Ken Fahnestock

Alternate: Bill Hoffman

**Safety Awareness Committee Representatives** – Bernadette Taylor and Lisa Anderson

**University Events Committee Representatives** – Jessica Grabowski and Dawn Flair

**Sustainability Committee Representatives** – Bernadette Taylor and Bill Crockett

Alternate: Carol McKissick

**Work/Life Strategies Committee Representative** – Ken Fahnestock

Gynene Sullivan informed the group that the last Work/Life Strategies Committee meeting was in March. Colette Becker said that she would follow-up with Marjorie Powell regarding this committee to see if regular meetings would resume.

Colette Becker also mentioned that Marlene King is serving as a representative on Dr. Perman's Diversity Advisory Council and that the Staff Senate may want to select an alternate representative to attend meetings in Marlene's absence.

Colette also suggested that the Staff Senate send a representative to the University's Outreach Council; she said that she would follow up with Brian Sturdivant regarding this matter.

**Strategic Plan Update** presented by Peter Gilbert, Vice President for Planning & Accountability, and Dr. Stephen Bartlett, Chair, Department of Surgery

- Overview of the University's Mission, Vision, Core Values, Goals, and Tactics
- Next Steps:
  1. Currently presenting the proposed plan to the Faculty Senate, Staff Senate, and Student Governance
  2. Editing and Re-writing
  3. Town Hall meetings the week of July 18<sup>th</sup>
  4. Final presentation to the Deans, Vice Presidents, and Dr. Perman on July 27<sup>th</sup>
  5. Implementation
- There will be metrics for each tactic.
- There will be funding for the approved plan.
- The plan is prioritized with different phases for the various goals.
- The University's strategic plan is a year behind schedule; therefore the schools' strategic plans may not completely align to the University's. Some adjustments will need to be made
- The updates to the strategic planning process can be found at the following website: [www.umaryland.edu/strategicplan/](http://www.umaryland.edu/strategicplan/)

### **New Business (Cont'd):**

Colette Becker addressed the issue of the location of future Staff Senate meetings. Due to the size limitations of accommodating 24 Staff Senators the suggestion was made to rotate the monthly meeting locations to different buildings on campus. This would further expose the Senators to other schools and departments within the University, as well as create visibility of the Staff Senate on campus.

Dave Delooze suggested that the Deans, VP's, or designees of that particular school or office could welcome the Staff Senators at the beginning of the meeting, and that the Executive Committee could determine a schedule for upcoming meeting locations.

Carol McKissick offered to coordinate the schedule of future meeting locations and suggested that Senators email her with the meeting date, time, and room location in which they would like to host the meeting.

Dave Delooze proposed that the Staff Senate review and make changes to its bylaws, specifically regarding the use of proxy votes in the Executive Committee elections. Colette Becker agreed that the existing Bylaws need to be addressed at the next Staff Senate Meeting.

Dave Delooze announced that he would no longer be the University's Maryland Charity Campaign Coordinator and that Bill Crockett would be taking over this role.

Colette Becker announced that Gynene Sullivan was elected as the new Vice Chair of CUSS.

**Adjournment:** The meeting was adjourned at 1:34 PM.

Respectfully submitted,  
Jessica Grabowski