

University of Maryland, Baltimore Staff Senate
Open Meeting Minutes
July 3, 2008
Howard Hall 520

Roll Call:

Present Senators: Colette Becker, Aphrodite Bodycomb, Patricia Boland, Danielle Brown, Shannon Cooper, Bill Crockett, Dave Delooze, Ken Fahnestock, William Griffin, Debbie Horstman, Ronald Kasl, Jean Marie Roth, Jill Venezian.

Excused Senators: Liz Casher, Libby Guarnera, Andrea Lefever, John McNair, Phyllis Lovito, Kimberly McCorr, Tom McHugh, Roy Ross.

Ken called the meeting to order at 12:05 PM and asked for the Roll Call.

Minutes: There were 2 sets of minutes presented. Ken asked for questions on minutes. Motion by Dave Delooze and seconded by Jill Venezian to accept the minutes as submitted.

Remarks from the Executive Committee: Ken

Executive Committee Meeting - Ken - The Employee of the Month award have stopped and no new award have been issued since March 2008. Ken received an e-mail from the Human Resources office stating that there are not additional funds for this program. Ken will discuss with Dr. Ramsay during next meeting (he may not be aware of the current status) and request that there be enough funds for 12 awards for next year.

The Staff Senate Executive committee has been discussing the idea of extending similar benefits to the employees utilizing the MTA Commuter buses similar to that of the current program for city riders. Tom and Ken also met with the parking office to discuss the next step in the process. In order for the pre-tax purchase we will need 50 riders from each zone. The current agreement only applies for passes within the city.

Tom talked with [Robert Milner](#) about getting the survey that would identify the 50 riders in each zone. A survey will be conducted in September to gather the data needed. It is hopeful that we may be successful in obtaining pre-taxed monthly passes for UMB employees using these Commuter buses to get to work.

The question of state employees riding free is not true. UMB employees are not considered State of Maryland employees and will not be able to obtain a State of Maryland ID card.

It was suggested that we organize a 'chat page' on website for ride share/carpool information. Contact person - Tony Green. This was suggested to be part of a sub committee. There may be issues with personal safety

We are still in need of a representative from the School of Law. Ken will contact to see if we can get an alternate for a 1 year term.

There is a new policy regarding student information. Staff working in Student Accounting are now going to be working with sensitive/personal information and want to know if their jobs are going to be restructured to take this into consideration; possibly status changed to exempt status. Ken plans to talk with HR about this and re-evaluating current jobs and classifications.

The executive committee suggested that during our regular full staff senate meeting that the last half-hour of that meeting be devoted to each committee meeting to meet and discuss

goals, projects, and upcoming events. The committees would then submit the reports to the secretary and these reports would be incorporated into the minutes of that meeting. The minutes will be distributed prior to the meeting and it is the responsibility of each senator to read before attending the future meeting. If there are any questions about the committee reports, all questions will be answered during 'old business'.

The election process needs to be streamlined. We will read through the By-laws to construct a process for future elections.

Meeting with HR - no meeting

Meeting with President Ramsey - no meeting

Committee Reports:

Campus Life - Aphrodite - The committee is still working on the letter (in collaboration with the faculty senate) regarding childcare in the downtown area. The cost for daycare in the downtown area is too expensive for most of the staff currently working on this campus. The following recommendations were made:

- Additional funds be available for families with certain income requirements
- Funds be allocated to any licensed daycare
- There should be daycare discounts to employees (will need support from Dr. Ramsey and Faculty Senate)
- Commitment to any additional funding
- Possibly compare to other campuses and use as a model
- Institute a scholarship program (currently only students are using)

The current lease will end 2010. Aphrodite will contact Terri Smith to verify if the lease is going to be extended. More discussion regarding this issue to take place.

By Laws - Colette - Bylaws are up to date and posted on the website.

Policy and Legislation: no report
No committee report for July 2008

Communication and Nomination

It was suggested that this committee be split. Ron would like to get website up to date and will begin working on this process.

Community Outreach - No report.

CUSS: Dave Delooze

It was announced that Colette Becker is the new Vice-Chair.

The prescription company Catalyst approved the new prescription list.

403(b) - after January 09, 2009, will no longer allow "catch-up".

BOR - plan to work on a draft/policy for Teleworking; September 08, 2008.

The shared governance workshops - 1st workshop will be held at the Salisbury Camus. This is a traveling workshop. The one for UMB will most likely be held at UMBC due to parking restrictions.

Legislative: Basically no report as Legislative session is over for this year.

CUSS Committee Report for July 2008: submitted by Dave DeLooze

Cuss Mtg. was held at UMCES Solomons Island on July 22, 2008.

Chair John Wolfe Called the meeting to order at 10am.

The newly elected officers of the Exec. Comm. assumed their duties.

Chair: John Wolfe

Co-Chair: Colette Becker

Sec. Kimberly Lynne from UB

Members at Large : To be elected at August Meeting

John handed out a copy of the Chair's 2007-2008 Year-End Report that was given to the Chancellor's Council and BOR.

Jim Stansbury from Systems Office attended and explained the new draft of "Dependent" for Tuition Remission

Draft Revised Definition: Hand out at next meeting.

Chancellor's Liaison Report: Rosario reported that the Policy on Tele-working will be presented to the Chancellor's Council on Monday, August 4, 2008.

Old Business: The first presentation of the "Staff Leadership Conference IV" will take place at Salisbury on Monday, August 18, 2008 from 1-4pm. There will be other planned presentations (2-3) during this coming year. More information to be forthcoming.

New Business: Due to MOU's changing the PDP as it presently exists with categories from Unsatisfactory to Outstanding to newly proposed Unsatisfactory and Satisfactory, CUSS is requesting a BOR Policy change to eliminate the extra merit pay for Above Standards and Outstanding ratings as they will no longer exist after the MOU's are ratified.

Meeting adjourned at 2:00pm

Standing Committees

Special Events: - No Meeting - no report

IT: - No Meeting - no report

Library: Colette - no meeting - no report

Parking: - No Meeting - no report

Safety Awareness: Jill Venezian

Campus Safety Meeting

Thursday, July 10, 2008

Conducted by Cpl. Griffin

1. Laptop thefts: Laptop thefts are a continuing problem. LoJack is still recommended to recover stolen laptops. Just recently, 3-4 were taken from Paca Pratt, none with tracking installed. The chief is trying to get LoJack installed campus-wide; ask your IT person for assistance.

2. Recent crime statistics:

From May 1 to June 30, 2008, the University Police Department responded to 4,229 calls for service. These include 260 calls requiring reports and investigation that resulted in 4 adult and 6 juvenile arrests. Also included in this total were 1 robbery, 3 non-aggravated assaults, 23 thefts and 1 auto theft for a total loss of \$13,169.00.

3. Reminder: When in doubt about possible safety issues, don't hesitate, call the University Police! Call 711 or 66882.

4. Bike Safety: We were also given a handout stressing bike safety (to summarize, never leave a bike unattended or unsecured, take off the front wheel if it's easy to do so, don't leave valuable accessories on the bike, engrave your bike to deter theft, photograph your bike for your records and also record the serial number and important details).

5. Bike patrol: Another bike-related item: there will be more bikes on bike patrol on campus, which is, in part, an ecological measure.

6. RAD Classes: Watch for a class in September at the bio tech police station (most likely).

Old Business:

Standing committee and working committee:

Campus Life - Aphrodite (Shannon & Will)
By Laws - Executive Committee
Policy/Legislation - Dave (Liz, Kim, Debbie, Jean)
Nominations - Executive Committee
Communications - Colette (Ron)
Community Outreach - Libby & Jill (Jean)

Standing Committee:

Special Events - Phyllis Lovito
IT Steering - Tom (Ron Kasl)
HS/HSL - Colette
Parking - Dave
Safety/Awareness - Jill

New Business:

Patrice Bolland is now a member of the UMB Sustainability Steering Committee and will report back to the Staff Senate. This committee was developed to help the university in it's commitment to working toward a sustainable facilities operations. For additional information, visit <http://www.umbfm.umaryland.edu/sus/SteeringMem.cfm>

Fall Fest will be September 05, 2008 on Pine Street 11-2 PM. Cost for lunch for faculty and staff will be \$6.75, students are free with ID. There will be free ice cream, raffle for students, give-aways for all and various artist.

Adjournment: The meeting was adjourned at 1:08 PM.

Respectfully submitted,
Danielle Brown
Secretary/Treasurer

