

Draft

University of Maryland, Baltimore Staff Senate
Open Meeting Minutes
April 2, 2009
HSF1 Room 5186

Roll Call:

Present Senators: Colette Becker, Pat Boland, Danielle Brown, Ken Fahnestock, Libby Guarnera, Jean Marie Roth, Jill Venezian, Tom McHugh, Phyllis Lovito, Liz Casher, Dave Delooze, Shannon Cooper, Aphrodite Bodycomb, Bill Griffin, Debbie Horstman, Kim McCorr

Excused Senators: Andrea Lefever, Ronald Kasl

Ken called the meeting to order at 12:03 PM and asked for the Roll Call.

Minutes: Ken asked for questions on minutes. Motion by Dave Delooze and seconded by Tom McHugh to accept the minutes as submitted.

Remarks from the Executive Committee: Meeting was held on March 27, 2009

- Nominations required for current senators up for re-election. Nomination form was sent via e-mail to these senators
- Need Law school reps
- Increasing communication; possibly use FaceBook(meeting with Tom to set this up)
- Official daycare webpage in up and running
- New smoking policy—Student and Employee Health offers cessation programs
- UMMS also has cessation program and UMB employees are eligible to attend
- Moving forward on pretax commuter ticket R. Milner will talk with Dhiren Shaw from central payroll
- MTA might be interested in getting rid of 10-trip tickets pre-printed tickets; current system is very costly
- Cont. II payroll issues and start dates for benefits- Ken Fahnestock met with HR and they agreed the contract needs to be amended/redesigned
- HR is currently checking (manually) to make sure Contingent II employees are retroactive for benefits
- Proposal to eliminate the staff senators desk plate and replace with name tags—this will help people identify senators during campus functions, senators are also encouraged to attend campus functions as a group. Name plates will be issued when Senators leave the Senate for their service.
- Please send Colette Becker picture for the website
- Meeting with HR - No meeting (next meeting April 7, 2009)

Meeting with President Ramsey - Meeting was held on March 10, 2009

- Discussed deferred maintenance plan for UMB campus
- Daycare update from work life website
- Commuter pre-tax monthly passes
- Smoking Policy and programs offers for cessation
- FY10 furloughs and/or layoffs (not yet decided, no merit or COLA however)
- A-21 Staff Senate would like to see where in A-21 it states that everyone must be treated the same

Committee Reports:

Campus Life - No Report

By Laws - No Report

Policy and Legislation: No Report

Communication - No Report

Nomination - Ken Fahnestock

The nominations committee met during the April 24th Staff Senate Executive Committee meeting. Nominations are moving along at a great pace. There are a number of new staff members who have expressed interest in becoming a UMB Staff Senator. We are poised to have representation from ALL of the UMB schools once again with the nomination of a staff member from the Law School. Nominations will continue to be accepted until the end of April. At that time nominations will be closed, we will verify the eligibility of each candidate and prepare for the elections that will begin May 11th. The election process will continue until the 22nd when voting will be closed.

As we have experienced in the past, there is a lack of nominations from the non-exempt excluded category of UMB staff. Those nominees, who do receive enough votes to fill the 7 full senate seat, will fill the non-exempt excluded seats in order of votes received. After the 4 non-exempt seats are filled, the remaining nominees will be offered the opportunity to sit as an alternate Senator for a 1-year term.

Colette will test out the Survey Monkey site to make sure that it works prior to starting the official elections. We continue to receive increased interest in the UMB Staff Senate. Each year a new crop of interested staff show that they want to be a part of the Staff Senate process on this campus. The Staff Senate continues to improve communication on the campus and draw in new and interested talent from across the campus. Best of luck to all during the upcoming elections!

Community Outreach - No Report

CUSS: No report (no meeting)

Standing Committees:

Special Events: Jill Venezian and Libby Guarnera

Women's History Panel April 1, 2009 @ 12PM; meeting/discussion/presentation followed by questions. Theme: "Look at us now: Reflections on Success" was a success!! Congratulations.

IT: - No meeting

Library: -Colette Becker

4th floor has a new counseling center

Wireless upgrade complete—change in login process, use guest login

Student center will open in August & the café will close

Discussion of 24 hr access in student center

HS/HSL staff was on WJZ Channel 13 to promote MD local libraries

Increase in hospital staff using library facilities

Core print transition to electronic survey is 80% completed—want electronic journal available

April 23, 2009 is bring you son/daughter to work day

The Governor's cup April 8-14th

Parking: - No Meeting

Safety Awareness: Jill Venezian

The email alert system has been suspended

Staff would like to see an officer at Baltimore and MLK for all traffic and increased traffic before and after work

Bill Griffin suggested that a letter come from Staff Senate collectively to the public safety office

Due to the increased traffic on campus, officers recommend using the shuttle service
Staff senate will put a letter together to push staff to use shuttle service to safely move across campus

Sustainability Committee -Pat Boland

April 1, 2009

Present: R. Rowan (Operations and Planning), C. Banks (Chair, Education and Awareness Committee), P. Boland (SSW), T. Fahey (SON), T. Green (Chair, Transportation Committee), M. Hohing (SOL), V. Hollamon (Chair, Operations Committee), R. Milner (Parking and Commuter Services), Terry Morse (Chair, Construction), T. O'Neil (Academic Affairs), V. Stewart (UMMS), G. Viola (Facilities Management), B. Taylor (Operations and Planning), P. Tate (Facilities Management)

The University submitted information to the State for calculating the state's environmental footprint. This is similar to our carbon footprint, but includes additional information such as waste water, water consumption, and air emissions. R. Rowan will provide additional updates to the group at subsequent meetings.

The Climate Action Plan committee met and reviewed other campus climate action plans. In each instance, no one achieved true carbon neutrality in their plans. A few members of the Climate Action Plan sub committee will be attending a seminar in College Park on writing an action plan.

S. Willet Kelly identified 25 bike riders who are interested in working with the Bike Locker sub committee to determine the needs of people who ride their bikes to the campus. The goal is to use funds made available through the Pharmacy Hall Addition which will be a Leed Silver building that may be used to encourage bike use. Additional information will be provided at subsequent meetings.

R. Rowan complimented C. Banks for the GO Green insert in the latest edition of the Voice.

Committee Reports

Transportation and Teleworking:

T. Greene reported that the new carpooling program is scheduled to roll out in June 2009. J. Geiman, R. Milner and R. Rowan presented the program to Dr. Ramsay who gave his approval to move forward. T. Green, along with other members of the committee, will work with M. Thompson and L. Kozack from OEA on marketing plans. T. Greene also reported that he currently has three people interested in carpooling; they will be used to test the system prior to implementation.

S. Powell, coordinator for the Downtown Circulator, said that plans are to move forward with the new bus service to be up and running near the end of July 2009. Current plans are to have the Downtown Circulator make six stops within the BioPark loop. More details will be provided as the program date nears.

A new RFP to solicit vendors for the car sharing program will soon be issued. UMB's car sharing program will be separate from the proposed City plan.

Education and Awareness:

C. Banks noted that the March edition of the Voice contained a "green" insert. C. Banks reported that she hopes to have similar inserts in upcoming editions. "

The "turn in your trash can" campaign has begun and the reusable lunch bags are available to give to anyone who physically gives up their trash can. Those interested will need to contact V. Hollamon who will come over and retrieve the trash can and issue a reusable lunch bag. Information regarding the campaign will be posted in the Voice; testimonials from people who have turned in their trashcans may be used as incentive for those resistant to change. Also to be posted in the Voice will be information on the Goodwill containers that will be located on campus.

C. Banks indicated that she still needs permission from deans to place the Go Green Road Show posters in their lobbies.

T. O'Neil said that the Tower Café is being considered as a temporary site for the Go Green Room that is being planned for the new Campus Center.

Design and Construction:

T. Morse reported that members from his group including M. Alice Hohing, R. Cook and some of his engineers took a field trip to Carnegie Mellon where they spent a day touring the campus. The tour included a visit to the intelligent work space lab, several green buildings, and the EPA Lab 21 which is the new standard for wet labs. The lab casework is moveable, researchers share equipment, and the space is open. The campus also uses solar powered trash containers that have a compactor feature. Dr. Volker Hartkopf, Director of the Center for Building Performance and Diagnostics offered to partner with UMB on sustainable design and construction issues. R. Cook will contact him directly on SOM issues.

At the groups April 14th meeting, they will tour the Chesapeake Foundation Building which is a Platinum Leed Certified facility. Anyone is invited to join them.

T. Morse indicated that they are going to call their pilot lab space the Innovative, Design and Engineering Application (IDEA) lab.

Work is proceeding slowly on the Photo voltaic installation at Hidden Waters and the Solar thermal project at The Saratoga Building. Both are in the procurement process.

They are also doing a recommissioning pilot in the Penn Street office space.

He requested that V. Stewart send him the UMMS Green Team meeting schedule again.

Operations:

V. Hollamon will attend a 2-day seminar at College Park; the topic of the seminar is best practices for writing a climate action plan.

P. Wolfe and V. Hollamon toured the Peninsula Regional Medical Center to view its waste processing system. The system costs \$500,000 to purchase but the cost can be recouped within 3 ½ years because of the significant reduction in natural gas consumption. A meeting will be scheduled with the company who provides this service to PRMC. V. Hollamon will update the committee. He also indicated that he has a portable energy consumption meter that can be plugged into an outlet to determine electric usage by various pieces of equipment. A conventional pc draws 10 watts of power even when in a powered down mode. He is also working with Carol McKissick of the Bioresco Program on the use of reusable pipette trays.

The next meeting will be on May 6, 2009 at 11:00 am, in Room GR-1001 of the Saratoga Building.

B. Taylor
4/2/2009

Old Business:

Need 4 non-exempts for senate elections in May

New Business:

Tom McHugh—would like to see if there is a way to provide free parking to post docs/graduate student during off hours and weekends; will draft a letter to Dr. Jerald

Adjournment: The meeting was adjourned at 1:05 PM.

Respectfully submitted,
Danielle Brown