

Draft

University of Maryland, Baltimore Staff Senate
Open Meeting Minutes
March 5, 2009
Howard Hall 520

Roll Call:

Present Senators: Colette Becker, Pat Boland, Danielle Brown, Ken Fahnestock, Libby Guarnera, Jean Marie Roth, Jill Venezian, Tom McHugh, Phyllis Lovito, Liz Casher, Dave Delooze, Shannon Cooper, Andrea Lefever

Excused Senators: Aphrodite Bodycomb, Bill Griffin, Ronald Kasl, Debbie Horstman, Kim McCorr

Ken called the meeting to order at 12:07 PM and asked for the Roll Call.

Minutes: Ken asked for questions on minutes. Motion by Liz Casher and seconded by Phyllis Lovito to accept the minutes as submitted.

Remarks from the Executive Committee: Meeting was held on February 27, 2009

- Update on CUSS
- Election forms discussed

Meeting with HR - No meeting

Meeting with President Ramsey - NO meeting (Upcoming meeting on March 10, 2009)

Committee Reports:

Campus Life - No Report

By Laws - No Report

Policy and Legislation: No Report

Communication - No Report

Nomination - No Report

Community Outreach - No Report

CUSS: No report (no meeting)

Standing Committees:

Special Events: Jill Venezian and Libby Guarnera
Women's History Panel to be held on 3/31/09 @ 12PM; meeting/discussion/presentation followed by questions. Theme: "Look at us now: Reflections on Success"

IT: - No meeting

Library: -No meeting

Parking: -
Nurse parking—where will they park?

Expecting revenue loss with the new garage opening; some parkers have already moved to the new garage (on Lombard and Green)

Discussion on helping employees park closer to their offices

Safety Awareness: Jill Venezian
The color camera surveillance is almost operational

The crime report issued on 3/5/09 reported no crime in February on campus; however crime was reported around the campus boundaries

If you have lost your UMB1 card, report the loss to the office and campus police

The text message service was not working and has been suspended

Handouts for brown bag “Living Will” presented by Jack Schwartz, April 1, 2009, Law School Room 107 12-1:30 PM

If you have any safety questions/comments, please send them to Jill

Sustainability Committee -Pat Boland- Minutes taken by R. Rowan 3/5/2009

Present: R. Rowan (Operations and Planning), C. Banks (Chair, Education and Awareness Committee), P. Boland (SSW), Dr. Cardarelli (Faculty Senate), T. Green (Chair, Transportation Committee), V. Hollamon (Chair, Operations Committee), R. Milner (Parking and Commuter Services), Terry Morse (Chair, Construction), T. O’Neil (Academic Affairs), G. Viola (Facilities Management), B. Taylor (Operations and Planning)

R. Rowan reported that the Governors Office has contacted us about a program called EmPOWER Maryland. This is looking at a broad array of sustainability initiatives such as storm water, waste generation and energy consumption. He will be the liaison with the State.

Campus Center- T. O’Neill presented a proposal to develop a “Green” room on the first floor of the new Campus Center as a forum for Sustainability initiatives. There was discussion about the new food vendor, Bon Appetite, who is very focused on green products and healthy food choices. There was also information about a store called ECO Teal at the University of North Carolina Wilmington that sells green products and is run by students. They indicated that they had several problems with procurement issues and obtaining inventory. It was felt that we should use it at least initially as a forum for our UMB GO GREEN program but also include transportation information, possible links to Goodwill or other recycling venues. There may need to be some architectural changes to add some windows.

Committee Reports

Transportation and Teleworking:

T. Greene reported that he met with the V.P. for Administration to present the carpooling program prior to meeting with the President. There are some changes that were suggested to the presentation. There was also a discussion on Teleworking Policy. M. DiGiacinto is working on that issue. He also noted that there is a hearing today at the City Council regarding the Downtown Shuttle. Apparently some of the Council members are objecting to the cost.

R. Milner reported that the Baltimore City stopped their Car Share program because some of the businesses downtown backed off of their commitments because of the economy. The City may rebid but it was recommended that we try to rebid internally to get more control over the program. R. Milner will schedule a meeting with R. Rowan and J. Evans.

Education and Awareness:

C. Banks reported that "Go Green" posters will be publicized in the March Voice. The posters consist of talking points on green initiatives such as surplus property, recycling, turning off lights, and bike riding. There was a discussion about how we could circulate it in the UMMC. C. Banks can provide a pdf to circulate. We do not distribute the Voice to the Hospital. There is also a Face book fan site for GO Green also. We are encouraged to establish an account and "friend" the site. There is also a Turn in Your Trash Can program that will start in April that is being promoted. Reusable lunch bags have been ordered as incentives. V. Hollamon or G. Viola were suggested as sources of contacts in the Schools to set up information displays. P. Boland indicated that Matt Conn is the contact person for the School of Social Work.

Design and Construction:

T. Morse reported that his committee met on February 11. Their main focus is programming an experimental space in the Lexington St. Garage as a pilot for new technologies. He indicated that he recently visited the Ayers Saint Gross office at Tide Point that is all open architecture. There is a site visit to Carnegie Mellon tentatively scheduled for March 20. They are procuring the solar project at Saratoga Tower with DGS. A tour of the Chesapeake Bay Foundation Platinum building is also being planned for April 14. Anyone interested in attending should contact T. Morse.

There was a discussion in the reuse and or salvaging of furniture. There are no agreement on solutions to our current process.

T. Morse also reported that there is a Facilities Convention in Baltimore next week.

Operations:

V. Hollamon indicated that the battery recycling program is on hold because of concerns by EHS that the metal poles need to be covered or contained. It was noted that we now have a PC recycling area in the Saratoga Recycling Center. We need to publicize the location. He indicated that a group of Law Students is interested in spending money earned from recycling. He said he would be happy if they would also consider the cost of recycling. He expressed concern about his committee. It may need to be reconstituted.

Work Groups

Climate Commitment Plan Group: Three members of the group will attend a seminar on April 5th in College Park to collect plans from peer schools on what they are doing. The group also attended a webinar on Feb. 26. V. Hollamon collected data on energy consumption profiles indicating that it will be difficult to keep our consumption constant as the campus continues to grow. Carbon Neutrality will be difficult to do by ourselves.

Bicycle Usage Group: Bike lockers in a centralized location to provide adequate security appears to be one of the best options. The group will engage UMMC and students. T. O'Neil has identified a group of 20 bike riders to use as a focus group to test options. This group includes students and staff.

The MTA has bike lockers at the Cromwell Station Light Rail stop. They charge a refundable \$25 key deposit and \$70/year for a bike locker.

New Business:

R. Rowan reported on data collected by B. Taylor about Direct Deposit. Of over 6000 employees, 450 actually get a real check. About 500 have their checks suppressed and read their information on the web. The other 5000 get a stub enclosed in an envelope. The labor cost associated with that is about \$1500/pay, not including the cost of paper. To suppress your paycheck stub, go to the UMB Portal and click on my UMB Personal Information and follow link that reads CPB Payroll Service Center and sign up or log on and click the link that allows you to receive the checks online.

T. Morse discussed the possibilities of eliminating paper and face to face meetings using teleconferencing or other technologies. T. O'Neil indicated that the Dental School uses a technology called Second Life that uses avatars and can go through their building and hold classes via the web.

R. Rowan reported that Goodwill is installing two drop off containers, one at Koesters Lot and one in Saratoga Garage. These locations will not give receipts, but their store in the Biopark will. He will notify the committee when they are installed.

Dr. Cardarelli reported that there is a Green Conference in New York this June. He will forward the information.

The next meeting will be on April 1, 2009 at 11:00 am, in Room GR-1001 of the Saratoga Building.

Old Business: none

New Business:

Tom McHugh/Ken Fahnestock: survey for commuter bus—monthly bus passes pre tax; working to figure out how to get these passes available at the parking office

Next meeting April 7, 2009

Letter from Elaine Gill in mail for award banquet, all senators need to return this form by March 13, 2009

The revised smoking policy: make sure people are aware of the new policy (previously released by email in SOM); Ken will forward to Staff Senate

Policy on Non-Discrimination—Phyllis Lovito will forward to Staff Senate

Re-election of staff senators; we will be accepting nomination April 6-30, 2009

If you are not going to run, send an e-mail to Colette; also send your nomination forms as well if you plan to run in the upcoming election

Spring Health Fair April 7, 2009, Tuesday 11-12PM

Staff Senate has had a table in the past to distribute information about the Staff Senate

Fair to be held in MSTF Atrium

Colette will update the brochure

Volunteers will be needed

Adjournment: The meeting was adjourned at 12:58 PM.

Respectfully submitted,
Danielle Brown